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**Shanghai HUM Services Co., Ltd**

Room No 302, 3/F Building 3 ,Orstar City, 1888 Cao Yang Road, Shanghai 200333, RPC

Tel: (86-21) 6288 0071

**Pay-slip for {monthyear}**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **员工姓名**  **Name** | **{chineseName}** | **入职日期**  **Joined Date** | **{joinedDate}** | **工资期间**  **Salary Period** | **{salaryPeriod}** |
| **证件号码**  **ID No** | **{idNo}** | | **工资卡号**  **Card No** | **{cardNo}** | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **工资信息**  **salary information** | | **社会保险**  **Social Contribution** | | **个人所得税**  **Individual Income Tax** | |
| 基本工资  Basic salary | {basicSalary} | 社保基数  Social Contribution Base | {scBase} | 子女教育  Kid Education | {kidEducation} |
| 工资调整  Salary Adjust | {salaryAdjust} | 公积金基数  Housing Fund Base | {hfBase} | 自身继续教育  Further Education | {furtherEducation} |
| 加班工资  OT | {ot} | 养老保险  Pension Insurance | {pension} | 大病医疗  Critical Illness | {criticalIllness} |
| 奖 金  Bonus | {bonus} | 失业保险  Unemployment Insurance | {unemployment} | 住房贷款利息  Housing Loan | {housingLoan} |
| 补 贴  Allowance | {allowance} | 医疗保险  Medical Insurance | {medical} | 住房租金  Housing Rental | {housingRental} |
| 其 他  Others | {others} | 公积金  Housing Fund | {hf} | 赡养老人支出  Supporting the elderly Expense | {elderlyExpense} |
|  |  |  |  | 总计专项扣除项  Total special deduction | {total[SpecialDeduction](javascript:;)} |
| **A:** 总计税前收入  Total Gross Income | {beforeSC} | **B:** 社保合计  Total | {totalSC} | **C:** 工资代扣个人所得税  Withhold IIT for salary | {iITAmount} |
| **D:** 特定扣除  Specific Deduction | {deduction} | **E:**其他税后  Other after Tax | {otherAfterTax} | 实发工资 **A-B-C+D+E**  Net Pay | {takeHomePay} |

以上所有金额均为人民币。若您对工资单上的数据有异议，请在次月5日前与禾优曼人事部门联系。如人事部门在此期间未被告知有异议，视为您确认以下数据。谢谢您的配合。

The entire above amount is showed in CNY. If you have any concern about the data on pay-slip, don’t hesitate to contact HUM HR dept. by 5th day of next month. If HR dept. hasn’t received any reply from you in time, it will be regarded that you agree with the data. Thanks for your cooperation!