



# University of Asia Pacific (UAP)

## Evaluation Process

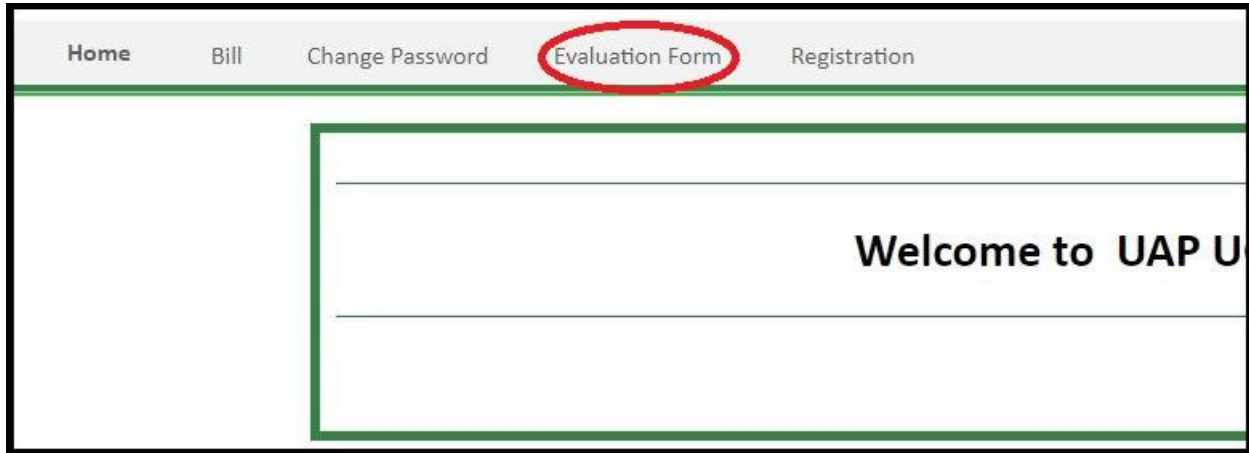
### User Manual

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Version 1.0

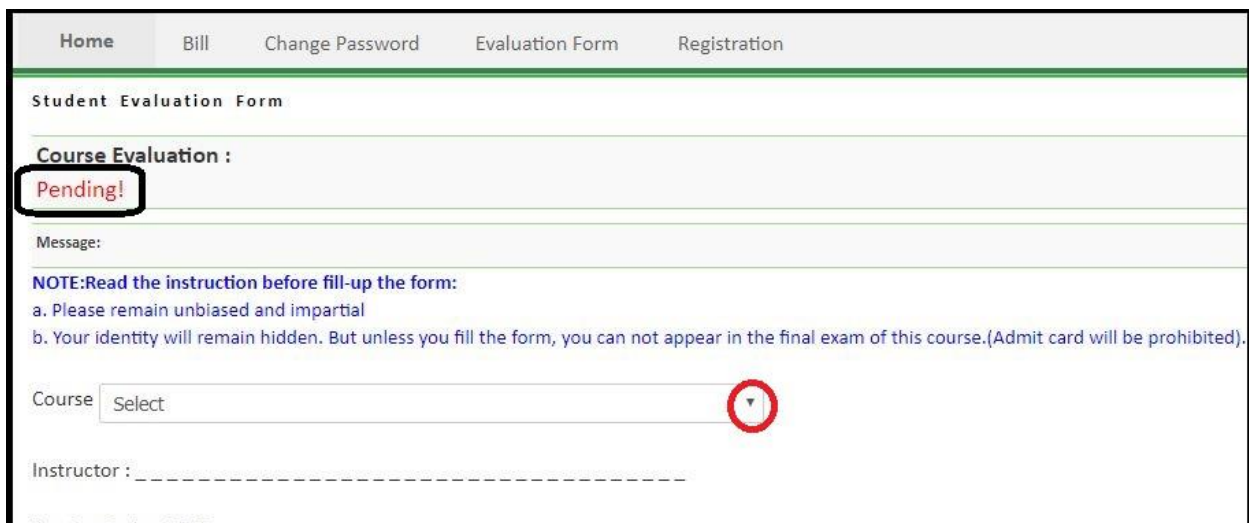
## Evaluation Process

- First select Evaluation Form from menu.



A screenshot of a web application's top navigation bar. The bar has a light gray background and contains five links: 'Home', 'Bill', 'Change Password', 'Evaluation Form', and 'Registration'. The 'Evaluation Form' link is circled in red. Below the navigation bar, there is a large white rectangular area with a green border. Inside this area, the text 'Welcome to UAP U' is visible on the right side.

- if any User did not do any evaluation then this 'pending' message will show.



A screenshot of the 'Student Evaluation Form' page. The page has a light gray header with the same navigation links as the first screenshot. Below the header, the title 'Student Evaluation Form' is displayed. Underneath, the text 'Course Evaluation :' is followed by a red 'Pending!' message, which is circled in red. Below this, there is a 'Message:' section containing a blue 'NOTE:Read the instruction before fill-up the form:' and two bullet points: 'a. Please remain unbiased and impartial' and 'b. Your identity will remain hidden. But unless you fill the form, you can not appear in the final exam of this course.(Admit card will be prohibited).'. Below the message, there is a 'Course' dropdown menu with 'Select' as the current selection, and a red circle highlights the dropdown arrow. At the bottom, there is an 'Instructor : \_\_\_\_\_' field.

- Then select a course from drop down 'Course'.

Student Evaluation Form

Course Evaluation :  
Pending!

Message:

**NOTE:Read the instruction before fill-up the form:**  
a. Please remain unbiased and impartial  
b. Your identity will remain hidden. But unless you fill the form, you can not appear in the final exam

Course: Select

Instructor: Architectural Graphics II: ARCH (ARCH) 114 (A)  
Art Appreciation: ARCH (ARCH) 103 (A)  
Calculus & Solid Geometry: MTH (ARCH) 173 (A)  
Computer Graphics: ARCH (ARCH) 124 (A)  
Design Studio II: ARCH (ARCH) 104 (A)  
English II - Language Composition Skills: HSS (ARCH) 103 (A)  
Environmental and Design I : Climate and Design: ARCH (ARCH) 133 (A)  
History of Architecture II Europe: ARCH (ARCH) 143 (A)

Session: Powered

- Select a teacher from 'Instructor' drop down, if required.

Home Bill Change Password Evaluation Form Registration

Student Evaluation Form

Course Evaluation :  
Pending!

Message:

**NOTE:Read the instruction before fill-up the form:**  
a. Please remain unbiased and impartial  
b. Your identity will remain hidden. But unless you fill the form, you can not appear in the final exam of this course.(Admit card will be prohibited).

Course: Architectural Graphics II: ARCH (ARCH) 114 (A)

Instructor: Mr. Mohammad Masrur Mamun Hossain

Session Spring 2019

**Weightage: Excellent=5; Very good=4; Good=3; Average=2; Poor=1**

- Evaluation questions will be shown for that particular course and teacher.
- Then select any weightage (radio button) from Excellent to Poor.

*User can add comment in the comment section as well for course and individual teacher.*

Home Bill Change Password Evaluation Form Registration

Student Evaluation Form

Course Evaluation : Pending!

Message:

NOTE: Read the instruction before fill-up the form:  
 a. Please remain unbiased and impartial  
 b. Your identity will remain hidden. But unless you fill the form, you can not appear in the final exam of this course. (Admit card will be prohibited).

Course: Architectural Graphics II: ARCH (ARCH) 114 (A) Instructor: Mr. Mohammad Masrur Mamun Hossain

Instructor: Mr. Mohammad Masrur Mamun Hossain

Session Spring 2019

**Weightage: Excellent=5; Very good=4; Good=3; Average=2; Poor=1**

SL	Criteria	Weightage
<b>Part I: On Instructor's Performance</b>		
1.	Instructor was adequately prepared for the class.	<input checked="" type="radio"/> Excellent <input type="radio"/> Very good <input type="radio"/> Good <input type="radio"/> Average <input type="radio"/> Poor
2.	Instructor was able to communicate in the class effectively.	<input type="radio"/> Excellent <input checked="" type="radio"/> Very good <input type="radio"/> Good <input type="radio"/> Average <input type="radio"/> Poor
		<input type="radio"/> Excellent <input checked="" type="radio"/> Very good <input type="radio"/> Good <input type="radio"/> Average <input type="radio"/> Poor

- Click on SAVE to save the evaluation data.

12. The contained specified in the syllabus for the course were actually covered.

☐ Excellent
 ☐ Very good
 ☐ Good
 ☐ Average
 ☐ Poor

\*\* Comments on Instructor

hello

**Part II : Organization of the course**

13. The course provided an opportunity to develop relevant learning and competence.

☐ Excellent
 ☐ Very good
 ☐ Good
 ☐ Average
 ☐ Poor

14. The Textbook/Reading materials used in the course were appropriate.

☐ Excellent
 ☐ Very good
 ☐ Good
 ☐ Average
 ☐ Poor

15. Total time allocated for the course was appropriate to cover all contents.

☐ Excellent
 ☐ Very good
 ☐ Good
 ☐ Average
 ☐ Poor


\*\*\* Comments on Course

hi

Activate Windows  
Go to Settings to activate Windows.

15. Total time allocated for the course was appropriate to cover all contents. Excellent Very good Good Average Poor


\*\*\* Comments on Course

 **Save**

12. The contained specified in the syllabus for the course were ac 103.85.112.74 says Poor

Are you sure to save?

**OK** **Cancel**



**Part II : Organization of the course**

13. The course provided an opportunity to develop relevant learning and competence. Excellent Very good Good Average Poor

14. The Textbook/Reading materials used in the course were appropriate. Excellent Very good Good Average Poor

15. Total time allocated for the course was appropriate to cover all contents. Excellent Very good Good Average Poor

\*\*\* Comments on Course

**Save**

- After evaluation is done of a course, message will be shown in the message section.

Home Bill Change Password Evaluation Form Registration

**Student Evaluation Form**

**Course Evaluation :**  
**Pending!**

Message:

**Evaluation Completed Successfully**

**NOTE:Read the instruction before fill-up the form:**  
a. Please remain unbiased and impartial  
b. Your identity will remain hidden. But unless you fill the form, you can not appear in the final exam of this course.(Admit d

Course  Instructor

Instructor : \_\_\_\_\_

Session Spring 2019

- If any required fields remain blank then a pop-up message will show to complete that blank parts. Complete the incomplete items (if any) and SAVE.

12. The contained specified in the syllabus for the course were act	103.85.112.74 says Please fill inquires <input type="button" value="OK"/>				
** Comments on Instructor					
Part II : Organization of the course					
13. The course provided an opportunity to develop relevant learning and competence.	<input type="radio"/> Excellent	<input type="radio"/> Very good	<input type="radio"/> Good	<input type="radio"/> Average	<input type="radio"/> Poor
14. The Textbook/Reading materials used in the course were appropriate.	<input type="radio"/> Excellent	<input type="radio"/> Very good	<input type="radio"/> Good	<input type="radio"/> Average	<input type="radio"/> Poor
15. Total time allocated for the course was appropriate to cover all contents.	<input type="radio"/> Excellent	<input type="radio"/> Very good	<input type="radio"/> Good	<input type="radio"/> Average	<input type="radio"/> Poor
*** Comments on Course					hi
<input type="button" value="Save"/>					

**The evaluation process will be complete.**