

# ANJALI KUMARI GUPTA

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## PROFESSIONAL SUMMARY

Dedicated and highly qualified Educator with a Master's in English and a Bachelor of Education (B.Ed). Passionate about fostering a positive learning environment and implementing modern pedagogical techniques to enhance student engagement. Possesses strong communication skills, a deep understanding of English literature, and a commitment to academic excellence. Skilled in classroom management and integrating computer applications into the learning process.

## CORE SKILLS

- Academic Expertise: English Literature, Educational Psychology, Curriculum Planning, Pedagogy of English.
- Computer Skills: Microsoft Office Suite (Word, Excel, PowerPoint), Basic Computer Applications, Internet Research.
- Soft Skills: Classroom Management, Student Counselling, Creative Lesson Planning, Effective Communication, Adaptability.
- Languages: English (Fluent), Hindi (Fluent), Bengali (Native).
- Drawing & Painting

## PROFESSIONAL EXPERIENCE

**Private Educator / Tutor** | Siliguri, West Bengal | 2014 – Present

- Personalized Curriculum Design: Developed customized lesson plans for students (Primary to Secondary) focusing on English Literature, Grammar, and Social Sciences.
- Academic Support & Mentorship: Successfully guided students to improve their academic performance through targeted one-on-one sessions.
- Instructional Strategy: Implemented a student-centric teaching approach, using visual aids and storytelling to simplify complex literary concepts.
- Assessment & Progress Tracking: Conducted regular assessments and provided detailed progress reports to parents to ensure consistent improvement.
- Remedial Teaching: Identified specific learning gaps in students and designed targeted exercises to strengthen their foundational knowledge.
- Completed practical teaching training as part of the B.Ed curriculum, focusing on classroom management and secondary school pedagogy.

## **EDUCATION**

**Bachelor of Education (B.Ed)** (2020 – 2022)

*Pragati College of Education, Siliguri* | Specialization: Pedagogy of English & Education

**M.A. in English Honors** (2012 – 2014)

*Indira Gandhi National Open University (IGNOU)* | Focus: English Literature

**B.A. in Education Honors** (2008 – 2011)

*Manipur University* | Focus: Foundations of Education and Child Development

**Higher Secondary (Class XII)** (2008)

*C.B.S.E Board* | Stream: Arts/Humanities

**High School (Class X)** (2006)

*C.B.S.E Board*

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## **DECLARATION**

I hereby declare that all the above-mentioned information is true to the best of my knowledge.

Place: Siliguri

Anjali Kumari Gupta