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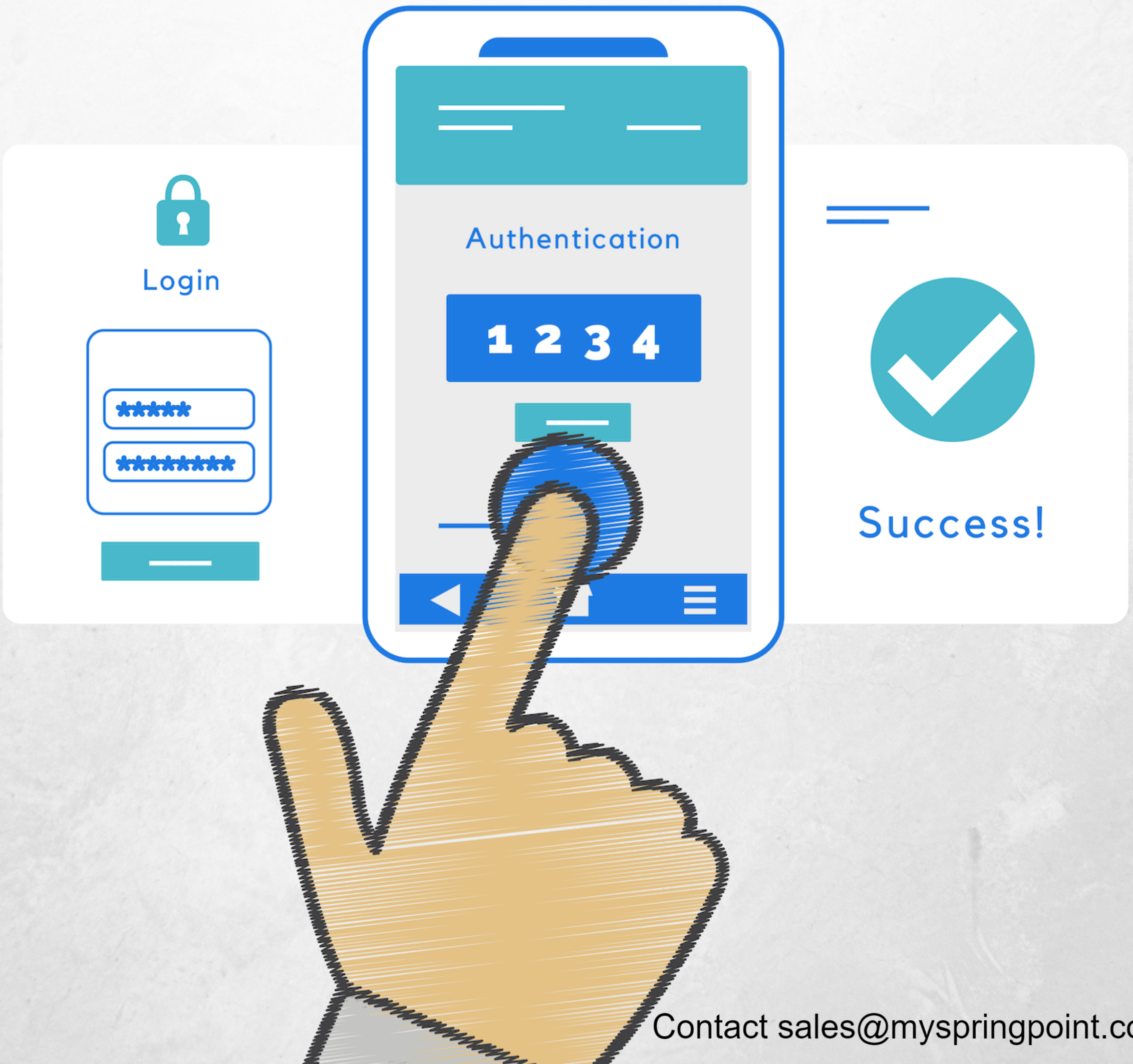
Avoid being an 'easy-picking' for cyber criminals. Enable...

Two-Factor Authentication



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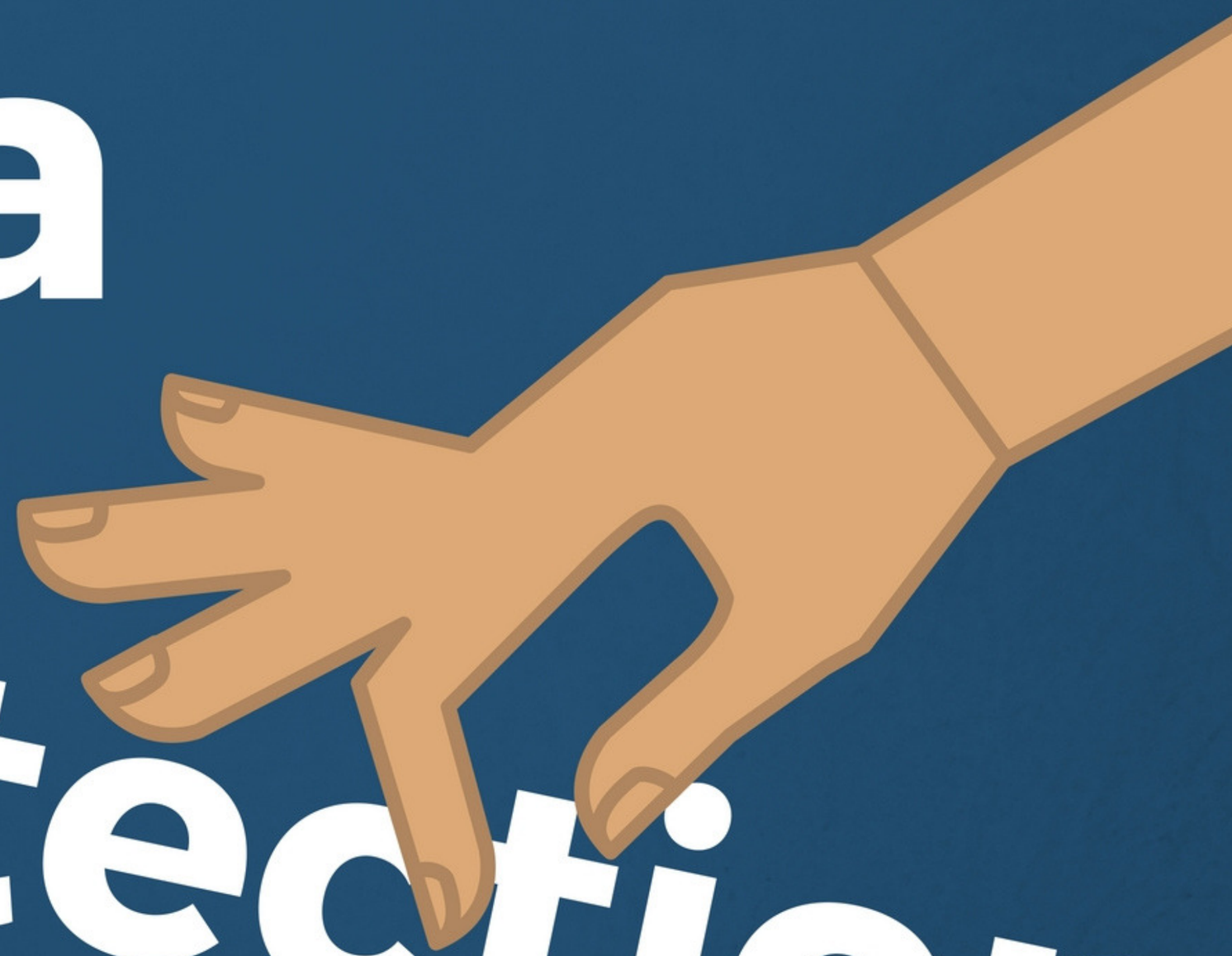
Data Protection Is In Your Hands



Think twice before sharing information

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Emailing **sensitive data?**

Make sure you haven't entered the **wrong recipient**

To: XXX

Cc: XXX

Bcc: XXX

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Emailing Sensitive Data?

To: XXXX

Cc: XXXX

Bcc: XXXX

Always double check that you've entered the **correct recipient.**

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Don't make life easy for cyber criminals.

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On the move?

Please be careful with **physical data** when taken off-site.

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Handling **Data**? Think **Protection**.

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Leaving your desk?

Keep data secured by locking your computer and devices **when not in use**.

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Don't make life easy for cyber criminals.

How strong is your Password?

Weak passwords are easy to crack.
Keep things safe by making sure you...

Keep it long and complicated

Use both upper and lower case letters

Avoid guessable info (e.g., D.O.B)

Implement two-factor authentication

Change your password regularly

Never share your password

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Don't make life easy for cyber criminals.

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Don't fall for the PHISHING bait!

Be suspicious of...

- Hyperlinks to fake websites
- Unofficial "From" addresses
- "Urgent" requests or threats
- Emails containing attachments
- Requests for sensitive information
- Generic subject lines and intro messages
- "Dear user"

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Don't make life easy for cyber criminals. springpoint

Handling **Data**? Think **Protection**.

Think

before leaving sensitive documents **unattended.**

All of the information you work with has

Value.

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