**FresherFriend Privacy Policy**

FresherFriend is a student project made by students at the University of Birmingham. This privacy policy will explain how our organization uses the personal data we collect from you when you use our website.

Topics:

* What data do we collect?
* How do we collect your data?
* How will we use your data?
* How do we store your data?
* What are your data protection rights?
* Privacy policies of other websites
* How to contact us
* How to contact the appropriate authorities

**What data do we collect?**

Our Company collects the following data:

* Personal identification information (Name, email address, etc.)
* Optional profile data (gender, religion, sexuality etc.)

**How do we collect your data?**

You directly provide FresherFriend with most of the data we collect. We collect data and process data when you:

* Register an account with us.
* Add data to your profile.
* Use or view our website via your browser’s cookies.

Fresher Friend may also receive your data indirectly from the following sources:

* The messaging service we use

**How will we use your data?**

FresherFriend collects your data so that we can:

* Verify your email with the University of Birmingham
* Email you if you need to change your password.

**How do we store your data?**

FresherFriend securely stores your data on a cloud server that is protected by conventional security measures.

FresherFriend will keep your personal data for 3 years. Once this time period has expired, we will delete your data by removing it from our database.

**What are your data protection rights?**

FresherFriend would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

**The right to access** – You have the right to request FresherFriend for copies of your personal data.

**The right to rectification** – You have the right to request that FresherFriend correct any information you believe is inaccurate. You also have the right to request FresherFriend to complete the information you believe is incomplete.

**The right to erasure** – You have the right to request that FresherFriend erase your personal data, under certain conditions.

**The right to restrict processing** – You have the right to request that FresherFriend restrict the processing of your personal data, under certain conditions.

**The right to object to processing** – You have the right to object to FresherFriend’s processing of your personal data, under certain conditions.

**The right to data portability** – You have the right to request that FresherFriend transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email: cjy055@student.bham.ac.uk

**Privacy policies of other websites**

The FresherFriend website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

**How to contact the appropriate authority**

Should you wish to report a complaint or if you feel that FresherFriend has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner’s Office.

Phone Number: 0303 123 1113