



DETAILS

Date of birth: March 20, 1987

Address: District 7, HCMC

Phone: 0902.796.369

Email:

lthoangoanh87@gmail.com

EDUCATION

BACHELOR OF BUSINESS ADMINISTRATION

Open University — 2009

CERTIFICATE OF CHIEF HUMAN RESOURCE OFFICER

**Pace Institute Of Management —
2017**

ABOUT ME

Responsibility
Enthusiastic
Hardworking
Rational
Honest

EXPERIENCE

DATVIETVAC MEDIA ENTERTAINMENT GROUP

HRBP MANAGER

Dec 2019 - now

- Manage 4 subsidiaries with nearly 300 headcounts: VieON (OTT Platform), VieNETWORK (Multi-platform digital networking), AI ACTIV (Programmatic advertising & marketing, Adnetwork) and VieSHOP (Merchadising)
- Representing, performing functions and responsibilities in the role of HRBP to accompany, coordinate, support with the group's member companies (OpCos)
- Focus & push the efficiency recruitment according to OrgChart in OpCos (all level for tech/non-tech/digital media)
- Coordinate with all other members of HR Team to implement / supervise/ monitor/ control/ evaluate the important HR functions in hiring and Performance Management & Development.
- Handle employee relation issue. Understand, interact, coordinate, support, connect, negotiate and consult business needs of Opcos.
- Support and consult MD, DD to talent management, successor plan and L&D plan.

ADT GROUP HOLDINGS

HR SUPERVISOR

Aug 2018 – Nov 2019

- In charge of recruiting for tech and non-tech team. Especially for tech team of OTT Product – VTV Giaitri
- Plan and organize for in-house training courses (management skills & technical skills)
- Build up HR development, recruitment and training plan
- Revise and renew HR – Admin policies and procedures.
- Solve the problem of employee relation, build up the company culture.
- Plan and organize YEP, team building and support related departments for internal activities.

HR MANAGER CUM ASSISTANT TO GENERAL DIRECTOR, FOR DOTMARK CONNECT (A SUBSIDIARY OF ADT GROUP)

Sep 2017 – July 2018

- Manage HR & Admin activities.
- Build up HR – Admin policies and procedures.
- Supervise C&B Operation: payroll, SHUI, compensation and benefit.
- Build up HR development strategy, recruitment/training plan.
- Follow up KPI, the performance appraisal to all employee.
- Handle employee relation and build up the company culture.

DREAM FIELD STUDIOS MEDIA (VTC5 CHANNEL)

HR ADMIN MANGER

July 2014 – Feb 2017

- Manage HR & Admin activities
- Build up and implement HR policies, recruitment and training plan
- Ensure the payroll and C&B operations.
- Follow up the performance appraisal to all employee
- Be responsible for legal issues of company
- Handle employee relation and build up the company culture.
- Work with the lawyer and foreign partners for offshore funding, M&A, Merchandising projects

TRI VIET MEDIA CORPORATION (HTV3 CHANNEL)

EXECUTIVE ASSISTANT TO GENERAL DIRECTOR

July 2012 – July 2014

- Supervise HR and business operations and of subsidiary companies and report to Chairperson.
- Work with the lawyer and foreign partners for offshore funding, M&A, Merchandising projects
- Arrange and follow up working/meeting schedules of Chairperson with foreign partners.
- Prepare the presentation documents, attend meetings and take minute report of BOD and business partners overseas.

KPMG VIETNAM

SECRETARY FOR AUDIT DEPARTMENT

Sep 2011 – Jun 2012

- Issue Audit reports, contracts and letters and for clients.
- Arrange appointments, prepare presentation documents for Audit Director and Partners.
- Supervise the attendance of all staffs in Audit Department.
- Handle all internal events, training and activities for department.for Audit department.

TRI VIET MEDIA CORPORATION (HTV3 CHANNEL)

SECRETARY FOR BOARD OF DIRECTORS

Feb 2009 – July 2011

- Arrange and follow up CEO schedules, BOM meetings, attend the meetings and take meeting minute.
 - Review all documents before CEO signing.
 - Follow up and summarize WIP reports and business plans of all departments
 - Prepare for CEO's business trip (domestic and overseas trips.)
-