

Huy Phan

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College Station, TX 77845

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WORK EXPERIENCE

Reynolds and Reynolds

2012-Present

TECHNICIAN SPECIALIST

- Specialized in repair for PCs and Monitors Equipment
- Evaluate adequacy of quality assurance standards for monitors and various electronic equipments
- Trained coworkers on policies and procedures
- Generate and update checklists for Department specific equipment procedures
- Communicate and cooperate with multiple Departments to ensure required equipments deadlines are met

TECHNICAL SKILLS

LANGUAGES

- HTML/CSS; Python

NETWORK

- DHCP; LAN/WAN; VPN

OPERATING SYSTEMS

- Windows (XP - 10); Windows Server 2012; Linux Mint; Ubuntu

OTHER

- Adobe Creative Suite; Microsoft Office Suite
- Chrome/Firefox/IE/Edge; TeamViewer VMWare

EDUCATION

Texas A&M University

College Station, TX

Expected Graduation Date: December 2016

BS IN TECHNOLOGY MANAGEMENT

MINOR IN BUSINESS

Program GPA: 3.629

Overall GPA: 3.571

RELEVANT COURSEWORK

- Computer Hardware & End User Support
- Distance Networking for Training and Development
- Managing Technical Networks
- Programming Python

EXTRACURRICULAR ACTIVITIES

SKILLSUSA

A&M CONSOLIDATED HS

2011 – 2012

- Competed and advised computer maintenance completion

ROBOTICS

A&M CONSOLIDATED HS

2012

- Maintain and support technical equipments

REFERENCES

References are available upon request.