

DALIA ELNAGGAR

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LinkedIn Account

Certified Management Accountant (CMA Holder)

PROFESSIONAL SUMMARY

As a distinguished Certified Management Accountant (**CMA**) and a proactive member of the Institute of Management Accountants (**IMA**), I offer a solid grounding in accounting and finance. I am in pursuit of a stimulating role that will enable me to apply my skills and experience, thereby contributing significantly to a company's financial growth and success.

Knowledge in:

- **General Ledger Accounting**
- **Cash Management**
- **Month and Year-end Close**
- **Project Accounting and Cost Allocation**
- **Fixed Asset Accounting**
- **Accounting process improvement**

PROFESSIONAL EXPERIENCE

Majid Al Futtaim

September 2023 – Present

S2P ASSOCIATE ACCOUNTANT

- Maintain all **vendor accounts** within payment terms and company policy.
- Ensured that submitted **payment requests** by various departments for supplier are in line with the governing policies & procedures.
- Monitor **Aging Vendor** on a Monthly Basis .
- Addressed, Managed & Resolved **supplier Queries**.
- Oversaw Assigned **Vendor Account** Reconciliations and Necessary Follow up Action .

kitchen &CO

July 2023 – September2023

GENERAL ACCOUNTANT

- Served as General accountant for approximately all accounting and financial departments **AP , AR , Treasury & Bank accountant** also prepared some analysis(Cost & Aging) reports and reported it to the Decision makers.

Decorative Class & Arab Union Glass.

April 2022 – October 2022

FINANCIAL ACCOUNTANT

- Preparing **Financial Reports** related to AR, AP & Banking and treasury Sections.
- Compiled **Accounts Receivable** Aging Reports and Visualizing it into Dynamic Charts & Analyzing Monthly Income Statement into Common Size analysis.
- Served as **AP Accountant** for short time: Reconciled the petty cash of purchasing Clerks & Followed up the payments of the Vendors.

Luminous Company.

July 2021 – April 2022

COST ACCOUNTANT

- Prepared and completed **internal cost audits**. Complied with Generally Accepted Accounting Principles (**GAAP**) for financial statements.
- Planned and recorded **variable costs** (e.g. purchases of raw material and operations costs).

EDUCATION

- **Faculty of Commerce (Accounting Section)**. Ain Shams University, 2016:2020
Grade: Good
- **Institute of Management Accountants (IMA)**, 2020: 2023

COURSE AND CERTIFICATES

- **CMA** (Certified Management Accountant), ATC Croup, 2020 – 2021

OTHER RELEVANT INFORMATION

- **Languages:** English (Fluent).
- **Computer Skills:** Microsoft Office, Excel for Accounting, Internet Advanced Search.
- **Technical Skills:** MS Excel (Advanced User: Pivot Tables + VLOOKUP), data management abilities, Independent research, Budget skills, Financial statement analysis & Dashboard visualization skills.