## ABOUT THIS GANTT CHART

Visualize and track your projects using this Gantt chart template. To start, enter Milestone Description section and then enter details for each task. The data wi insert new tasks or use the scrollbar to scroll through the timeline.

- Use Progress to add how much of the project you finished by adding a perce
- Add the day you started your project in the Start Date.
- Finish your calculations by filling in the number of days you need to complete



er the tasks you're working on in the ill automatically update and it's easy to

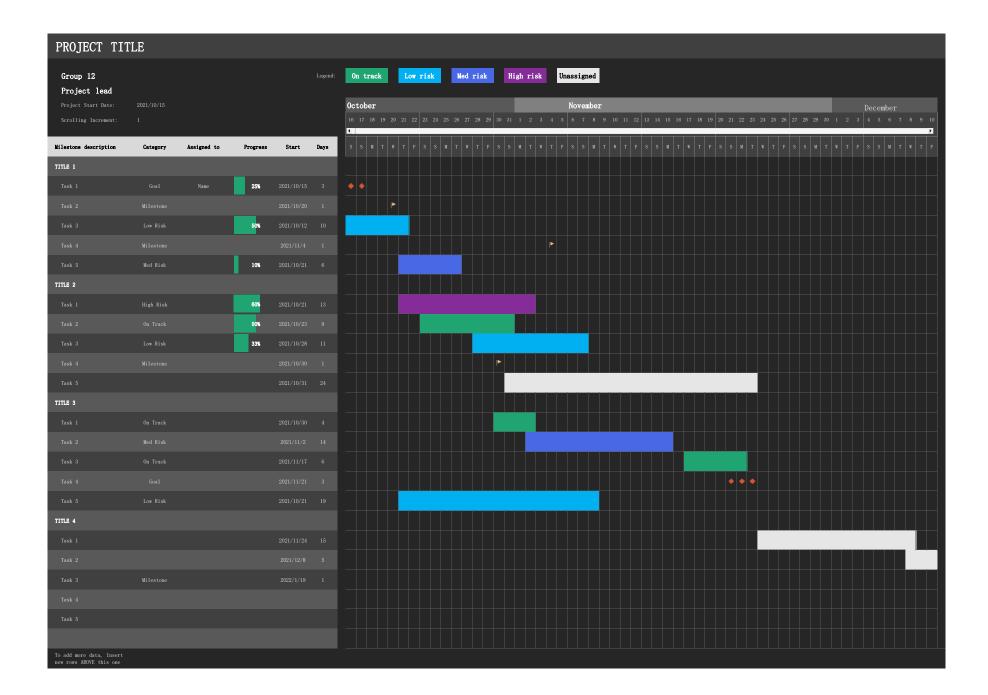
ntage number.

e your project in the No. of Days field.

## PROJECT TITLE

Low risk Med risk High risk On track Unassigned Group 12 Project lead Project Start Date: 2021/10/15 October November December 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 1 2 3 4 5 6 7 8 9 10 Scrolling Increment: Milestone description Start TITLE 1 Task 1 Goal 2021/10/15 3 • • Task 2 Milestone 2021/10/20 1 Task 3 Low Risk 2021/10/12 10 Task 4 Milestone 2021/11/4 1 Med Risk 2021/10/21 Task 5 TITLE 2 Task 1 High Risk 2021/10/21 13 Task 2 On Track 2021/10/23 9 Task 3 Low Risk 2021/10/28 11 Task 4 Milestone 2021/10/30 1 Task 5 2021/10/31 24 TITLE 3 Task 1 On Track 2021/10/30 4 Med Risk 2021/11/2 14 Task 2 Task 3 On Track 2021/11/17 6 Task 4 Goal 2021/11/21 3 **\* \* \*** Task 5 Low Risk 2021/10/21 19 TITLE 4 Task 1 2021/11/24 15 2021/12/8 5 Task 2 Task 3 Milestone 2022/1/19 Task 4 Task 5

To add more data, Insert new rows ABOVE this one



## PROJECT TITLE

Med risk High risk Low risk On track Unassigned Group 12 Zhenian Hao Project lead Yiding Kong Zesheng Liu Project Start Date: 14/10/2021 October November December Scrolling Increment: 0 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 1 2 3 4 5 6 7 8 9 Milestone description Category Assigned to Progress Start Days Iteration 1 Planning study plan Goal Zhennian Hao 25% 2021/10/15 • Find Group High Risk Zhennian Hao 100% 2021/10/16 2 Make plan Low Risk Yiding Kong 2021/10/18 Test personal Med Risk Zesheng Liu 80% 2021/10/20 On Track 2021/10/24 Report Yiding Kong 100% Finish Iteration 1 2021/10/26 1 ▶ Milestone 10% Iteration 2 Task 1 High Risk 2021/10/21 13 Task 2 On Track 2021/10/23 50% Task 3 Low Risk 33% 2021/10/28 11 **|** Task 4 Milestone 2021/10/30 1 Task 5 2021/10/31 24 Iteration 3 Task 1 On Track 2021/10/30 4 Med Risk Task 2 2021/11/2 14 Task 3 On Track 2021/11/17 6 . . . Task 4 Goal 2021/11/21 Task 5 Low Risk 2021/10/26 19 Iteration 4 2021/11/24 Task 1 15 Task 2 2021/12/8 Milestone 2022/1/19 Task 3 Task 4 Task 5 To add more data, Insert new rows ABOVE this one