

Student Internship Evaluation

(to be completed by supervisor)

Intern's Name: Huynh Thanh Binh., Job Title: Internship, Company: ELCA,

Company Website: Address:

Supervisor: Bui Thanh Tung, Title: Developer, Email: ttb@elca.vn, Phone: 0927096850

Internship Period: 12 weeks (from June 17th to Sep 6th)

RATING ELEMENTS Rate the intern's performance by entering an "X" under one of the factors in the rating section at the right for each element	RATINGS (check one)				
	Excellent	Above Average	Satisfactory	Marginal	Unacceptable
JOB PERFORMANCE: Consider the quality, quantity and timeliness in accomplishing tasks.	X				
WORK HABITS: Consider ability to manage time, professional attitude, and willingness to learn.		X			
KNOWLEDGE OF WORK: Consider the intern's knowledge and skills appropriate for the profession.	X				
COMMUNICATION: Consider the intern's ability to communicate effectively and efficiently in the form and style appropriate to the profession.	X				
PROBLEM SOLVING: Consider the intern's ability to think critically, creatively and independently.	X				
PROFESSIONALISM: Consider the intern's sense of values, respect for the profession as well as the employees in the company.	X				
GENERAL CONDUCT: Consider the intern's punctuality, adherence to work schedules, appropriateness of dress for the position, manner and courtesy on the job and relations with the public.		X			

OVERALL EVALUATION:

Consider the ratings for all of the personal and performance elements above.

Unsatisfactory Poor Average Good Outstanding
 0 1 2 3 4 5 6 7 8 9 10

Strengths of intern:

- Performs assigned tasks with reliability and discretion.
- Demonstrates ability to understanding of the assigned tasks with good result (layout, look and feel for the PIM tool).
- Have good presentation skill.

Areas for improvement:

- Keep in mind the deadline for assigned tasks are very important.
- Maintaining good habits at work → need to go to the office before 9h AM every working day.


What do you think the student gained from this internship?

Date: 05.09.2019

Company:

Supervisor's Signature:

  
Nguyen Thi Hoa Linh Tran Thi Lan Anh


Bui Thanh Tung