

Section 2: Mở rộng từ vựng qua bảng từ

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Exercise 1: Chọn đáp án chứa chữ cái để hoàn thành cách viết đúng của các từ vựng dưới đây

ENTER_SE: Doanh nghiệp

- ☐ A. PRAI
- ☐ B. PRI
- ☐ C. PRE

OBT_N: Có được

- ☐ A. A
- ☐ B. EI
- ☐ C. AI

STATION_: Văn phòng phẩm

- ☐ A. ERY
- ☐ B. ARY
- ☐ C. ARIE

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SUFFIC_LY: Một cách vừa đủ

- ☐ A. IENT
- ☐ B. IANT
- ☐ C. ENT

Exercise 2: Viết lại các từ vựng với các chữ cái đã bị đảo thứ tự dưới đây

Từ vựng 1: T/A/G/A/O/C/L

☒ Đáp án: _____

Từ vựng 2: L/U/I/L/L/F/F

☒ Đáp án: _____

Từ vựng 3: A/G/N/E/L/T/R/I

☒ Đáp án: _____

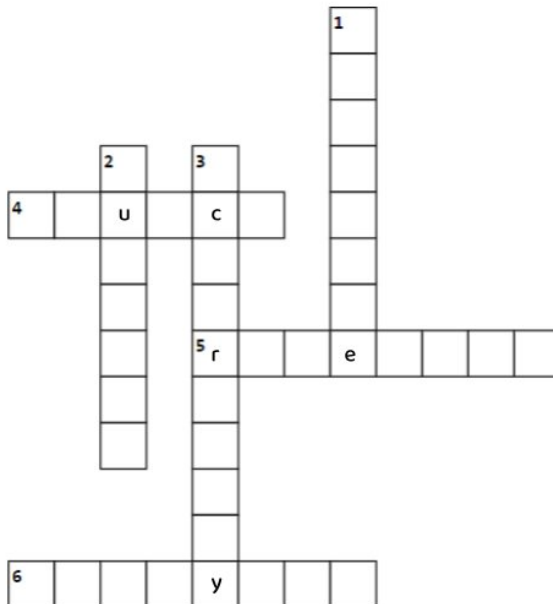
Từ vựng 4: N/R/T/I/O/Y/E/N/V

☒ Đáp án: _____

Từ vựng 5: E/I/M/N/I/I/M/Z

Đáp án: _____

Exercise 3: Giải ô chữ sau với các định nghĩa cho sẵn



HÀNG DỌC

- Số 1 (Động từ): To reduce ☐ _____
- Số 2 (Động từ): To finish completely ☐ _____
- Số 3 (Trạng từ): Correctly; without errors ☐ _____

HÀNG NGANG

- Số 4 (Danh từ): The origin ☐ _____
- Số 5 (Động từ): To think of again; to retain in the memory ☐ _____
- Số 6 (Tính từ): Routine, common, ordinary ☐ _____

Exercise 4: Nghe và ghi âm cách bạn đọc các từ sau

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Enterprise

Vui lòng ghi âm tại [Prep.vn](https://prep.vn)

Everyday

Vui lòng ghi âm tại [Prep.vn](https://prep.vn)

Obtain

Vui lòng ghi âm tại [Prep.vn](https://prep.vn)

Source

Vui lòng ghi âm tại Prep.vn

Stationery

Vui lòng ghi âm tại Prep.vn

Accurately

Vui lòng ghi âm tại Prep.vn

Catalog

Vui lòng ghi âm tại Prep.vn

Fulfill

Vui lòng ghi âm tại Prep.vn

Integral

Vui lòng ghi âm tại Prep.vn

Inventory

Vui lòng ghi âm tại Prep.vn

Minimize

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Remember

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Sufficiently

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Exercise 5: Điền từ vựng thích hợp để hoàn thành bảng word family sau

DANH TỪ	ĐỘNG TỪ	TÍNH TỪ	TRẠNG TỪ
Diversity	Diversify	...(1)...	
Enterprise Enterpriser		Enterprising	
...(2)...		Essential	Essentially
Function	Function	...(3)...	
...(4)...	Maintain	Maintainable	
	...(5)...	Smooth	Smoothly
Accuracy		Accurate	...(6)...
Fulfillment	Fulfill		
Integration	...(7)...	Integral	
Minimum	Minimize	...(8)...	
Shipper ...(9)...	Ship		
	...(10)...	Sufficient	Sufficiently

Chỗ trống 1: _____
 Chỗ trống 2: _____
 Chỗ trống 3: _____
 Chỗ trống 4: _____
 Chỗ trống 5: _____
 Chỗ trống 6: _____
 Chỗ trống 7: _____
 Chỗ trống 8: _____
 Chỗ trống 9: _____
 Chỗ trống 10: _____

Exercise 6: Điền dạng từ đúng của từ cho sẵn vào mỗi chỗ trống trong mỗi cụm 3 câu dưới đây

TỪ CHO SẴN: Diverse

- We are going to _____ our product line and start selling software as well as computers.
- The _____ of services that your company offers amazes me.
- The wholesaler offered a more _____ range of computer accessories than expected.

TỪ CHO SẴN: Enterprise

- When she began this _____, she had no idea of the time it would require.
- The program gives _____ young people a chance to test their entrepreneurial skills.
- Many _____ find themselves in daring and exciting ventures that lack the structure for long-term success.

TỪ CHO SẴN: Essence

- _____, you will be sitting in a bath of mud for two hours.

- Having Ann on this team is _____ if we are to win the contract.
- The _____ of the problem lies in Jef's relationship with his manager.

TỪ CHO SẴN: Function

- He is still _____ as administrator until they find a replacement.
- The _____ was attended by all the leading scientists.
- This machine is not _____; we need to purchase a new one.

TỪ CHO SẴN: Maintain

- Don't worry, I'll _____ the good relationships that you've established with our clients.
- The _____ of our second office is called into question by next year's budget cutbacks.
- This level of performance will not be _____ without increasing salaries.

TỪ CHO SẴN: Smooth

- In order to _____ the process of ordering supplies, we're going to use this new software to keep track of purchases and deliveries.
- The meeting went _____, and the contract was signed without any disagreements.
- The vendor was so _____ on the phone that he had no difficulty in obtaining an appointment with the busy executive.

TỪ CHO SẴN: Accurate

- His firm was well known for its _____ in predicting how long shipping would take.
- Don't forget to keep _____ records; you will need them when you have your annual inventory.
- The in-depth shipping records made it possible for Max to _____ estimate when the mixing bowls would arrive in the store.

TỪ CHO SẴN: Integrate

- This paperwork is _____ to our ability to track packages.
- The new foreman is unable to _____ information about shipping perishables.
- His full _____ into the team could take weeks.

TỪ CHO SẴN: Minimize

- To _____ any potential risk of injury, all workers must wear closed-toed shoes in the stockroom.
- Luckily, the leak from the roof did only _____ damage to the inventory in the stockroom.
- The _____ is \$50; orders of less will be assessed a shipping charge.

Exercise 7: Nghe và điền từ vựng đã học vào chỗ trống

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A quick review of our _____ shows the variety and quality of the merchandise we carry, but it does nothing to draw attention to our competitive pricing. Competitive pricing is _____ to our success. Customers want to _____ costs and maximize value. _____ our motto: we supply the best, you pay the least. In the future, our catalogs will reflect this motto by comparing our prices with those of our competitors. For selected items throughout the catalog, we will show the prices charged by competitors for the same or similar items. Some people may question this information, but it is guaranteed to be as _____ as

possible. We will rely on careful research to _____ the pricing information we publish. Remember, honesty is the best policy. This information on competitors' pricing will first appear in next winter's catalog, available in January.

Exercise 8: Nghe và chọn câu mô tả đúng nhất các bức tranh TOEIC part 1 sau

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Picture 1

- ☐ A. Statement (A)
- ☐ B. Statement (B)
- ☐ C. Statement (C)
- ☐ D. Statement (D)

Picture 2

- ☐ A. Statement (A)
- ☐ B. Statement (B)
- ☐ C. Statement (C)
- ☐ D. Statement (D)

Exercise 9: Chọn đáp án đúng để hoàn thành các câu hỏi TOEIC part 5 sau

For the ____ designer, this job is full of rewards and opportunities.

- ☐ A. essential
- ☐ B. maintainable
- ☐ C. enterprising
- ☐ D. smooth

The suppliers have ____ the terms of our agreement and are now our supplier of choice.

- ☐ A. fulfilled
- ☐ B. shipped
- ☐ C. remembered
- ☐ D. supplied

Scanning the shipment number is an ____ part of tracking these containers.

- ☐ A. integral

- ☐ B. sufficient
- ☐ C. everyday
- ☐ D. diverse

Exercise 10: Chọn đáp án đúng hoàn thành đoạn văn TOEIC part 6 sau đây

Memo

To: All office staff

From: Luis Mendez, Office Manager

Re: Ordering office supplies

There has been a lot of confusion recently regarding the ordering of office supplies. In order to maintain a consistent stock of ___(1)___ supplies, from now on all supply orders must go through me. There are forms in my office that you may use to order the supplies that you need. I can ___(2)___ supplies for you within three days of receiving your order form if it is filled out properly. By following this procedure, the office will function more ___(3)___, and we can be sure that we will always have quality supplies on hand when we need them. We will also avoid the problem of ordering supplies that we already have. Thank you for your cooperation.

Question 1

- ☐ A. smooth
- ☐ B. essential
- ☐ C. accurate
- ☐ D. maintainable

Question 2

- ☐ A. diversify
- ☐ B. function
- ☐ C. fulfill
- ☐ D. obtain

Question 3

- ☐ A. sufficiently

- ☐ B. smoothly
- ☐ C. essentially
- ☐ D. directly

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