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* 7 years total IT experience.
* 7 years of Data and Business Analysis experience.
* 7 years of expertise working in an Agile environment.
* Experienced in analyzing business requirements and translating to the leadership.
* Lead up to 3 development teams simultaneously.

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| **SUMMARY:** |

* **About 7 years** of Industry experience as a Business Data Analyst with solid understanding of Business Requirement gathering and Data Analysis.
* Extensive experience in the field of **Data Analyst/Business analysis, Data Modelling**, **and Data Management.**
* Strong experience in **Business and Data Analysis, KPI Management, Data Visualization, Data Reporting and Data Migration.**
* Extensive experience in writing complex **SQL** queries and **Python** for constructing queries on datasets,

enabling data extraction and transformation for insightful analysis

* Partnering with clients to gather all requirements to formulate business specifications and translating those into application functionality, understanding value proposition of the project.
* Excellent Understanding of System Development Life Cycle (SDLC) including analysis, design, development, testing and implementation by using different methodology such as Waterfall and Agile.
* An accomplished liaison between Management, Development team and Business Users for gathering requirements and prioritizing them.
* Strong Analytical skills to understand the Business process, functionality, and requirements and to translate them into system requirements.
* In-depth knowledge in analysis and design of applications using Unified Modeling Language (UML) creating Use Case Diagram. Excellent in documenting Business requirements documents (BRDs) and defining project plans.
* Client Interaction, Communication, Multitasking, Research, and Interpersonal skills, with proven ability to communicate effectively with internal and external customers within a team-oriented environment; ability to analyze viable alternatives and provide innovative solutions, building strategic partnerships with senior business Users and getting commitments to actions from individuals at all levels.
* Experience on complete software development life cycle (SDLC) with software development models like Agile, Scrum Model, JIRA, Waterfall models.
* Experience using **Tableau** and **Advance Excel** for clear and concise data Visualizations like pivot tables and charts.

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| **TECHNICAL SKILLS SUMMARY:** |

* **Business Analysis**: Gathering and Defining Product Requirements, Agile Methodologies and Ceremonies, Gap Analysis, Business Process optimization, Process Modeling, Minimal Viable Product, Backlog grooming, User Acceptance Testing(UAT), A/B Testing Wireframing(UI/UX), Workflows, Product Management, Software Development Lifecycle(SDLC), Business Requirements Documentation, Fraud Prevention and Customer Satisfaction.
* **Data Analysis:** KPI Analysis, Database Management, ETL (Extract, Transform and Load), Database Management, Data Mining, Data Analysis, Visualization, Dynamic Dashboards and MIS Reporting.
* **Tools, Languages and Platforms:** Java, MS Dynamics 365,MS Azure DevOps, Azure, Google Cloud, ERP, SAP, Document AI, Jira, Confluence, MySQL, Python, ServiceNow, Tableau, Power BI, Advanced Excel, SharePoint, Microsoft Visio, Lucid charts, Figma, and Miro.

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| **Experience** |

Business ANALYST

Powermind Solutions – Houston, TX. January 2023-Present

* Working on a cloud-based platform to improve and consolidate end-to-end service processes for a customer in the financial services industry; restructured communication flow among 7 departments and cut down turnaround time by 3 days by solving 3 main business problems.
* Conducted and lead in person workshops with the client where I understood and documented their current process flows and user journeys with supporting business process flow documentation and flow charts. Created the flow charts using Balsamiq and MS Visio.
* This business process flow documentation defined the Purpose, Entry and Exit criteria, Activity description and Business rules for all the current business flows and user journeys of the client . Presented this documentation to my design and development team to help them understand the business, current process and vision behind this new application.
* Used SQL and Python for constructing queries on datasets, enabling data extraction and transformation for insightful analysis
* Participated in brainstorming sessions with solution architects to build the TO-BE application that addressed all the pain points of the current application. These sessions majorly ended with creative modern technological ideas that improved the efficiency of the current process.
* Created and coordinated with the UI/UX team to design wireframes and prototypes of the future application. Executed this using Figma. Lead all the communication between the client and design team, conducted multiple feedback sessions to achieve detailed wireframes that were used as a point of reference by the development team.
* In an *Agile environment*, I Led product development efforts as the primary liaison between stakeholders and cross-country development teams. I designed the Epics, User stories, planned the Sprints, prioritized key Features, Product Backlog and successfully drove the team towards the application launch.
* I lead UAT efforts, developed comprehensive test plans, test cases, and scenarios for UAT and meticulously documented and addressed identified issues and defects.
* Formulate and define System Scope and objectives. Undertake project scoping and estimation activities and advise business users on best practices of migrating and transitioning from Mainframe applications to Microsoft Azure Cloud Platform.
* Performed Gap Analysis by identifying existing technologies, documenting the enhancements to meet the requirements.
* Attending daily status meetings and assisting developers if any gaps in the ongoing development vs actual requirement
* Setting up the standard QA objectives in line with the actual requirement, making sure application testing is happening as per the expectation

Business Data ANALYST

Client - Asahi Breweries, Japan

Tata Consultancy Services, May 2020-September 2022

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| * Worked as a team coordinator for Microsoft Dynamics 365 project for a client in the retail industry – **Asahi Breweries**. I acted as a liaison between the client and business and worked together to deliver project requirements. Communicated client requirements to our team and worked with them through the complete process of SDLC. * We built, developed, and enhanced their order to cash experience, we worked on functions like receiving and managing sales orders from customers, planning and shipping items to customers and processing payments. We worked on enhancing the usability of the CRM system by designing and optimizing navigation, forms, and layouts. * Analyzed client's requirements and processes through document analysis, interviews, and workshops. Understood the impact of implementing new and updated features. * Designed and implemented KPIs that provided valuable metrics for monitoring performance and key business areas. * Utilized dynamic dashboards(Tableau), charts, graphs, and visualizations to visually communicate KPI data to stakeholders. * Once the development started, I utilized Tableau and MS PowerPoint to summarize information from datasets, creating interactive business presentations and updating client dashboards on a daily basis. Performed complex SQL queries to retrieve the required data. * To improve the efficiency of our analysis and monitor the quality of the data I designed and performed data quality checks tracking metrics as accuracy, completeness, consistency, uniqueness, and validity. * Planned and tested system modifications to prepare for implementation (UAT). Performed this using MS Azure. Triaged bugs, tracked their status and priority, ensuring timely resolution. Generated UAT progress reports for stakeholders. * Provided post-implementation support and troubleshooting to end-users. Proactively monitored system performance, identified improvement opportunities, and recommended enhancements to optimize overall functionality.   Client – Philips, EU  Tata Consultancy Services, Feb 2018 -April 2020   * Lead a team of two for a SharePoint data migration project and successfully delivered all milestones before the planned dates. * Developed comprehensive migration plan, including data mapping, extraction, cleansing, and validation processes. * Maintained a database of collected requirements and produced it as and when there was a requirement from internal stakeholders. * Maintained detailed documentation of migration processes, including standard operating procedures, data migration logs, and error reports. * Actively participated in project budget management, closely monitoring expenses and tracking financial data. * Provided regular updates on budget status and financial performance to project managers and stakeholders. * Contributed to the development and evaluation of Request for Proposals (RFPs). Assisted in research and database management * Conducted research and analysis to identify potential vendors and suppliers, assessing their capabilities and suitability for the project. * Hosted an email marketing campaign, created the content, mailing lists and achieved an open rate of more than 60%. * Took care of new teammates' onboarding and enabled his/her access. * Created reports and data-driven presentations. Used Python to clean the data, streamline workflows, and create visualizations. |

Technical consultant

CyberWave Systems , India, Feb 2017 – January 2018

* Assisting with business cases.
* New Product /Eliciting requirements changes in existing applications from design to development.
* Requirements organization.
* Successful Adoption: Translating and simplifying requirements.
* Skilled business analyst also uses requirements to drive the design or review of test cases, process changes requests and manages a project scope, acceptance, installation, and deployment.
* Application Functional and Technical testing (SIT/UAT Testing)
* Understanding system-engineering concepts.
* Business case development.
* Modelling techniques and Methods

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| **Education** |

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| **Master of Business Administration (M.B.A.) in Operations and marketing**  Amrita University, Executive |  |  |

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| **Bachelor of Technology in Computer Science**  JNTU Kakinada |  |  |

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| |  | | --- | | **Certifications** |      |  |  |  | | --- | --- | --- | | * Data Visualization and Communication with Tableau |  | * Foundations of Project Management - Google | | * Principles of lean and six sigma |  | * Understanding the BABOK guide v3 | |