

SPMS

Dashboard

Receiving

Purchase Order

Agency Purchase Request

Transfer/Agency to Agency

Receiving (Inspection Requests)

Inspection

Tagging

Issuance

Inventory - Issued

Inventory

Accountability

Disposal

Catalogue

Settings

SAMS / TransferDonation

Transfer/Donation

+ CREATE

Search

Date	PTR No.	From Entity Name	To Entity Name	From Accountable Officer	To Accountable Officer	Status	Action
No data available							

Items per page: 10 1-10 of 10

View Details

Submit

Edit

Delete

CREATE TRANSFER

ITEM TYPE

FUND CLUSTER

DATE

FROM ENTITY/AGENCY NAME

FROM ACCOUNTABLE OFFICER

TRANSFER TYPE

PTR/ITR NUMBER

TO ENTITY/AGENCY NAME

TO ACCOUNTABLE OFFICER

REASON

+

Property No	Item Name	Serial No	Brand	Color	ACTION
<div> <div></div> <div>No items selected</div> </div>					

CLOSE

CREATE

- DATE
 - Date Picker: Default Date = Current Date
- ITEM TYPE
 - Dropdown List
 - Equipment
 - PPE
 - Semi-Expendable
- FUND CLUSTER
 - Dropdown list
- PTR/ITR NUMBER
 - System Generated
 - PTR – If the selected Item type are
 - Equipment
 - PPE
 - ITR – If the selected Item type is Semi-Expendable
 - Format: PTR YEAR-MONTH-SEQUENCE #
- FROM ENTITY/AGENCY NAME
 - Default Agency = The Agency of the Login Account
 - Read Only
- TO ENTITY/AGENCY NAME
 - Dropdown list of the Agency/Entity
- FROM ACCOUNTABLE OFFICER
 - Default Accountable Officer = The End User of the Login Account
 - Read Only
- TO ACCOUNTABLE OFFICER
 - Dropdown list of the End-User of the Selected [TO ENTITY/AGENCY NAME]
- TRANSFER TYPE
 - Dropdown List of Transfer Type
 - Donation
 - Reassignment
 - Relocate
 - Transfer
- REASON
 - Input Field
- ADD ITEMS
 - List of all items from the SELECTED [FROM ACCOUNTABLE OFFICER]
 - The Items will be filtered based on the selected ITEM TYPE and FUND CLUSTER

Item List					
<input checked="" type="checkbox"/>	Property No	Item Name	Serial No	Brand	Color
No data available					
<div> <div>Items per page:</div> <div>10</div> <div>0-NaN of NaN</div> <div><<</div> <div><</div> <div>></div> <div>>></div> </div>					
<div> <div>CLOSE</div> <div>ADD</div> </div>					

ACCOUNTABLE OFFICE TO RECEIVE THE TRANSFER

The screenshot shows the SPMS (Supply Management System) interface. The top navigation bar includes a menu icon, the text "SPMS", and a user profile icon labeled "AS" with a notification bell. The left sidebar contains a list of modules: Dashboard, Receiving (with sub-items: Purchase Order, Agency Purchase Request, Transfer/Agency to Agency, and Receiving (Inspection Requests)), Inspection, Tagging, Issuance, Inventory - Issued, Inventory, Accountability, Disposal, Catalogue, and Settings. The main content area is titled "SAMS / Receiving" and displays the "Receiving (Inspection Requests)" section. Within this section, three tabs are visible: "PO", "APR", and "PTR/ITR", with the latter being the active tab and highlighted with a red border. Below the tabs is a search bar. A table with the following headers is displayed: "Date", "PTR No.", "From Entity Name", "From Accountable Officer", "To Accountable Officer", "Status", and "Action". The table body is currently empty. At the bottom right of the table area, there is a pagination control showing "Items per page: 10" and "1-10 of 10". A tooltip is visible on the right side of the screen, containing a document icon and the text "View Details" and "Approve".

SAMS / Receiving

Receiving (Inspection Requests)

PO APR **PTR/ITR**

Search

Date	PTR No.	From Entity Name	From Accountable Officer	To Accountable Officer	Status	Action
------	---------	------------------	--------------------------	------------------------	--------	--------

Items per page: 10 1-10 of 10

View Details
Approve

- **PRINT PTR** – it will display when the status is APPROVED

VIEW DETAILS

ITEM TYPE

FUND CLUSTER

DATE

PTR NUMBER

FROM ENTITY/AGENCY NAME

TO ENTITY/AGENCY NAME

FROM ACCOUNTABLE OFFICER

TO ACCOUNTABLE OFFICER

TRANSFER TYPE

REASON

Property No

Item Name

Serial No

Brand

Color



No items selected

CLOSE

SPMS

Dashboard

Receiving

Inspection

Tagging

Issuance

Requisition and Issue Slip

PAR/ICS

Transfer

Inventory - Issued

Inventory

Accountability

Disposal

Catalogue

Settings

SAMS / PAR/ICS

PAR/ICS

Search

CREATE

Reference No.	Received by	Date Received	Office	Department	Fund Cluster	ACTION
PAR-2024-02-0199	Inspector Inspector	Feb 19, 2024	Supply Office	Executive Department		
PAR-2024-02-0194	Procurement Officer	Feb 19, 2024	Procurement Office	Executive Department		
PAR-2024-02-0189	End User	Feb 19, 2024	Supply Office	Executive Department		
ICS-2024-02-0166	ozoneCLAgency Labrada	Feb 14, 2024	Sanitary Secretary	Executive Department		
PAR-2024-02-0165	ozoneCLAgency Labrada	Feb 14, 2024	Sanitary Secretary	Executive Department		

CREATE PAR/ICS

DATE

PAR/ICS NUMBER

FUND CLUSTER

ISSUED TO

ITEM TYPE

SELECT PTR/ITR NO.

Property No	Item Name	Serial No	Brand	Color	ACTION
No items selected					

View Details

Submit

Edit

Delete

SELECT PTR/ITR

Search PTR/ITR Number

Date	PTR/ITR No	Item Type	Fund Cluster

CLOSE