## JOY CONE CO.

Phone: 724-962-5747 ext#3623 Fax: 724-962-3452 (Note: Directions available at 724-962-5747 option 7)

## Tour Group Registration Form

(Tours available weekdays August 1 – November 18 between 8:30 a.m. to 4:00 p.m. subject to availability)

— see reverse side for dates <u>currently not available</u> —

Registration forms must be completed and faxed to 724-962-3452 at least one week prior to requested tour date. Name of Group: \_\_\_\_\_ Date Called or Faxed: \_\_\_\_\_ Number in party\*: \_\_\_\_\_ \*Limited to a group of less than 15 Date of Tour: \_\_\_\_\_ Time: \_\_\_\_\_ \*large school groups must call to make special arrangements Specify either: Cake Cone Plant tour \_\_\_\_\_ or St Sugar Cone Plant tour Primary Contact:\_\_\_\_\_ Phone: E-mail or Fax#\_\_\_\_\_ Secondary Contact: Phone: E-mail or Fax# Thank you for your interest in touring the Joy Cone Co., the largest and most advanced cone manufacturing plant in the world. Our food safety assurance policies require that the tour group leader sign-in with a photo ID and accept responsibility for all members of that tour group. Please note, our restroom facilities are very limited so we ask our guests to make a restroom stop prior to their arrival. Return completed form to fax # 724-962-3452 at least one week prior to requested date - sooner is preferred. Prior to the tour, as group leader you must advise all participants: they are required to wear hairness (and beard guards) during the tour (provided by Joy Cone). to remove all jewelry including, but not limited to: necklaces, earrings, bracelets, watches etc. (a stone-less wedding band is the only exception) ask them to leave handbags/backpacks etc. in the car. do not wear open toe, open weave or backless shoes. Nothing in pockets above the waist. shirts must be short- or long-sleeved, or covered with a jacket/sweater – armpits must be covered. clothing must not have frayed edges, decorative add-ons (rhinestones, glitter, etc) or other items which may become loose or fall off in the production area. cameras or cell phones or other electronic devices are not permitted in the production area. \_ the tour group will need to include 1 adult per 3 children under 6 years old, and must stay with tour guide. they will be offered a box of cones at the end of the tour. (free ice-cream in a cone may be available on Thursdays and Fridays if touring the cake cone plant-large groups subject to availability) We look forward to your visit.

Return completed form to fax # 724-962-3452 at least one week prior to requested tour date.

If you have not received confirmation of your approved date and time please call 5 days prior to tour date:

John Davidson/Human Resource Dept...phone# 724-962-3422

## Dates <u>currently</u> unavailable for tours in 2017:

(Saturdays and Sundays not available)

Prior to August 1, 2017

August 10-14- facility closed for summer employee event

September 1 – September 5 – facility closed for Labor Day holiday September 23 – October 1 – facility closed for Plant Shutdown

After November 17, 2017