



REPUBLIC OF THE PHILIPPINES  
Department of Transportation  
Land Transportation Office

**INSPECTION REPORT**

*Pursuant to MC No. JMT-2023-2390*

NAME OF DRIVING SCHOOL:

ADDRESS: \_\_\_\_\_

**CLASSROOM AREA: (✓)**

- ☐ Must not be less than twenty-four (24) square meters
- ☐ Fully air-conditioned or well-ventilated
- ☐ Audio-visual materials and display, updated set of traffic signs, signals, and pavement markings
- ☐ Closed-circuit television (CCTV) system connected with built-in date, time recording features, with a graphic resolution of at least 5MP
- ☐ Chair with an armrest, seat measuring not less than 0.5x0.5 meter
- ☐ Parts assemblies, or automotive components that are aids in teaching "Troubleshooting"

**LIBRARY FACILITIES: (✓)**

- ☐ Republic Act (R.A.) No. 4136, as amended, and R.A. No. 10930
- ☐ Letters of Instructions, Administrative Orders/ Memorandum Circulars of the DOTr, LTO, LTFRB, and city/municipal ordinance relative to land transportation and traffic rules and regulations
- ☐ Latest Edition of Filipino Driver's Manual, defensive driving manuals, and automotive mechanics manual
- ☐ R.A. 8749 - Philippine Clean Air Act of 1999
- ☐ R.A. 8750 - Seat Belts Use Act of 1999
- ☐ R.A. 8794 - An Act Imposing a Motor Vehicle User's Charge on All Types of Motor Vehicles and for Other Purposes
- ☐ R.A. 10054 - Motorcycle Helmet Act of 2009
- ☐ R.A. 10586 - Anti-Drunk and Drugged Driving Act of 2013
- ☐ R.A. 10666 - Children's Safety on Motorcycle Act of 2015
- ☐ R.A. 10883 - New Anti-Carnapping Law of the Philippines
- ☐ R.A. 10913 - Anti-Distracted Driving Act
- ☐ R.A. 10916 - Road Speed Limiter Act of 2016
- ☐ R.A. 11229 - Child Safety in Motor Vehicle's Act
- ☐ R.A. 11235 - Motorcycle Crime Prevention Act
- ☐ R.A. 11698 - Vintage Vehicle Regulation Act

**PDC FOR MOTORCYCLE**

- ☐ Motorcycle test track with an area of at least three hundred (300) square meters with an obstacle course, standard traffic signs, and pavement markings. The obstacle course shall consist of, but not be limited to, Figure 8 maneuver, Straight Line Riding, Cone Serpentine Maneuver, and 30-degree Gradient.

☐ **Mandatory - DL Code A (Motorcycle)**

- one (1) with manual transmission      Plate No. \_\_\_\_\_
- one (1) with automatic transmission      Plate No. \_\_\_\_\_

☐ **Optional: DL Code A1 (Tricycle)**      Plate No. \_\_\_\_\_

\*Age of which shall not be more than seven (7) years of age upon application

\*Registered in the name of the proprietor of the driving school applicant in case of a sole proprietorship, or in the name of partnership or corporation, whichever is applicable

- ☐ C. Helmet, safety gear, and vest with the markings "CAUTION - STUDENT-DRIVER" imprinted in it

**PDC FOR LIGHT**

- ☐ Maneuvering site of at least fourteen meters(14m) in length and in width, with standard traffic signs and pavement markings, and established within the registered business address of the driving school.
- ☐ All vehicles must be roadworthy, operational, equipped with front and rear-view dashboard recording cameras, and registered in the name of the driving school proprietor, partnership, or corporation, whichever is applicable.
- ☐ **Light Vehicle – DL Code B**

- one (1) with manual transmission

- one (1) with automatic transmission

Plate No. \_\_\_\_\_

Plate No. \_\_\_\_\_
- ☐ **Optional: DL Code B1**

Plate No. \_\_\_\_\_
- ☐ **Optional: DL Code B2**

Plate No. \_\_\_\_\_
- ☐ **Optional: DL Code BE**

Plate No. \_\_\_\_\_

\*Age of which shall not be more than seven (7) years of age upon application. This may be extended up to ten (10) years provided that it remains to be fit for its purpose as assessed annually by the RAC Inspector. The driving institution shall be required to register another vehicle compliant with the said age requirement if the vehicles previously registered reached the age of seven (7), unless the extension has been granted by the RACChairperson.

\*Equipped with front and rear-view dashboard recording camera

\*Modified to include a separate brake pedal for the instructor

\*Registered in the name of the proprietor of the driving school applicant in case of a sole proprietorship, or in the name of partnership or corporation, whichever is applicable

\*Markings "CAUTION – STUDENT-DRIVER" in white capital letters at least eight (8) inches in height with red background, and readable from the back of the motor vehicle. The use of magnets and any other similar detachable materials for the required markings is strictly prohibited.

**PDC FOR HEAVY**

- ☐ Maneuvering site shall be at least thirty-one (31) meters in length and thirty-one (31) meters in width

☐Notarized Leasing Agreement, if leased
- ☐ One heavy vehicle, either of the following:

☐ **DL Code C (Straight Truck)**

☐ **DL Code D (Passenger Bus)**

☐ **DL Code CE (Heavy Articulated)**

Plate No. \_\_\_\_\_

Plate No. \_\_\_\_\_

Plate No. \_\_\_\_\_

☐Notarized Leasing Agreement, if leased

\*Age of which shall not be more than ten (10) years of age upon application.

\*Equipped with front and rear-view dashboard recording camera

\*Modified to include a separate brake pedal for the instructor

\*Registered in the name of the proprietor of the driving school applicant in case of a sole proprietorship, or in the name of partnership or corporation, whichever is applicable

\*Markings "CAUTION – STUDENT-DRIVER" in white capital letters at least eight (8) inches in height with red background, and readable from the back of the motor vehicle. The use of magnets and any other similar detachable materials for the required markings is strictly prohibited.

- ☐ Detailed Course Syllabus

**REMARKS:**

**Inspected by:**

**Inspected by:**

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME

**ACKNOWLEDGED BY:**

\_\_\_\_\_  
DRIVING SCHOOL REPRESENTATIVE

\_\_\_\_\_  
DATE OF INSPECTION