Maria del Rosario Hurtado Ramos
29A Wren Road. OX2 7SX.

Dear Sir/madam,

I'm a mother of 3 children with an BSc in Applied Mathematics and Computing that stopped working for the past 8 years to dedicate myself to my family and my home. I'm looking into re-enter the workforce.

I'm excited to apply to this job because I have most of the required skills for it.

Between 1997 and 2010 I worked at the National Autonomous University of Mexico. I worked as a data entry for 4 years, I worked as an IT support manager for over 4 years and lastly as a software deployer and tester (DevOps) for over 4 years'. All within an academic environment. Also, I did 2 years teaching of Graph Theory, Linear Algebra and Calculus in my own faculty.

As a data entry I successfully kept the record of all academics in the Mathematics Division of my Campus as well as their groups/classes. As an IT support manager, I had a team of interns/students under me with which I managed the area of Graphic Design, which used only Macintosh equipment (G4 and G5, Mac OS X 10.2 to Mac OS X 10.4). As a tester I deployed and tested internal software used for admissions to Latin America's largest language centre and the second biggest worldwide. I also trained the final users of the software. Overall, I have a slight knowledge of Databases.

I really look forward to working in Oxford University, in where I hope to apply my current knowledge in a successful and useful way and where I can continue to learn more skills.

If you have any questions related to my experience, studies or skills please don't hesitate to contact me.

Thank you for your time and consideration. I await with pleasure to hear from you.

Yours sincerely,

Maria Hurtado.

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