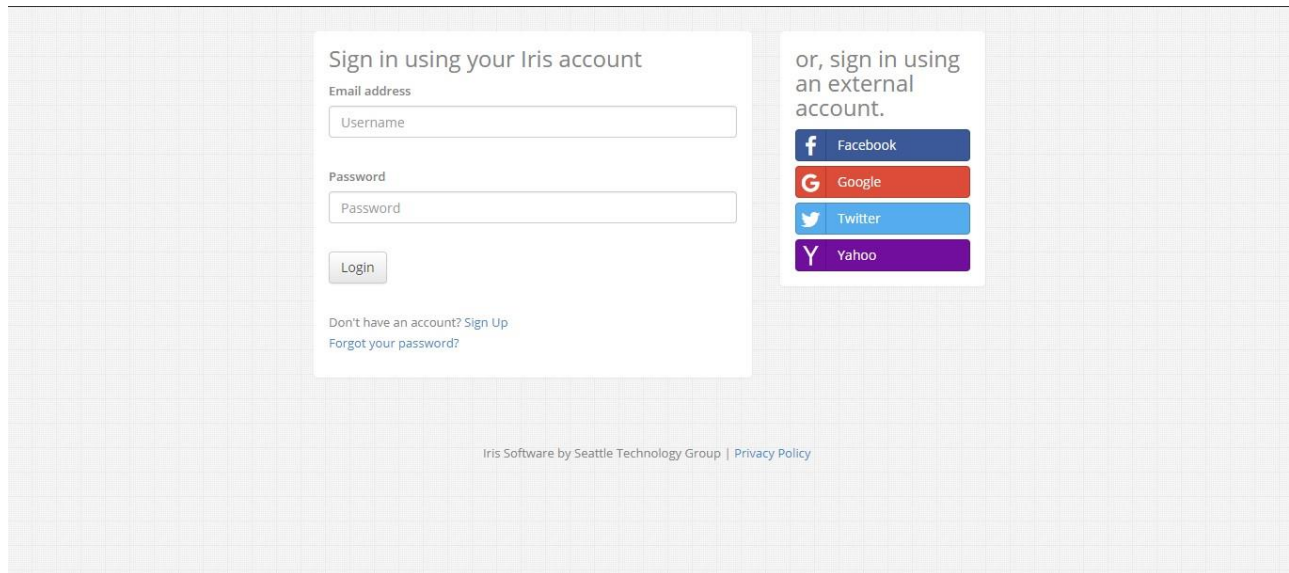


How to Create an Iris Registration Account

In order to register for a conference using the Iris Registration software, you must create an account. This allows you to log back in and view or update the information you have previously entered. The only information needed to create an account is an email address and password of your choosing.

Upon selecting the registration link, you will be directed to the Iris Registration login screen



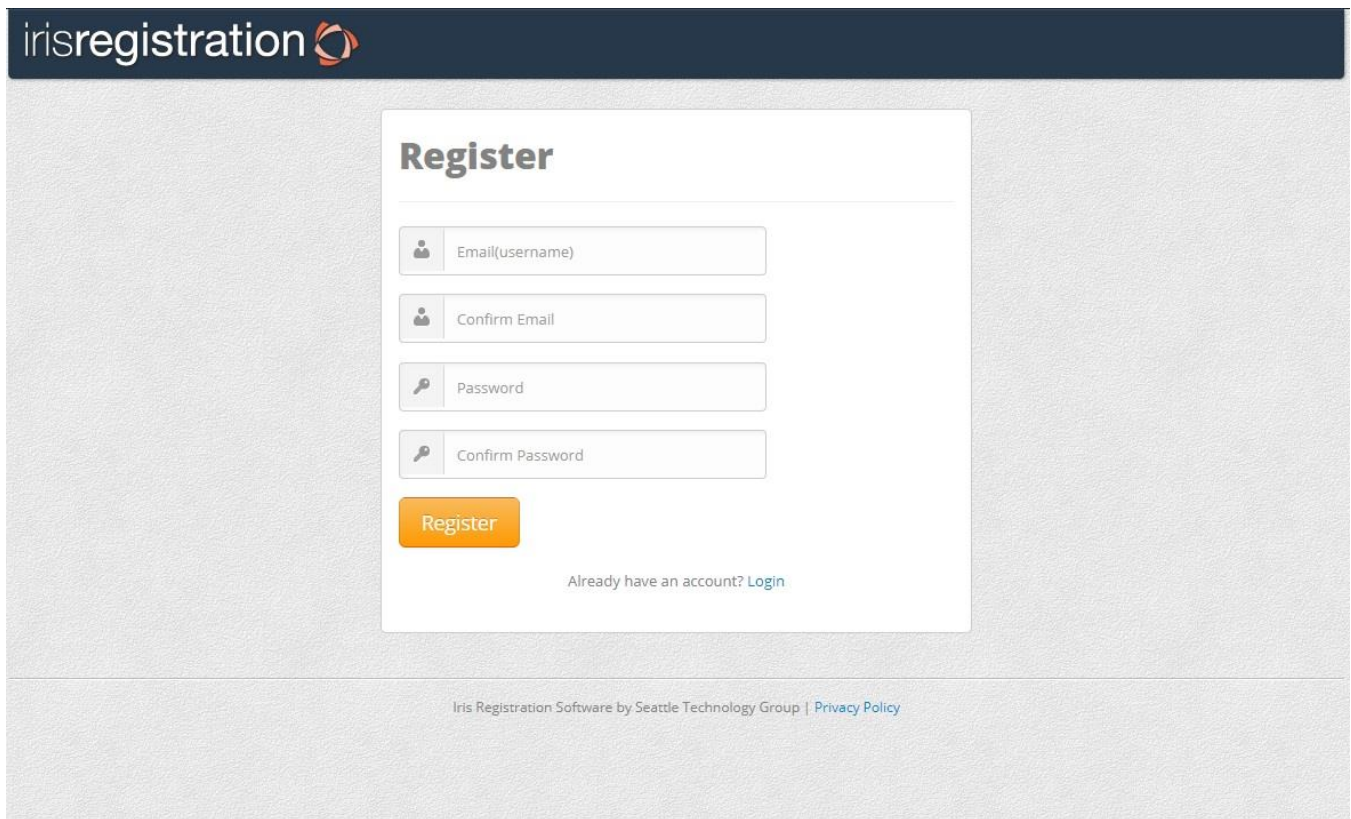
The screenshot shows the Iris Registration login interface. On the left, a white box titled "Sign in using your Iris account" contains fields for "Email address" (with a placeholder "Username") and "Password", a "Login" button, and links for "Don't have an account? Sign Up" and "Forgot your password?". To the right, a section titled "or, sign in using an external account." features four buttons for Facebook, Google, Twitter, and Yahoo. At the bottom center, small text reads "Iris Software by Seattle Technology Group | Privacy Policy".

If you have not previously created an account, select "Sign Up" underneath the Login button. Please **do not** create a login using the external account options.



This is a close-up of the login form. The "Email address" field contains the placeholder "Username". Below it is the "Password" field. A "Login" button is positioned below the password field. At the bottom, the text "Don't have an account:" is followed by a "Sign Up" link, which is highlighted with a black rectangular box. A large black arrow points from the right towards the "Sign Up" link. Below the "Sign Up" link is the text "Forgot your password?".

Upon selecting the “Sign Up” button, you will be directed to a new page to enter your account information:



The screenshot shows a web page for 'irisregistration' with a dark blue header. The main content area is light gray and contains a white 'Register' form. The form has four input fields: 'Email(username)', 'Confirm Email', 'Password', and 'Confirm Password'. Each field has a small icon to its left (person, person, key, and key respectively). Below the fields is an orange 'Register' button. At the bottom of the form, there is a link: 'Already have an account? [Login](#)'. At the very bottom of the page, there is a footer: 'Iris Registration Software by Seattle Technology Group | [Privacy Policy](#)'.

On this page, you need to enter your full email address as well as a password of your choosing. **Please note**, the email address that is used to create an account will be the email address that all registration confirmations will be sent to. Make sure to record this information in a safe place incase you need to log back in to your account and update your registration information. After entering in your account information, select the “Register” button to complete the sign up process.