



September 10, 2012

To Whom It May Concern,

I am writing this letter to inform you about my recommendation of Justina Huang's work as a Teaching Assistant at Reading Town, a subsidiary of New Pathway Education & Technology Group, this summer from June to August 2012. Justina did an excellent job in her position and displayed skills and teamwork that would be very valuable to your team.

As a part of the curriculum development team, Justina's main focus was on developing the library system so that the company could launch an elementary level English training school in Beijing this Fall. She helped lead a small team of interns to successfully put together hundreds of assessment quizzes needed to test the English learning students' ability to grasp concepts taught in the classroom. In addition, she was extremely detailed oriented when she organized the three-thousand book library by labeling, categorizing and digitally listing out all the books that needed to be shipped to Beijing.

Justina was a critical member of the team and when I had tasks that needed immediate attention, I was able to entrust her to complete it by the set deadline. Due to myself managing other aspects of the development project, I felt at ease to let her work independently on her tasks because when she ran into issues she could not solve herself, she would always come and ask me. This created a very efficient work relationship and I believe is a trait that all managers look for in their employees.

I believe the work that Justina performed led her to get a better understanding of teaching and mentoring students because the target of our curriculum work is to better instill hard-working values and learning skills to students who attend our school. I have managed many interns this past summer and Justina stands out as someone who will go far in everything she does. I highly recommend Justina for her next position in whatever endeavor she chooses to pursue.

Sincerely,

Chester Mui
Director of Elementary Programs
New Pathway Education & Technology Group