TEAM EXPECTATIONS AGREEMENT

The following agreement outlines the agreed upong guidelines, acknowledged and signed by all group members that the following is expected from the team in regards to project completion.

• Communication to be conducted over discord, on which team members are required to regularly check for updates in the group chat

• All crucial communications regarding task completions should be responded to within 6 hours, and all crucial communications coordinating meeting dates, issues with timing, and availability, should be responded to within 24 hours

• Meetings will be held over voice chat on discord, with weekly mandatory meetings discussing progress and issues, and supplementary meetings if necessary held biweekly with whichever group members wish to coordinate on a task

• Meeting times, dates, and whether the team wishes to meet virtually or in person may be discussed and decided upon based on the goals of the current sprint

• Work requirements will be constantly reviewed and discussed weekly, so that responsibilities can be delegated by consistent discussions on what the team feels they can most efficiently contribute to

• Assignment submissions will be made according to time of completion, with whoever submitting that portion of the project notifying the discord group chat of a successful submission

• In the event that a group member drops out of the course, consistently fails to respond to communications, or seeks unapproved sources, the team will be compelled to seek further help from the course instructor

We accept these guidelines and intend to fulfill them (sign below):

Ashvin Kawleswaran
Ashvin Kawleswaran

Adrian Sam Daliri
Adrian Sam Daliri

Tristan Lee
Tristan Lee