

The meeting took place:

- ❖ Time: 8pm - 28/07/2022
- ❖ Online Zoom

Attending members:

- ❖ Nguyen Hoang Luan
- ❖ Doan Huu Loc
- ❖ Huynh Ngoc Son
- ❖ Cao Nhat Duc
- ❖ Nguyen Dang Manh Tu

Meeting content:

- ❖ Members report the progress of completing assigned work.
- ❖ Evaluate current work process.
- ❖ What to do in the near future to keep up with the progress?

Meeting results:

- ❖ Nguyen Hoang Luan:
 - Complete Tasks:
 - Weekly Scrum 1 Meeting Report
 - Add Task on Trello for each member
 - To do Tasks:
 - Fix Docs
 - Weekly Scrum 2 Meeting Report
 - Review Meeting Report
 - Slide for Presentations
 - Issues/Obstacles:
 - None
- ❖ Huynh Ngoc Son
 - Complete Tasks:
 - Home Page
 - Review Test Case
 - To-do Tasks:
 - Code Part 1, Part 5
 - Fix Test Case
 - Slide for Presentations
 - Issues/Obstacles:

- Need to see the courses that Mr. Loc has provided to understand more knowledge about coding.
- ❖ Doan Huu Loc
 - Complete Tasks:
 - Sign In
 - Sign Up
 - Review Test Case
 - To-Do Tasks:
 - Code Part 5 Mini Test
 - Issues/Obstacles:
 - Need to see the courses that Mr. Loc has provided to understand more knowledge about coding.
- ❖ Nguyen Dang Manh Tu
 - Complete Tasks:
 - Training Code HTML, CSS, JS
 - Sign In
 - Sign Up
 - To-Do Tasks:
 - Code Part 5 Mini Test
 - Issues/Obstacles:
 - Need to see the courses that Mr. Loc has provided to understand more knowledge about coding.
- ❖ Cao Nhat Duc:
 - Complete Tasks:
 - Sign In
 - Sign Up
 - To-do Tasks:
 - Code Part 5 Mini Test
 - Issues/Obstacles:
 - Need to see the courses that Mr. Loc has provided to understand more knowledge about coding.

Meeting Review:

- ❖ The members have successfully completed the assigned tasks.
- ❖ Members attend the meeting on time.