

Curriculum vitae

Position: Training Manager



PERSONAL INFORMATION

Name	Mr. Pham Hoang Vu
Marital status	Single
Cellphone	0772 482 487
Email address	vuph.network@gmail.com
Month Of Birth	October 1988
Current Location	Dist. 2, HCMC, Vietnam
Current Organization	Ninjavani (logistic)
Current Profile	Training Manager/ L&D Manager
Reporting To	Head of HR/ Regional
Remarks	<ul style="list-style-type: none">- Has 10+ years of experience in Training, including 6+ years in management role.- Expertise in all learning activities related to the job requirement- Motivation to apply: All kinds of training (OTJ, E-Learning, in-house...)- Train the trainer certificated

HIGHLIGHTS

CAREER HIGHLIGHTS:

- Career path in the next 3-5 years: Develop deeper in Organization Development
- Trained over 6000 sales person
- Deployed over 10 big learning events for companies

SKILLS

- Languages: English

- Personality: Open minded, Dynamic...
- Other skills:
 - Coaching
 - Public Speaking
 - Management
 - Teamwork

EDUCATIONAL HISTORY

Time Duration	Qualification & Name of Institution
2007 - 2011	Houston Community College <i>Business Administration</i>

PROFESSIONAL SUMMARY

- **Currently position as Training Manager/ L&D Manager at Ninjavan**
- 1 years and 7 months as Training Manager at NinjaVan
- 7 months as Training Manager at Kohnan Shoji
- 2 years and 3 months as Training Manager at TARA JSC
- 2 years as Training & Development Manager for VMG JSC
- 4 years and 8 months as Training & Development Specialist for Q-mobile

WORKING EXPERIENCE

Time Duration	NINJAVAN
01/2022 – 07/2023	Training Manager/ L&D Manager
Duties:	Company about: Logistic Report to: Head of HR/ L&D Regional/ Operation Training Regional Working location: HCMC Responsibility: <ul style="list-style-type: none"> - In charge of Learning and Development department (HR) & Operation training for company - In charge of all internal learning activities for OD & operation training activities for Ops Department - SOP committee's member & ISO auditing member - Lead supervisor of competencies program at VN - Member of Performance Goal Management Team
Time Duration	KOHNAN SHOJI (SUPERMARKET)
05/2021 – 12/2021	Training Manager
Duties:	Company about: Home Center & supermarket Report to: General Manager (Japanese) Working location: HCMC Responsibility: <ul style="list-style-type: none"> - In charge of building training system (record & online training)

	<ul style="list-style-type: none"> - Advising training & development human resource strategy - Building competency library for talent acquisition - Follow-up training program based on Japanese Overseer Program - In charge of building KPI & OKR system for HR
Time Duration 02/2019 – 05/2021	TARA JSC
	Training Manager
Duties:	<p>Company about: Electric Appliances Report to: HR Director (Vietnam) Working location: HCMC Responsibility:</p> <ul style="list-style-type: none"> - Training Need Analysis (career roadmap, competencies, BSC...) - Building and developing training materials and tools - Organizing workshops, seminar for projects - Delivering training programs and managing training effectiveness - Planning and organizing activities to enhance engagement between the company and employees/ partners - Planning and managing training budget - Developing learning management system (LMS) - Team development
Time Duration 02/2017 – 02/2019	VMG
	Training & Development Manager
Duties:	<p>Company about: Luxury Fashion Report to: HR Director (Vietnam) Working location: HCMC Responsibility:</p> <ul style="list-style-type: none"> - Building Company Training Procedures - Delivering training programs and managing training effectiveness - Conduct effective induction and orientation sessions - Modifying and create course materials and training manuals to meet specific training needs - Speaker for events and workshops (teambuilding, kick-off)
Time Duration 07/2012 – 02/2017	Q-mobile
	Training & Development Specialist
Duties:	<p>Company about: Mobile phone Report to: Training Manager (Vietnam) Working location: HCMC Responsibility:</p> <ul style="list-style-type: none"> - Conduct effective induction and orientation sessions - Assist in the training needs analysis process, exposed to Operation work to execute TNA - Plan, organize and implement a range of training activities - Cooperate with other Depts. to support and take part in organizing annual events - Directly involved in teaching selling skills & product knowledge