**MEETING REPORT 3**

**Team Name:** Restaurant Management System (RMS)

**Date of Meeting:** 28/03/2019

**Start Time:** 12:30

**End Time:**15:30

**Meeting Location:** Epoka Cafeteria

**Moderator:** Xheni Sollaku **Recorder:**Eneida Berisha

**Other Members Present:** Erblin Zekthi,Kei Vrapi,Visara Krrashi

**Members Absent:** None

**Topics Discussed:**

* This meeting was about the discussion of the work that we divide a week ago and what we have done so far
* Description of the project
* Studies and Research about
* Product context
* Purpose of the project
* Sketch + Design

**Decisions Made:**

* Second phase: **Requirements**
* Functional and Non-functional
* Meeting with Era Restaurant’s Manager
* We formulated some questions that we will present at the meeting

**Tasks Assigned:**

In the meeting of W3,we divide the work of functional and non-functional requirements.

* **Functional**: Erblin Zekthi and Kei Vrapi
* **Non-functional**: Eneida Berisha, Visara Krrashi and Xheni Sollaku

Also we choose 2 members (Xheni and Eneida) which will represent the team at the meeting with the manager.

**Time, Place, and Agenda for Next Meeting:**

* Date : 05/04/2019
* Location: Epoka University
* Analyze the materials gathered