

# Hugo Leonardo Lopes Almeida

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## Education

### Bachelor's Degree Software Development

Brigham Young University–Idaho

Apr. 2022 - Expected Apr. 2026

Rexburg, Idaho, U.S.A.

- Web and Computer Programming Certificate (2023)
- Web Development Certificate (2025)
- Software Development Certificate (2026)

### Web Development Certificate

Brigham Young University–Idaho

Dec. 2024

Rexburg, Idaho, U.S.A.

- Write operational code to pass and obtain data from a server including PHP and JavaScript
- Inject data into the DOM (document object model) for dynamic web site applications
- Show skill with database servers (Relational and NoSQL) and tools to design and build basic databases needed for dynamic web applications
- Demonstrate proficiency in SQL code to implement a CRUD (Create, Read, Update, and Delete) management tool using a web interface

### Web and Computer Programming Certificate

Brigham Young University–Idaho

Jul. 2023

Rexburg, Idaho, U.S.A.

- Learn and apply new technology and techniques
- Python, HTML/CSS, Java, JavaScript
- Convert software requirement into code
- Understand principles of programming and design
- Apply strong design and problem-solving skills
- Strong communication and interpersonal skills

### PathwayConnect Certificate

BYU–Pathway Worldwide

Apr. 2022

U.S.A.

- English language speaking & writing
- Online teamwork & collaboration
- Leadership & time management
- Decision making & problem solving
- Mathematical reasoning
- Effective communication

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## Experience

### IT Intern

Contabilidade Canella & Santos

Sep. 2024 - Present

Volta Redonda, RJ, Brasil

- Automation Development: Developed Python scripts that reduced manual data processing time by 80%.
- Document Automation: Created tools to generate customized Excel reports, meeting specific business needs.
- Workflow Integration: Leveraged Microsoft Power Automate to enhance system integration and streamline operations.
- Data Visualization: Developed dynamic dashboards with Microsoft Power BI, enabling data-driven decision-making.

- Database Management: Built and maintained secure, high-performance databases using SQL Server.

### **Social Cleaning Assistant**

Jun. 2024 - Sep. 2024

*CBSI-Companhia Brasileira de Serviços de Infraestrutura*

Volta Redonda, RJ, Brasil

- Maintained facility cleanliness and reported issues to ensure user safety.

### **Law Firm Intern**

Jul. 2020 - Nov. 2023

*Sede de Justiça - Dra. Rosana Advogada*

Volta Redonda, RJ, Brasil

- Managed scheduling, document organization, and financial tracking to support operations.

### **Institutional Lead Representative - Volunteer**

Jul. 2018 – Jul. 2020

*ABIJSUD - A. Brasileira d'a Igreja de Jesus Cristo dos Santos dos Últimos Dias*

Fortaleza, CE, Brazil

- I led teams with more than 20 volunteers of multiple nationalities in the region of Fortaleza, Ceará;
- Developed training and evaluated results ensuring the standardization and quality of activities;
- Trained 3 new foreign volunteers (one North American and two Latinos) in prospecting, networking, communication in Portuguese and leadership;
- Implemented new work methodologies to achieve goals;
- Developed activities for the physical and emotional well-being of volunteers;

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## **Skills**

- **Programming:** Python (Advanced), SQL (Intermediate), JavaScript (Intermediate), Java (Basic);
- **Tools:** Power BI (Intermediate), Microsoft Power Automate, SQL Server;
- **Languages:** Portuguese (Native), English (Advanced), Spanish (Intermediate);
- **Soft Skills:** Problem Solving, Teamwork, Fast Learning;