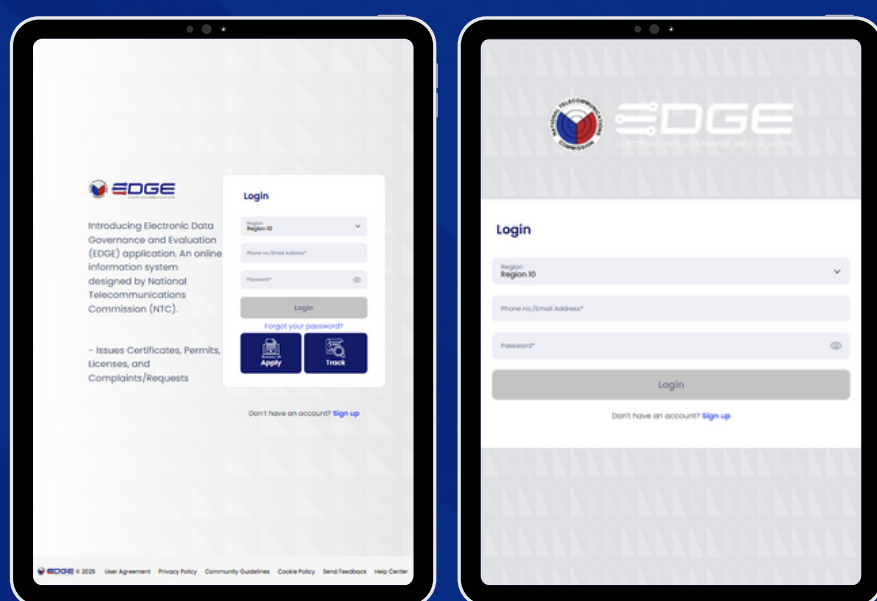


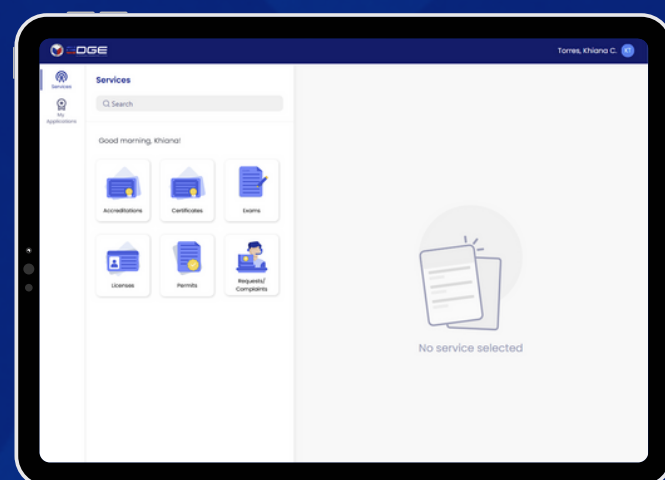
# HOW TO USE NTC EDGE FOR CLIENT SERVICES

## 1 Create an Account



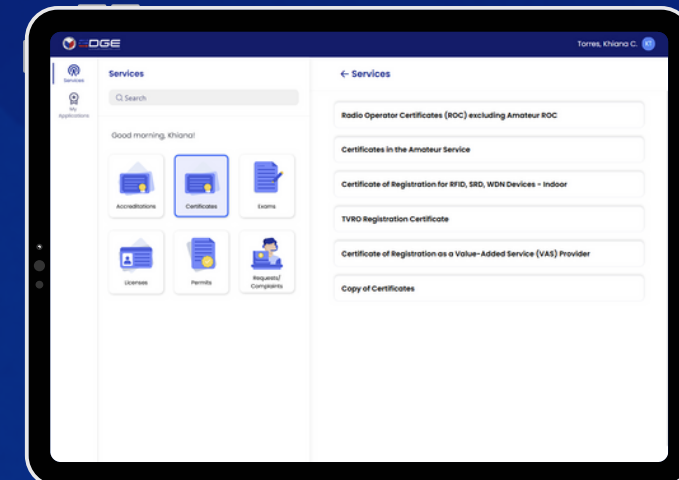
- Visit [www.app.ntcedge.com](http://www.app.ntcedge.com)
- Sign up using your valid email address and complete the registration form.

## 2 Log In and Access the Dashboard



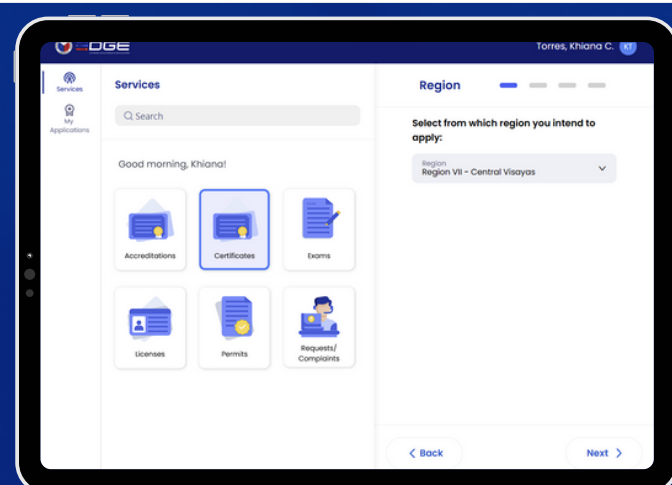
- Use your credentials to log in.
- From your dashboard, you can apply for services, track application status, and view notifications.

## 3 Choose a Service



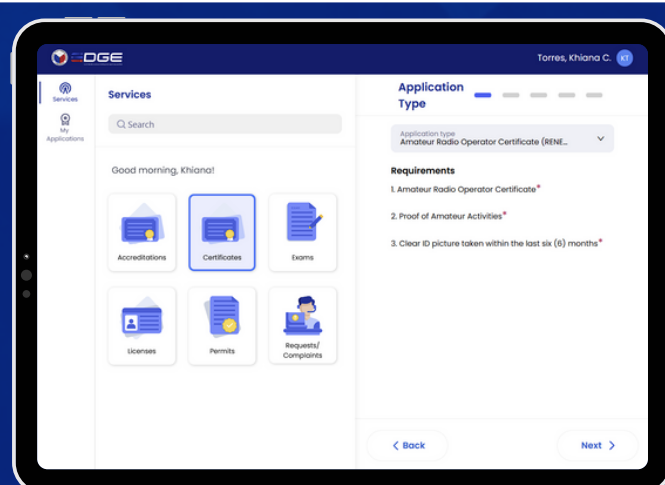
- Select the specific service you want to avail (e.g., License, Certificate, Accreditation).

## 4 Select Your Region



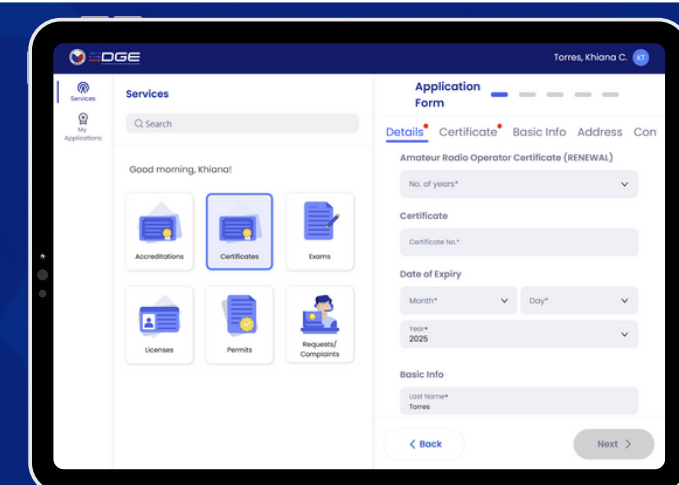
- Choose the NTC regional office based on your location.

## 5 Choose Application Type



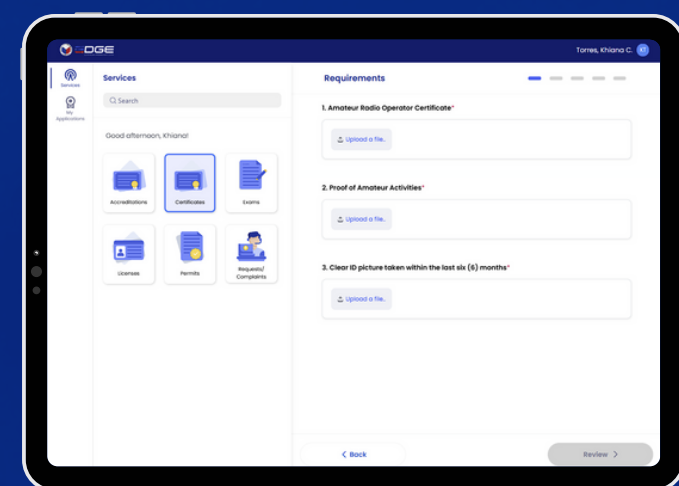
- Select the application type to view its specific requirements.

## 6 Fill-out the Application Form



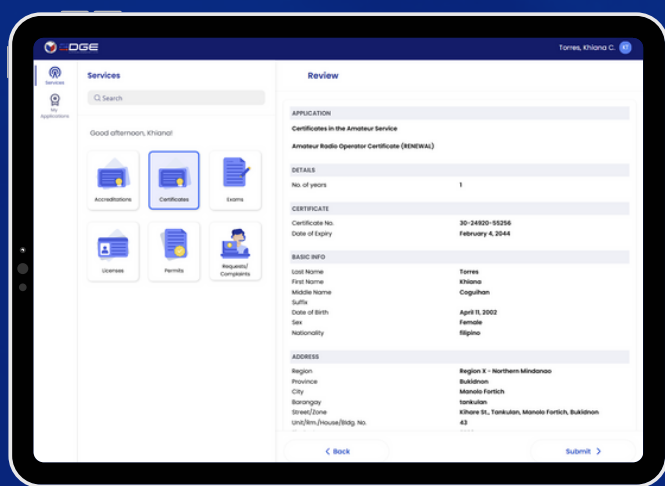
- Provide your basic details and all other required information based on the application type.

## 7 Upload Required Documents



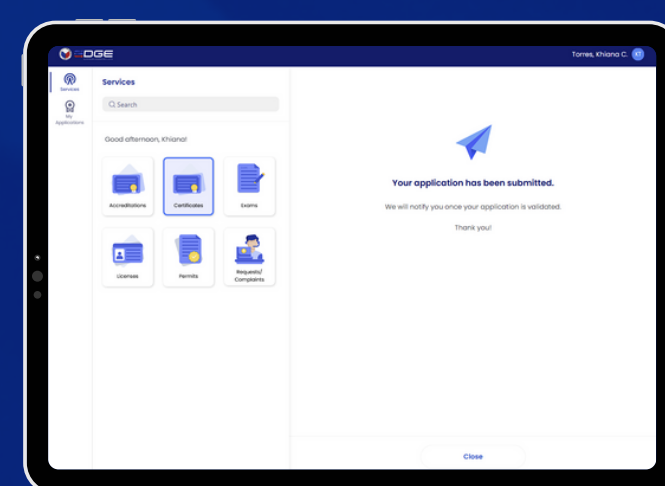
- Upload required documents for your chosen service

## 8 Final Review & Submission



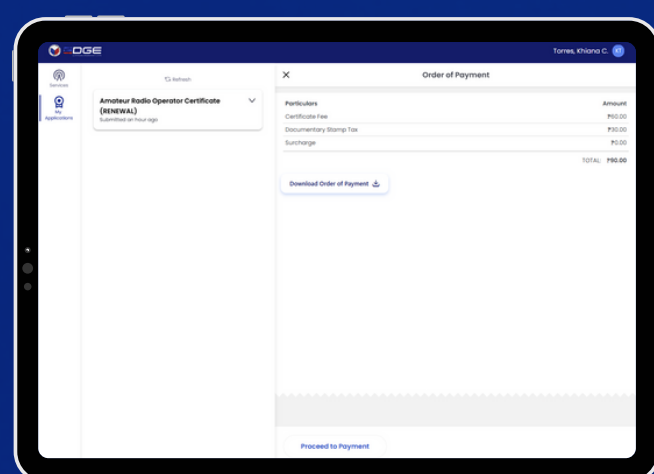
- Check your details and files, then submit to get a confirmation.

## 9 NTC Validation



- NTC reviews your submission—track it in your EDGE account.

## 10 Payment



- Check your account for approval, proceed to the payment section in the system, choose “Cash” as your payment option, and pay at your nearest NTC branch.

## 11 Obtain Your License/Certificate



- After payment confirmation, your certificate/license is ready to download or collect.

