Sprint #1 Retrospective

📋 Overview

Date	Apr 12, 2024
Team	Team 7
Participants	@Yeji Kim @Hosang Yoon @Mandeep @Vinith

Team Member	Comments
@Yeji Kim	
@Hosang Yoon	
@Mandeep	
@Vinith	

💬 Retrospective

Start doing	Stop doing	Keep doing
• Review the Trello board before scrum meetings	• Attend daily scrum meetings without fail	• Limit daily scrum meetings to 15 minutes
• Include a proper amount of buffer when conducting sprint planning	• Exceeding the scheduled meeting time	• Set priority tasks through meetings as needed
• Manage code and collaborate through Git		

✅ Action items

- ☐ Structure the Confluence page
- ☐ Create and share an attendance page for team members
- ☐ Consider transitioning sprint management to Jira
- ☐ Train team members on Jira
- ☐ Share how to use the Git