CAPCUT

KEYBOARD SHORTCUTS CHEAT SHEET 🚀

Ben Claremont

INTRO 👇🏻

READ FIRST!

In the CapCut desktop editor, start by choosing 'help' in the top menu, then 'shortcut'

———————

This is where the keyboard shortcuts are found.

———————

To update your shortcuts to the ones in this guide, hover over the existing shortcut, then click to modify
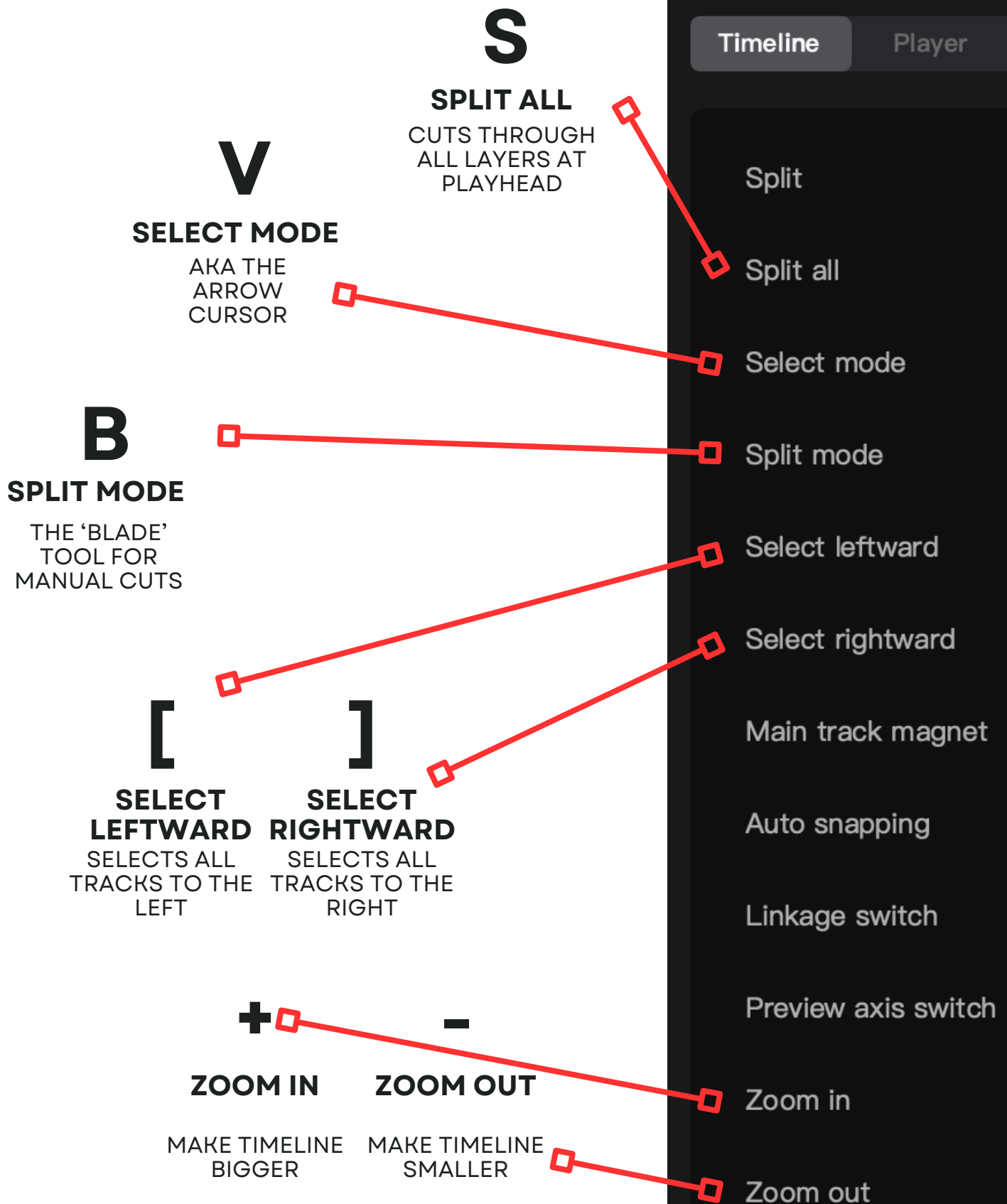
———————

My shortcuts are much better & easier to use than the default ones!

p.s. I'm ONLY including the best
shortcuts save the most time ⏰

BC

TIMELINE SHORTCUTS 🎬

USE THESE WHILE NAVIGATING THE TIMELINE

S

SPLIT ALL

CUTS THROUGH
ALL LAYERS AT
PLAYHEAD

V

SELECT MODE

AKA THE
ARROW
CURSOR

B

SPLIT MODE

THE 'BLADE'
TOOL FOR
MANUAL CUTS

[

**SELECT
LEFTWARD**

SELECTS ALL
TRACKS TO THE
LEFT

]

**SELECT
RIGHTWARD**

SELECTS ALL
TRACKS TO THE
RIGHT

+

ZOOM IN

MAKE TIMELINE
BIGGER

–

ZOOM OUT

MAKE TIMELINE
SMALLER

Timeline | Player

Split

Split all

Select mode

Split mode

Select leftward

Select rightward

Main track magnet

Auto snapping

Linkage switch

Preview axis switch

Zoom in

Zoom out

BC

TIMELINE SHORTCUTS 🎬

USE THESE WHILE NAVIGATING THE TIMELINE

⌘ + SCROLL

ZOOM TIMELINE

ZOOM IN & OUT
WITH YOUR
MOUSE WHEEL

M

ADD MARKER

ADDS A MARKER
TO THE TIMELINE

◀

**PREVIOUS
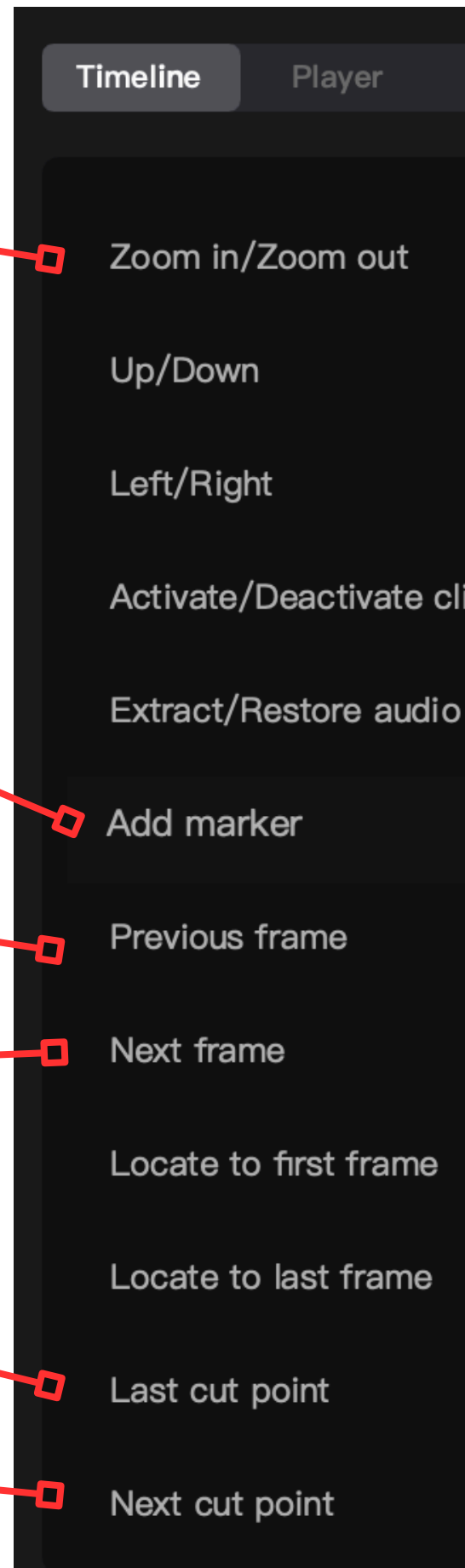FRAME**
MOVE ONE
FRAME BACK

▶

**NEXT
FRAME**
MOVE ONE
FRAME
FORWARD

▲

**LAST CUT
POINT**
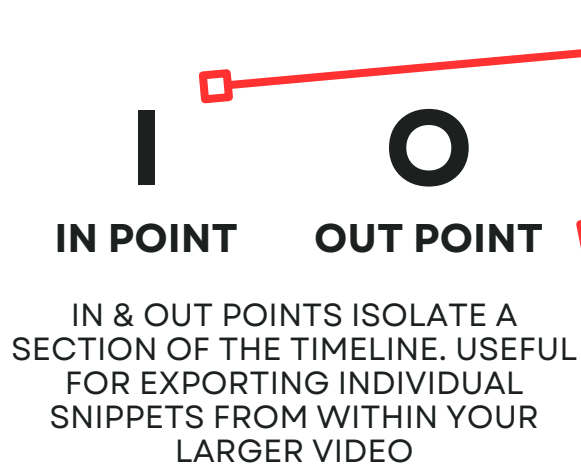MOVE
PLAYHEAD TO
LAST CUT POINT

▼

**NEXT CUT
POINT**
MOVE
PLAYHEAD TO
NEXT CUT POINT

Timeline	Player

Zoom in/Zoom out

Up/Down

Left/Right

Activate/Deactivate cli

Extract/Restore audio

Add marker

Previous frame

Next frame

Locate to first frame

Locate to last frame

Last cut point

Next cut point

BC

TIMELINE SHORTCUTS 🎬

USE THESE WHILE NAVIGATING THE TIMELINE

I   O

IN POINT   **OUT POINT**

IN & OUT POINTS ISOLATE A SECTION OF THE TIMELINE. USEFUL FOR EXPORTING INDIVIDUAL SNIPPETS FROM WITHIN YOUR LARGER VIDEO

In point

Out point

Select an area by clip

Unselect area

Group

Ungroup

Show speed panel

Curve speed

Create compound clip

Undo compound clip

Volume +0.1dB

Volume −0.1dB

BC

TIMELINE SHORTCUTS 🎬

USE THESE WHILE NAVIGATING THE TIMELINE

J
SHUTTLE LEFT
PLAY TIMELINE BACKWARDS

K
SHUTTLE STOP
PAUSE

L
SHUTTLE RIGHT
PLAY TIMELINE FORWARDS

Q
DELETE LEFT
DELETE CLIP TO THE LEFT OF THE PLAYHEAD

W
DELETE RIGHT
DELETE CLIP TO THE RIGHT OF THE PLAYHEAD

NOTE: THESE TWO SHORTCUTS MAKE TRIMMING A TALKING HEAD VIDEO EXTREMELY QUICK, AND ARE MY 2 MOST USED SHORTCUTS!

In

Shuttle left

Shuttle stop

Shuttle right

Delete left

Delete right

Show/Hide keyframe

Add keyframe on ke panel

Step forward many

Step back many fram

Zoom to fit timeline

BC

BASIC SHORTCUTS ✅
Use these basic commands within CapCut

⌘ + C
COPY
CREATE A COPY
OF A CLIP

⌘ + X
CUT
CREATE A COPY
AND REMOVE
FROM TIMELINE

⌘ + V
PASTE
PASTE ITEM
THAT HAS BEEN
CUT OR COPIED

DELETE
DELETES
WHATEVER IS
SELECTED

⌘ + Z
UNDO
UNDOES LAST
ACTION

E
**EXPORT
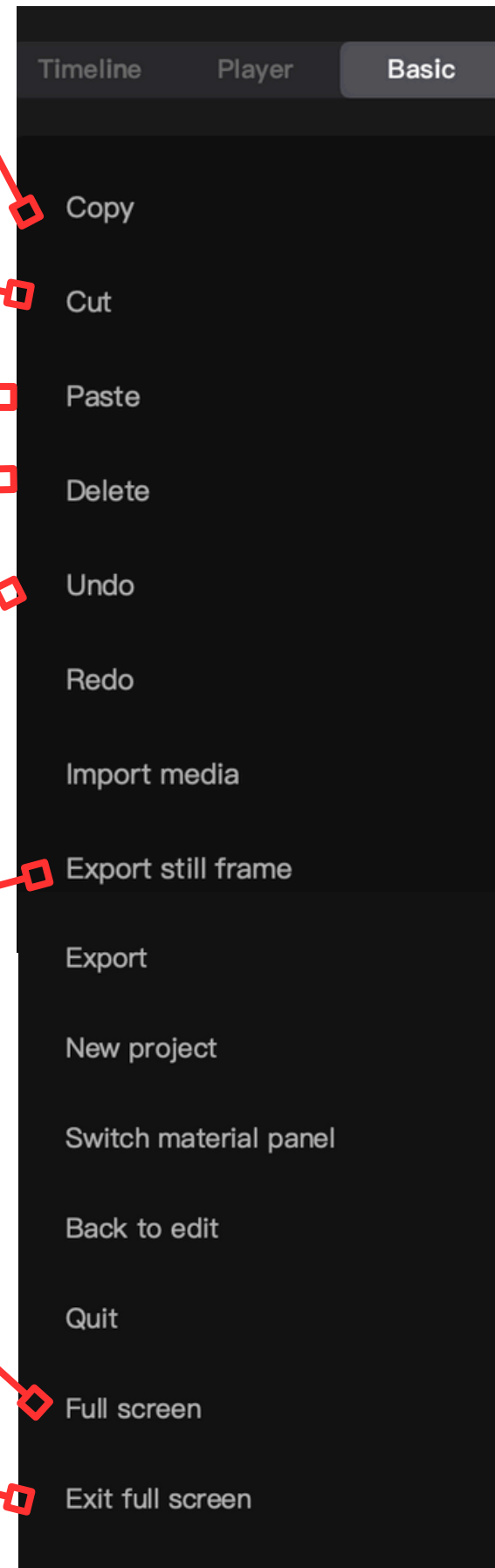STILL FRAME**
EXPORTS
CURRENT FRAME
AS AN IMAGE

⌘ + F
FULL SCREEN
PLAY BACK
TIMELINE IN FULL
SCREEN

ESC
EXIT FULL
SCREEN

Timeline   Player   **Basic**

Copy

Cut

Paste

Delete

Undo

Redo

Import media

Export still frame

Export

New project

Switch material panel

Back to edit

Quit

Full screen

Exit full screen

BC

NEXT STEPS 👇🏻

Now go ahead and replace the default keyboard shortcuts with these ones. It will take a few minutes to set up, but once it's done, you won't have to update them ever again 🙌🏻

―――――――

then... watch your editing speed increase drastically!

―――――――

good luck & happy editing!

BC

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