

SHILA RAHMAN

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EDUCATION

University of British Columbia, Kelowna, BC (July 2019-Present)

Bachelor of Science, Major: Computer Science

Concordia University, Montreal, QC (January 2018-May 2019)

Bachelor of Engineering, Major: Computer Engineering.

PROFESSIONAL EXPERIENCE

The Product Project, Remote

September 2020 – Present

Ambassador

- Providing internal feedback and advising executive team on workshops.
- Providing resources and opportunities to more students interested in product management.
- Sharing and promoting TPP webinars and workshops in student community.

UBC Bookstore, Kelowna, BC

August 2019 – September 2020

Rush Hour Cashier :Seasonal

- Provide excellent customer service while on the front end and selling floor.
- Recommend, select and help locate merchandise based on customers' needs.
- Operated scanner, cash register, count and balanced cash

UBCO Girls in Tech, Kelowna, BC

August 2020-Present

Social Media Manager

- Planning and designing strategies for social media.
- Creating announcement about opportunities and managing social media.
- Assisting head of operation on events and collaborating with design team for social media content.

Blind Love Letters, Remote

August 2020 – September 2020

Graphic Design Intern

- Creating and designing engaging content for social media and email templates using Adobe Creative Suite and Figma.
- Utilizing and add to the branding style.
- Collaborate closely with marketing and growth team.

Hudson's Bay, Kelowna

October 2019 – December 2019

Sales Associate: Ladies Shoes

- Assisted customers in deciding purchases, sizes, shoe types and vendors
- Organized and designed displays for the floor of the department to attract customers
- Executed and operated proper transaction procedures per purchase
- Managed the cash register, including readying at open and closing at night

Technovation Challenge, Remote

February 2018 – April 2018

Student Mentor

- Guide a team of high school girls to develop a tech based solution addressing a community problem
- Empower young girls in STEM.

VOLUNTEER WORK AND AFFILIATIONS

XYLA Water

December 2017– December,2018

Communication and Public Relation Volunteer

- Raised awareness about clean and affordable water in developing nations.
- Social Media management and promote the organization's activity among the community

THEIRWORLD NGO

November 2017-November,2019

Global Youth Ambassador

- Advocate for children right and promote quality education
- Taking actions and promoting youth empowerment through educational programs

DIGITAL KHICHURI Challenge by UNDP Bangladesh

February 2018 – April 2018

Participant

- Finalist of the hackathon

Other Affiliations: <<Volunteer-Hack Concordia, member:RewritingTheCode, Delegate: Asia Pacific Youth Exchange >>

ADDITIONAL INFORMATION

Language: English (Fluent), Bengali (Fluent) , Hindi (Fluent Conversational)

Computer: OOP,Java, MIPS, Maple, MS Office, Canva, Figma(beginner),Communication, Customer Service.