HMRC - DMBM677750 - Debt Management Office Actions After Service Of The Summons

On the day after the return day you should contact the court and ascertain as to whether or not the defender intends to defend the claim.

Defender disputes the claim

If he does you should return the form 1 and the certificate of execution of service to the court no later than two days before the date set for the (preliminary) hearing.

No response to claim

If the defender has not made any response to the claim, you should, no later than two days before the date set for the (preliminary) hearing

return the certificate of execution of service to the court and

lodge a minute on (Small Claim Court) form 11 seeking decree

If you fail to take these actions the case will be dismissed.

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