

Personal Development Plan

University of Greenwich			DEVELOPMENT PLAN	
Name	Nguyễn Quang Huy		Date	
Objectives to be Achieved <i>Note what are your aims to be achieved</i>	Success Criteria <i>Note how you'll know you have succeeded. What will you do differently? What new knowledge will you have?</i>	Action <i>The action(s) you will undertake to reach the aim</i>	By When	Impact and Further Action <i>Note the impact the development has had and the further action you need to take - you complete this section after you have completed an action point to note and evaluate your success.</i>
Presentation Skill	Be able to confidently deliver a 5-minute presentation on a research topic of interest to an audience and receive positive feedback on clarity and delivery from peers.	1.Attend a workshop or online course on effective presentation techniques. 2.Practice delivering short presentations to peers or in small groups. 3.Record yourself presenting to self-review body language, tone, and clarity.	About a year	Impact: Increased confidence and clarity in delivering presentations, with positive feedback from peers. Further Action: Continue practising through more presentations and attend advanced courses to refine skills.
Creativity	Generate three new creative ideas or solutions to challenges in your work or personal projects, and receive recognition from peers or supervisors for innovative thinking.	1.Engage in creative problem-solving activities, such as brainstorming sessions or design thinking workshops. 2.Set aside dedicated time each week for creative exploration (e.g., sketching, writing, or experimenting with new ideas). 3.Read books or take online courses on fostering creativity in the workplace.	2 years	Impact: Developed innovative solutions and received recognition for creative thinking in team projects. Further Action: Explore additional creative fields and lead more creative initiatives in the workplace.
Adaptability	Successfully handle a major change in project scope or working conditions without a drop in performance, and demonstrate the ability to switch between tasks or roles smoothly while maintaining productivity.	1.Take on new challenges or tasks that require learning different skills. 2.Seek feedback on your performance when faced with unexpected situations and adjust your approach. 3.Attend a course on managing change or dealing with uncertainty in the workplace.	1/2025	Impact: Successfully managed changes and adapted to new tasks without performance drops. Further Action: Take on more cross-functional tasks to further enhance adaptability and versatility.