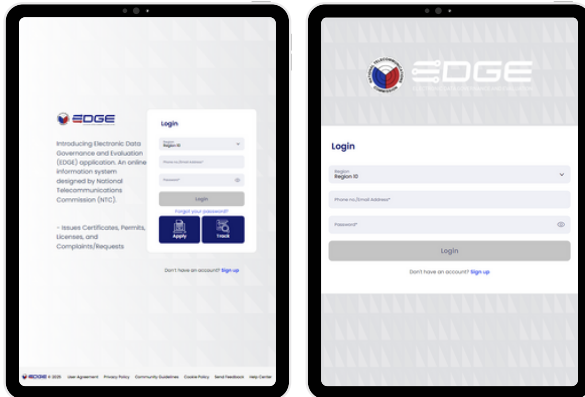# HOW TO USE THE NTC EDGE PORTAL

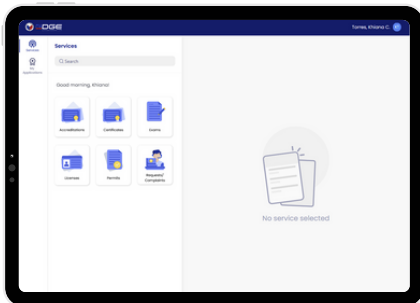**1**

Create an Account

- Visit www.app.ntcedge.com
- Sign up using your valid email address and complete the registration form.

2

Log In and Access the Dashboard

- Use your credentials to log in.
- From your dashboard, you can apply for services and track application status.

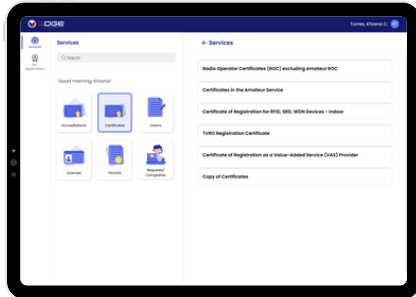# GET IN TOUCH

📞 +63 9 177 146 878

✉ alex.maureal@ustp.edu.ph

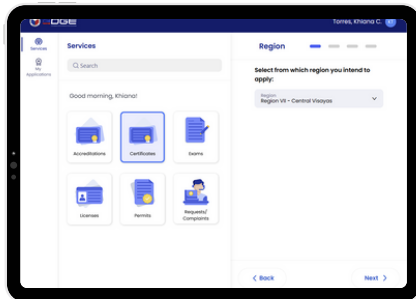# TRANSFORMING PUBLIC SERVICE THROUGH DIGITAL GOVERNANCE

3 — Choose a Service

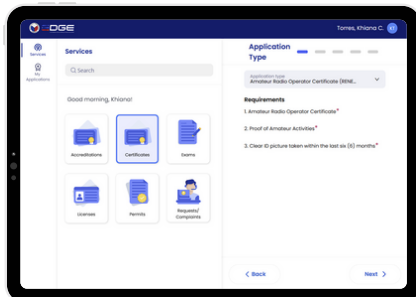- Select the specific service you want to avail .

4 — Select Your Region

- Choose the NTC regional office based on your location
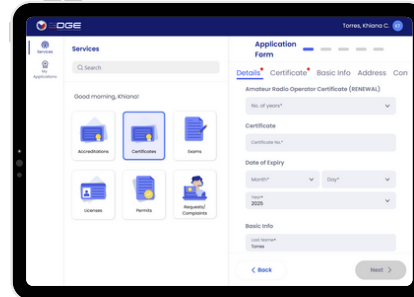
5 — Choose Application Type

- Select the application type to view its specific requirements.
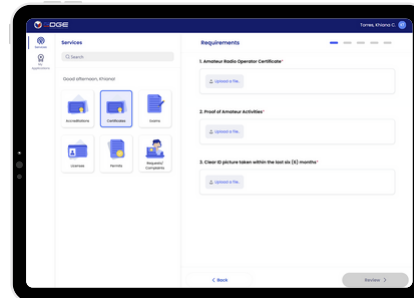
6 — Fill Out the Application Form

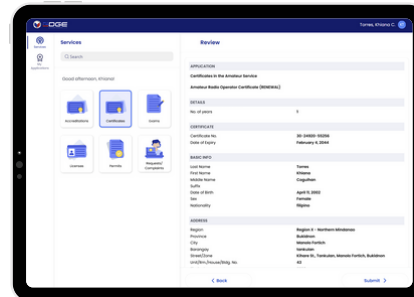- Provide your basic details and all other required information based on the application type.

7 — Upload Required Documents

- Upload required documents for your chosen service
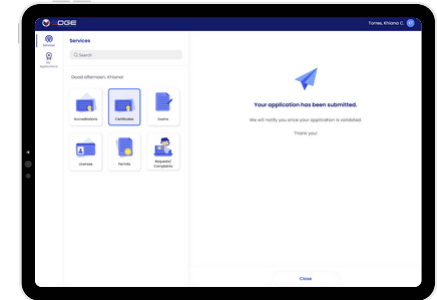
8 — Final Review & Submission

- Check your details and files, then submit to get a confirmation.
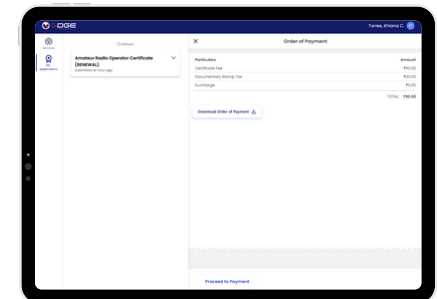
9 — NTC Validation

- NTC reviews your submission—track it in your EDGE account.

10 — Payment

- Once approved, select Cash and pay at your nearest NTC branch.

11 — Obtain your license/certificate

- After payment confirmation, your certificate/license is ready to download or collect.