|  |  |
| --- | --- |
| **DATE:** | Thursday, March 3, 2016 |
| **TIME:** | 10:30 AM |
| **LOCATION:** | library |

**Meetings minutes**

**Call to Order**

* **The computer users**
* **Meeting to Discuss**
  + Planning of system
* **Attendee Names**
  + Jordan G, Rowan G, Tom C, Luke D, Hiten D, Leo E, Harry E
* **Attendees Not Present**
  + **none**

**Approval of Previous Minutes**first meeting

**Artefacts**Requirements gathering

**Unfinished Business**Requirements gathering

**New Business**Visual Designs for system, logical server architecture

**Announcements**deadline data given (11/02/2017)

**Other Business**none

|  |  |
| --- | --- |
| **SECRETARY APPROVAL:** *(Signature & Date)* | Jordan Griffiths |