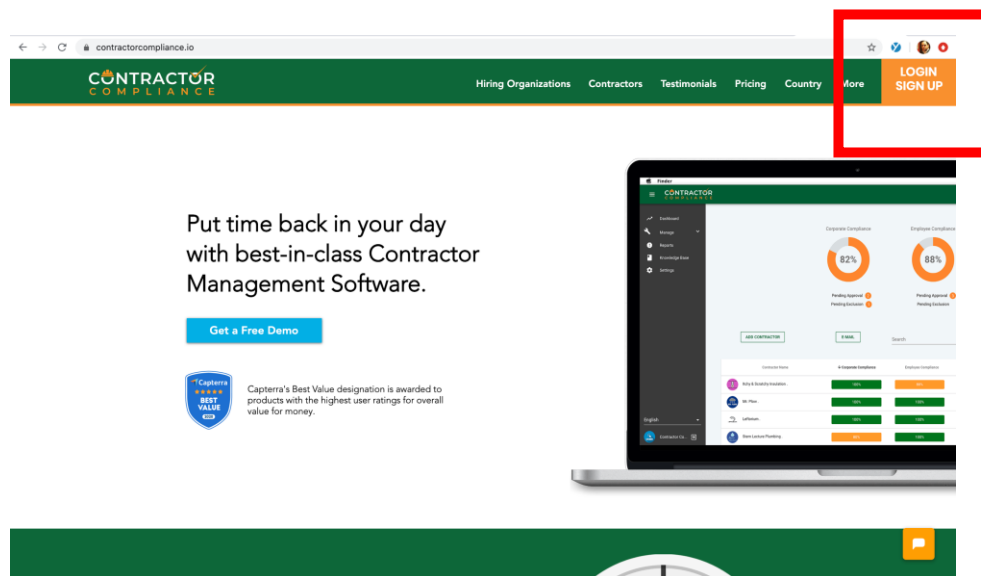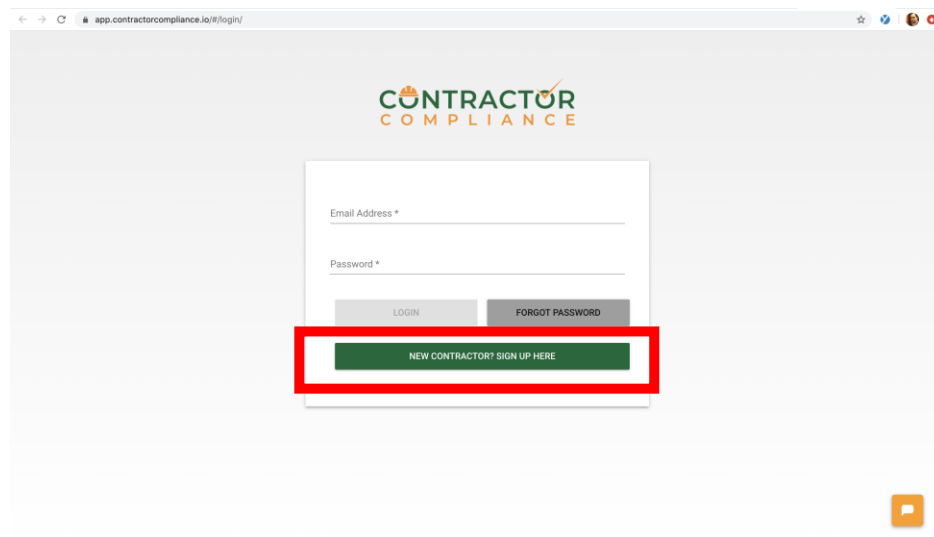# How to Register for Contractor Compliance

Step 1: Go to www.contractorcompliance.io in your web browser using *Google Chrome* or *Mozilla Firefox* as your browser. *Please note, Microsoft Internet Explorer is __not__ supported.*

Step 2: Click the *LOGIN / SIGN UP* button in the top right hand corner of the webpage.

Step 3: Click *NEW CONTRACTOR? SIGN UP HERE* in the green box.

Step 4: Enter your Service Provider information. When *Selecting a Hiring Organization* begin to type the letters "ALC" and select "ALC Schools" from the drop-down list that appears. For Select *Facilities* select all of the States that your business supports for ALC Schools, then hit *NEXT*.

Step 5: Scroll to the bottom of the Terms & Conditions page to click *Accept*, then hit *NEXT*.

Step 6: On the payment page, enter the following discount code: ALC-1211PDSS200 .
Once you see the fee go to $0.00, hit *SUBMIT*.