## Retrospective

What Went Well

**Open Communication:** The team members had open communication, which facilitated the exchange of ideas, opinions, and feedback. The team encouraged collaboration, which ensured that everyone was on the same page and working towards the same objectives.

**Well-Defined Roles and Responsibilities:** The team had well-defined roles and responsibilities, which ensured that everyone knew what was expected of them. This clarity helped the team to work efficiently and effectively, as everyone knew what they needed to do to achieve the project's objectives.

**Agile Methodology:** The team's adoption of an Agile methodology was a strength, as it allowed the team to be responsive to changes and adapt to new requirements quickly. The approach enabled the team to work in sprints and focus on prioritized tasks, which resulted in an efficient and effective development process.

## What Needs Improvement?

**Better Time Management:** The team could improve their time management skills by setting more realistic goals and deadlines. The team could also prioritize tasks and set achievable milestones to ensure that they deliver quality work within the given timeframe.

**Enhanced Documentation:** The team could improve their documentation practices by ensuring that project-related information is accurately documented and easily accessible. This includes project plans, meeting minutes, progress reports, and technical documentation.

**Continuous Learning:** The team could focus on continuous learning and skill-building to keep up with the latest technology and development trends. The team could also consider incorporating training and development opportunities into the project plan to help team members learn new skills and technologies.

## **Goals For Next sprint:**



Improve our testing practices, including using automated testing and thorough manual testing to ensure the application is working correctly



Improve our communication by having more focused meetings, reducing unnecessary emails, and using collaboration tools to communicate in real-time.



Enhance our collaboration by sharing knowledge and resources, seeking feedback, and supporting each other. We will also aim to create a positive and inclusive work environment to promote creativity and innovation.