

Computing and Informatics CO-OP/Internship/Externship

2023-2024
Catalog

[ARCHIVED CATALOG]

CPIN 280 - Computing and Informatics CO-OP/Internship/Externship

PREREQUISITES: Program Advisor Approval.

PROGRAM: Computing and Informatics

CREDIT HOURS MIN: 1 CREDIT HOURS MAX: 6

INTERNSHIP/EXTERNSHIP HOURS MIN: 5 INTERNSHIP/EXTERNSHIP HOURS MAX: 30

DATE OF LAST REVISION: Fall, 2014

Provides students with the opportunity to work at a job site that is specifically related to their career objectives. Provides on-the-job experience while earning credit toward an associate degree. Fourth semester standing and a cumulative GPA of 2.0 or better is recommended for Internship students.

MAJOR COURSE LEARNING OBJECTIVES: Upon successful completion of this course the student will be expected to:

1. Discuss and demonstrate how concepts and skills learned in the classroom environment apply to the work environment.
2. Discuss the importance of written and oral communication skills in the workplace.
3. Identify the most important technical knowledge and skills needed in the job assignment given to them.
4. Compare and contrast the student's expectations of the internship and actual experience.
5. Summarize the knowledge, skills, and experience gained on the internship and be able to apply these to the next job the student obtains.
6. Learn how to adapt to the work environment.
7. Demonstrate acceptable interview skills.
8. Prepare a professional report documenting the co-op/internship experience.



COURSE CONTENT: Topical areas of study include -

- Application for internship position
- Job performance evaluation by supervisor
- Interview skills
- Report preparation
- Written and oral communications
- Instructor visit to job site
- Interpersonal communications

[Course Addendum - Syllabus \(Click to expand\)](#)

