

Tour Reservation Form

(Please email to wdeng@lassentours.com or judy@lassentours.com)

Tour Name		Tour Date	
Tour Code			

Personal Information

Name (Last, First Middle) (shown on the passport)			
Mailing Address		City	
Zip Code		Country	
Contact Phone No.		Email Address	

Tour Information

Room Type	<input type="checkbox"/> Twin <input type="checkbox"/> Triple <input type="checkbox"/> Single <input type="checkbox"/> Child Share with 2 Adults <input type="checkbox"/> Other _____
Share Room Name	
Bus pick up location	
Remarks	

Payment information

Form of Payment	<input type="checkbox"/> Credit Card <input type="checkbox"/> Personal Check <input type="checkbox"/> Telegraph
Credit Card Type	<input type="checkbox"/> Visa <input type="checkbox"/> Master <input type="checkbox"/> American Express
Credit Card Number	
Authorized Amount	

Terms of Service

Domestic Bus Tour Reservations:

1. Full payment must be received 72 hours after reservation, otherwise the reservation is automatically cancelled.
2. For reservations made within 7 days prior to departure, full payment must also be made at the time of reservation.
3. 3% service charge will be applied on top of the total amount for US issued credit card; 6% service charge will be applied on top of the total amount for other country issued credit card.

Domestic Bus Tour Cancellations:

1. For cancellations received beyond 7 days prior to departure, \$50 cancellation fee per person. A handling fee of \$25 per transaction will be charged for any alteration or revision made to a reservation.
2. For cancellations received beyond 4-6 days prior to departure, \$100 cancellation fee per person. A handling fee of \$50 per transaction will be charged for any alteration or revision made to a reservation.
3. For cancellations received within 3 days to departure, no refunds and tour rearrangement.
4. Failure to participate in the tour is considered forfeit. There are no refunds.

Seating Arrangement on the Bus:

Seating is assigned on the first day according to reservation order. The seats will be rotated daily by the tour guide on all itinerary over 2 days in duration.

Insurance:

1. All US Domestic buses are insured for 5 million dollars.
2. A separate Travel Medical Plan or Trip cancellation insurance may be purchased with Lassen Tour & Travel, Inc.
3. Please visit our web site for the insurance plans.

Responsibilities:

Lassen Tour & Travel, Inc. shall be exempt from any liability for loss or damage to property, injury of persons, accidents, delays, irregularities or other occurrences beyond its control. Every effort will be made to adhere to the published itineraries. Lassen Tour & Travel, Inc. reserves the right to alter any itinerary at any time based on local conditions, and will not be responsible for losses incurred due to unforeseen circumstances.

Tour prices are subject to change. Lassen Tour & Travel, Inc. reserves the right to adjust the listed price at any time for any reason. However, we will not adjust prices once the tour has been confirmed and deposit has been received. Once the tour departs, there will be no refunds.

Should weather or other unforeseen circumstances cause a delay in transportation before the tour departure, Lassen Tour & Travel, Inc. reserves the right to postpone or cancel the tour, and any loss or additional expenses incurred shall be borne by the participants.

Should political upheavals, bad weather conditions or the like arise, local agents conducting the tour reserve the right to alter the itinerary as necessary and for the comfort and safety of the participants. Any additional expenses incurred shall be charged to the participants. Participants should strictly abide by the laws and regulations promulgated by the governments of the countries visited, including but not limited to Immigration and Customs Laws and Regulations. Lassen Tour & Travel, Inc. will not be responsible for any and all penalties due to any regulations of the governments of the countries visited. To ensure the desired synergy, Lassen Tour and Travel Inc. reserves the right to accept, reject, or expel any individual who is deemed disruptive or incompatible with the interests of the group. All expenses to do



Perfect moments, always

Lassen Tour & Travel, Inc.



so will be borne by the passenger. Lassen Tour and Travel Inc. reserves the right to make changes in the itinerary whenever the Company deems it necessary for the comfort, convenience, or safety of the tour participants, or to cancel a tour at any time in domestic itineraries.

Applicant Signature _____ **Date** _____