



**genenext Medicare** 7/2/2018

to me, tarun.sharma, Raja ✓



**Dear Mr. Anupam Das,**

**Greetings From GeneNext Medicare Pvt Ltd!!**

**We are pleased to inform you that you are selected for the position of " Technical In-charge & Quality Manager " - GeneNext Labs.**

**The CTC **offered** to you is as per our mutually agreed terms of fixed 18000/ month.**

**The appointment **letter** will be given on the day of joining.**

**Kindly submit the below mentioned documents on the day of joining.**

- 1. Copy of Birth Certificate / School Leaving Certificate**
- 2. Academic & Professional Certificates (Xerox Copies)**
- 3. Eight Recent Passport size Photographs**
- 4. Last Pay Slip Drawn & Prior three months bank statement**
- 5. Form 16 (1) (pertaining to Tax Deducted at source) from the previous employer.**
- 6. Photocopy of Passport.**
- 7. Photocopy of PAN Card (if applicable)**
- 8. Proof of identity (copy of passport / driving license / voters ID card / college exam admit card etc.**
- 9. Address Proof**

**Kindly send acceptance to this mail with your tentative date of joining.**

**We wish you a long and mutually beneficial association with us.**

**With Regards,**

**Rashmi Ghosh |Managing Director**

**GeneNext Medicare Pvt Ltd. | AA-5, Prafullakanan | Krishnapur | VIP Road, Kestopur |**

**Kolkata - 700101 Phone:033-25820032**

**[www.genenextmedicare.com](http://www.genenextmedicare.com)**