

# Goals

- What are the goals of the team?

To get 100%. Be the best of best.

- What are your personal goals for this assignment?

Get good at coding. Gain more experience in software design and implementation before we do our summer internships.

- What kind of obstacles might you encounter in reaching your goals?

Difficulty of the project. Finding time to meet. Getting Harlin out of bed.

- What happens if all of you decide you want to get an A grade, but because of time constraints, one person decides that a B will be acceptable?

No I think we all want an A. And we won't settle for less. True story.

- Is it acceptable for one or two team members to do more work than the others in order to get the team an A?

No. It should be fair.

# Meeting Norms

- Do you have a preference for when meetings will be held? Do you have a preference for where they should be held?

Meet during dinner. Weekends. Office hours. Next House and Baker and McCormick.

- **How will you use the in-class time?**

**We'll use it to stay on the same page and talk to TAs because we all know we have that chunk of time free.**

- How often do you think the team will need to meet outside of class? How long do you anticipate meetings will be?

Depends on how much we are behind. If we suck, we need to meet lots. We will crash sleep-over in office hours if needed.

- How will you record and distribute the minutes and action lists produced by each meeting?

in a Googledoc. gmail. gchat. texts.

## Work Norms

- How much time per week do you anticipate it will take to make the project successful?

Most of weekends (so ~15 hours on Saturday and Sunday) and weekday evenings(2~3 hours 2~3 days a week)

- How will work be distributed?

designing, coding(in multiple parts), test cases, debugging, documentation.

- How will deadlines be set?

According to the deliverables.

- How will you decide who should do which tasks?

Depending on people's strengths and their availability for that specific time period.

- **Where will you record who is responsible for which tasks?**

**In a googledoc. And at the end we will include it in a readme.md in our git repo.**

- What will happen if someone does not follow through on a commitment (e.g., missing a deadline, not showing up to meetings)?

We'll be angry. And we know where each other lives.

- How will the work be reviewed?

Git pull.

- What happens if people have different opinions on the quality of the work?

Too bad. We follow Jonathan's opinion. Period.

- What will you do if one or more team members are not doing their share of the work?

Again, we know where each other lives.

- How will you deal with different work habits of individual team members (e.g., some people like to get assignments done as early as possible; others like to work under the pressure of a deadline)?

Let's go for good habits. so that means doing work gradually and not just before the deadline.

## Decision Making

- Do you need consensus (100% approval of all team members) before making a decision?

Yes.

- What will you do if one of you fixates on a particular idea?

Take a break for 10 minutes and try again.