



PARENT EDUCATION NURSERY SCHOOL
397 Old San Jose Road Soquel, CA 95073 (831) 429-3464

**REQUIREMENT CONTRACT FOR ADULTS ENROLLED
IN SOQUEL PARENT EDUCATION NURSERY SCHOOL**

- 1. In order to ensure your position in the school, submit the following by March 1 (or upon registration, for families who are registering after March 1):**
 - Completed registration form
 - \$110 non-refundable registration fee
 - Non-refundable first month's tuition (\$140 Tu/Th, \$195 MWF).
Last month's tuition is due by the end of September. In cases of voluntary withdrawal from Soquel PENS (with two weeks written notice provided), two weeks of the last month's tuition will be applied to your account. The other half will be refunded to you.
- 2. Work one day a week in your child's classroom.**
- 3. Attend six required educational night meetings (Orientation, two class meetings, end of year meeting and two additional meetings of Members choice). If more than one of the required six meetings is missed you must make up two hours or pay a fee of \$30 per missed meeting.**
- 4. Take on a support job or a board position with the school.**
- 5. There is a minimum fund raising commitment per family per school year. If requirement is not met by May, remaining balance will be due.**
- 6. Child Watch: Supervise a group of five to eight children once a month for 45 minutes to an hour after school while their parents have seminar time with the teacher. This day will always scheduled on a day when your child is at school.**
- 7. Attend 2 yard days each school year; one in the spring and one in the fall. On each yard day, two hours of your time are required on a Saturday for a general maintenance and up keeping.**
- 8. Be responsible for locating a substitute should you or your child become ill on the day you are scheduled to work at school.**
- 9. Comply with all the state health standards required of the school with respect to physical examinations and immunizations.**

10. Tuition is due on the 1st of each month and is considered late after the 10th. A late fee of \$10 will be charged in addition to your tuition. Tuition is as follows:

\$140 per month per child: 2 days a week.

\$195 per month per child: 3 days a week.

I agree with the above requirements and acknowledge that a cooperative nursery school is as good as the people who make up the membership. There is work to be done and rules to follow.

When this is done, it leads to a very rewarding experience.

Name: _____

Signed: _____

Date: _____

Rev 12/26/14