

Chennai – 119

20-April-2023

Hussain Valli Ganganapalli,
Andhra Pradesh

Dear **Hussain Valli**,

Congratulations!!! With reference to your application and the subsequent interview in our organization, we are pleased to inform that you have been selected to work for **PixelExpert Technology and Services Pvt. Ltd** as **Software Engineer** and we take this opportunity to thank and appreciate your decision to join our organization.

Your annual cost to company (CTC) will be **Rs.7,00,000 (Rupees Seven Lakhs Only)**. The components of the said CTC are detailed in Annexure A. This is subject to usual statutory and / or other taxes, which may be imposed from time to time by the Government, or any public body authorized to do so.

You are requested to join us on or before **05-May-2023** and your joining location would be mentioned in **Annexure B**.

On the date of joining, you would be required to furnish the photocopies of the original documents and the other listed information in **Annexure C**. Please note that the submission of all the documents are mandatory to facilitate joining, background verification and appointment process in our organization.

As a confirmation of acceptance, please sign the copy of this letter, all the Annexures and submit the same within 7 days to our official email address (contact@pixleexpert.net).

We are confident that you will be able to make a significant contribution to the success of our PixelExpert Technology and Services Pvt. Ltd. and together we will become a global leader in our industry.

Welcome to our organization and we look forward to a mutually fruitful association.

Sincerely,



Santhosh Kumar Ayyamperumal
Director
PixelExpert Technology and Services Pvt. Ltd

Signature of the candidate:

Name:

Date:

ANNEXURE A

Name: Hussain Valli Ganganapalli
Designation: Software Engineer
Location: Chennai

Components	Monthly	Yearly
Basic	23,333	2,80,000
HRA	8,750	1,05,000
Special Allowances	26, 250	3,15,000
Total Gross Salary	58, 333	7,00,000
Deductions :		
PF	1800	21,600
EPF	1800	21,600
Professional Tax	200	2400
Gratuity	1,120	13,440
Tax	968	11,620
Net Salary (Gross – Deductions)	52,445	6,29,340

Signature of the candidate:

Name:

Date:

ANNEXURE B

WELCOME ABOARD...

It is often said that an organization can grow only if it empowers its employees to grow! At PEXELPERT, we realize this fact and ensure the individual to take care of their professional growth by providing the right opportunities at right time. Thus, increases the confidence, knowledge and the transformation in their career.

GENERAL TERMS AND CONDITIONS OF EMPLOYMENT

1. Location

Your joining location would be as below,

**PixelExpert Technology and Services Pvt. Ltd,
#173, Block B, 6th Floor, TECCI PARK,
Old Mahabalipuram Road, Sholinganallur, Chennai - 600119**

2. Increments and promotions

Your growth in terms of role, compensation etc. in the company will solely be based on your performance. Your first compensation review will happen after your completion of one year from date of joining.

3. Notice Period/ Separation

Your employment with the Company can also be terminated either by the Company or by you by giving the other party two months advance notice. If the Company terminates the employment and decides to relieve you before the completion of the notice period, the "Basic" component of the salary for the balance notice period would be paid to you. If at your request, the Company agrees to relieve you before serving the full notice period, you will be liable to pay the Company the "Basic" component of the salary for the balance notice period. However, please note that accepting any such early relieving request would be entirely at the discretion of the Company.

On termination of your employment for any reason, you shall comply with the Company's termination procedures, sign all documents and return all Company property. The Company will not be bound to pay the dues, if any, till you have completed all the separation procedures.

Signature of the candidate:

Name:

Date:

4. Agreements:

You may be required to sign necessary agreements with the Company or any other client as required and complete various formalities as per the agreements at the time of joining and during the tenure with the company.

You may also be required to sign other Agreements with the Company, as the Company may decide from time to time, in order to secure the interests of the Company has also to ensure your performance and adherence to all terms, conditions, rules and regulations of the Company.

5. Background and Reference Check

The company will undertake the background verification / validation process of employees in terms of education, previous employment(s), claims made against achievements in the resumes/CVs of the employees etc. with the help of a third party as and when required. You would be required to submit photocopies of documents detailed in Annexure C to facilitate the joining and background verification process.

The company may also undertake reference check through at least two professional references submitted during the process of selection.

6. Leaves

You will be entitled to total casual leaves of 20 days per year and will be considered from 1 January till 31 December every year. The number of leaves will be on prorated basis depends on the joining date. At the end of the year, the unused leaves shall be either carried forward to the next year or it shall be encashed during January Payroll at the rate of 1.5 times of basic salary / workday. Sick leaves for more than 2 days need medical certificate from a medical practitioner.

7. Working Hours

You will be governed by the normal working hours as existing in the company. You may be required to work in shifts and/or in extended working hours, as permitted by law, if required as per business needs. The same are subject to change from time to time.

8. Mobility

The Company may require you to perform duties and undertake assignments for the Company in any part of India or abroad, whether at the Company's premises or that of its customers/clients. You are also liable to be transferred to any office or branch of the Company anywhere in India or abroad. During deputation to any customer/client's premises you shall abide by the terms and conditions pertaining to such premises.

Signature of the candidate:

Name:

Date:

9. Deputation/ Transfer

Company may also depute you to work with any of the Group Companies or transfer your services to any Group Company. On such transfer of your employment, the present terms and conditions will cease, and the employment will be governed by the terms of employment of the Company you are transferred to. You shall however be entitled to continuity of service.

10. Retirement

You will retire from service on attaining superannuation at the age of 60 years.

11. Other benefits

You shall be eligible for other benefits related to leaves, perquisites etc. in accordance with the prevailing terms of employment in the Company. Notwithstanding the above, the Company reserves the right to change the above-mentioned benefits as and when it deems necessary and you will be notified accordingly.

12. Correctness of the Details Furnished

You have been appointed on the presumption that the particulars furnished in your application and resume are correct. In the event the said particulars are found to be incorrect or that you have concluded or withheld some other relevant facts, your appointment with the Company shall stand terminated/cancelled without any notice.

13. Other Rules and Regulations of the Company

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures as applicable to you and the changes therein from time to time.

You agree not to undertake employment whether full time or part time, as the Director/ Partner/member/employee of any other organization or entity engaged in any form of business activity without the consent of PixelExpert Technology and Services Pvt. Ltd. The consent may be given subject to any terms and conditions that the company may think fit and may be withdrawn at the discretion of the company.

Signature of the candidate:

Name:

Date:

ANNEXURE C

Below is the list of documents to be submitted on the date of joining and submit the photocopies of the same to facilitate joining, background verification and appointment process in our organization.

Education Documents
10th
12th
Degree /Bachelors
Degree/Masters
Professional Certification (If Any)
Provisional Degree Certificate (If migrated)
Employment Docs (All past companies)
Offer Letter
Appointment Letter
Relieving Letter
Pay Slips (Last 3 Months)
Acceptance of resignation from current company / Contract Termination Notice (If any)
ID Proof :
Aadhar card
PAN Card
Passport
Passport size photograph
Cancelled cheque / Bank statement
Signed BGV Form

Signature of the candidate:

Name:

Date:

