INFORMATION ON PENALTIES RELATING TO ACADEMIC MISCONDUCT

Any student found to have engaged in academic misconduct, including but not limited to plagiarism, falsification, contract cheating, or improper AI usage, will be subject to disciplinary action. Penalties may include but are not limited to plagiarism, falsification, contract cheating, or improper AI usage, and will be subject to disciplinary action. Penalties may include but are not limited to:

The penalties that can be imposed on a student who is found to have engaged in academic misconduct include, but not limited to:

- Counseling or cautioning.
- Awarding zero marks for the assignment.
- Failing the module.
- Suspension from enrollment at Taylor's University/College.
- Expulsion from Taylor's University/College.

For full details, refer to the Student Handbook.

INFORMATION ON INVESTIGATION PROCESS REGARDING SUSPECTED MISUSE OF GENERATIVE ARTIFICIAL INTELLIGENCE TOOLS

If an assignment is suspected of improper AI use or other academic integrity violations, the university will follow the official Academic Integrity Investigation Process, which includes:

a) **Initial Assessment-**The lecturer assesses inconsistencies in writing style, AI detection reports, or academic dishonesty concerns.

b) **Filing of Report** -A Report on Academic Misconduct (THE-ACA-FORM-AINT) is submitted to the Academic Integrity Officer (AIO).

c) **Review & Evidence Collection** – The AIO compiles relevant materials, including previous submissions, Turnitin reports, and AI usage logs.

d) **Student Explanation** – The student may be required to provide additional evidence of their work process, including drafts and source materials.

e) **Disciplinary Review** – The Student Disciplinary Committee (SDC) will determine penalties if misconduct is confirmed

f) **Final Decision & Notification** – The student receives formal notification of the decision, and records are updated accordingly.

For full details, refer to the Student Handbook.

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