## **Project Proposal: Task Management**

## **Description:**

This project aims to develop a task management program that will help individuals who are students to manage their daily tasks (especially assignments) more effectively. The program will provide an interface for creating and tracking tasks as well as managing tasks by setting priorities, deadlines, and reminders for their tasks. The primary objective of this program is to improve productivity, stay organized, and avoid procrastination.

## **Function Overview:**

- 1. Task creation: Users can create tasks by entering tasks details such as task name, description, priority, and deadlines.
- Task tracking: Users can track the progress of their tasks and view the status of tasks if they are progressed, completed or not
- 3. Task prioritization: Users can set the priority of their tasks based on workload, importance, or urgency.
- 4. Task reminder: Users can set reminders for their tasks to ensure that they do not miss their deadlines.
- 5. Task categorization: Users can categorize tasks by coding projects, academic with sub-heading such as courses name, or non-academic tasks.