

To adjust contrast/brightness on the laptop screen

To lower contrast/brightness: Press the "contrast down" key (just above the "2" key at the top of the keyboard, looks like a little star)

To higher contrast/brightness: Press the "contrast up" key (just above the "3" key at the top of the keyboard, looks like a big star)

To adjust audio volume on the laptop speakers

To lower volume: Press the "volume down" key (just above the "7" key at the top of the keyboard, looks like a speaker with a minus sign next to it)

To higher volume: Press the "volume up" key (just above the "8" key at the top of the keyboard, looks like a speaker with a plus sign next to it)

To mute/unmute volume: Press the "volume mute/unmute" key (just above the "6" key at the top of the keyboard, looks like a speaker with a circle with a line going through it next to it)