

The meeting took place:

- ❖ Time: 8pm - 14/06/2022
- ❖ Online Zoom

Attending members:

- ❖ Nguyen Hoang Luan
- ❖ Doan Huu Loc
- ❖ Huynh Ngoc Son
- ❖ Cao Nhat Duc
- ❖ Nguyen Dang Manh Tu

Meeting content:

- ❖ Members report the progress of completing assigned work.
- ❖ Evaluate current work process.
- ❖ What to do in the near future to keep up with the progress?

Meeting results:

Problem	Assign	Task Lead	Progress	Evaluate
Use Case Specification	Take Part 1 (Take Mini Test)	Huynh Ngoc Son	Complete	Good
	Take Part 2 (Take Mini Test)	Huynh Ngoc Son	Complete	Good
	Take Part 3 (Take Mini Test)	Nguyen Hoang Luan	Complete	Good
	Take Part 4 (Take Mini Test)	Nguyen Dang Manh Tu	Complete	Good
	Take Part 5 (Take Mini Test)	Doan Huu Loc	Complete	Good
	Take Part 6 (Take Mini Test)	Cao Nhat Duc	Complete	Good
	Take Part 7 (Take Mini Test)	Cao Nhat Duc	Complete	Good
	Take Full Test	Doan Huu Loc	Complete	Good
	Post Question On Discussion Forum	Huynh Ngoc Son	Complete	Good

	Provide Feedback For The Website	Doan Huu Loc	Complete	Good
	View Discussion Forum	Huynh Ngoc Son	Complete	Good
	Comment On Discussion Forum	Huynh Ngoc Son	Complete	Good
	Chat With Admin	Nguyen Dang Manh Tu	Complete	Good
	Search On Dictionary	Huynh Ngoc Son	Complete	Good
	Sign In	Doan Huu Loc	Complete	Good
	Sign Up	Doan Huu Loc	Complete	Good
	Edit Blog	Cao Nhat Duc	Complete	Good
	Post Blog	Cao Nhat Duc	Complete	Good
	Delete Blog	Cao Nhat Duc	Complete	Good
	View User Accounts	Cao Nhat Duc	Complete	Good
	Delete Account	Cao Nhat Duc	Complete	Good
	Chat With Users	Cao Nhat Duc	Complete	Good
	Sign In On Website Admin	Cao Nhat Duc	Complete	Good
	Read Blogs	Huynh Ngoc Son	Complete	Good
	View Profile	Huynh Ngoc Son	Complete	Good
	Change Information	Huynh Ngoc Son	Complete	Good
Training Code	HTML, CSS, Javascript (Basic)	Nguyen Hoang Luan	30% (HTML)	Not Good
		Huynh Ngoc Son	60% (HTML, CSS)	Good

		Nguyen Dang Manh Tu	30% (Javascript)	Not Good
		Cao Nhat Duc	30% (Javascript)	Not Good
		Doan Huu Loc	30% (Javascript)	Not Good
Weekly Report	Planning meeting report	Nguyen Hoang Luan	Complete	Good

Meeting Review:

- ❖ Members have not completed the training code well, need to spend a lot of time on this.
- ❖ Members attend the meeting on time.