**September 5th, 2018**

**Promotion**

Akil’s website - annual fee of approximately $20

* + Brendan, Seth and Cherrie, and Mike will help write website content; Cherrie’s IG society bios will go in there too
  + There are 2 bios, one is a small paragraph about yourself that will go on Instagram, the other one is a professional one that will go on the website consisting of name, program, position, why you chose iBioMed

Brendan will start a newsletter

Promotional Wear

* + Would like to outsource the swag, set up a contest to submit ideas for what swag will look like
  + Get Sinah to send an email to sign up for our mailing list - at least everyone will get it if they choose to sign up (DEADLINE: FRIDAY SEPT 7TH)
  + Sarah will share the calendar to Cherrie, she will allocate her time to ideally have the advertisements done 1 month prior
  + Wants to have 30s videos to promote events
    - All exec members must comply to help the film

Cherrie make an advertisement for a soccer game

* + Poll out for swag (Friday)
  + Mailing list (Sunday)

**Co-Presidents**

*Meeting time: 6:30-8: 30 pm every Monday for the first semester [might have to change for 2nd sem due to 2P03]*

* + *BACKUP ON A SATURDAY*

Fiance

* $1500 for society deposited into society bank account
  + Should be getting $300 for society after SAGM
  + Should get between $500 - $1000 from MES for starting up the society
  + Needs to go to the bank with one of the presidents if society wants to set up online banking

Constitution

- how will people be aware of this? It needs to be posted on the iBioMed website.

-Will edit the VP Academic role - once there is a HESE Academic

-Want to give preference to associate positions, give younger students experience and be ready to replace the society

**MES iBioMed Representative**

How many first-year reps - 1 or 2, want to avoid having multiple elections for a relatively similar position

* + Initial idea: 2 reps, first place gets MES Rep, 2nd place is just on iBioMed society… the flaw in that: it sucks to be second place. If they want to be in HESE, they may not want to be an MES rep but will be coerced into it because of iBioMed

**Academics**

N/A

**Events**

Start a sub-committee for events

Event calendar

* + Jaclynn enlisted Sarah and Seth to help plan Altitude - but ultimately it was administration’s event
  + They did not listen to what their opinions were
  + We were volunteers/helping
  + First years did get a chance to meet, mingle - team building activities

Beams and iBioMed Society must work together, every time they have an event, we funnel people towards it, share it on Facebook

Mosana and Alessia approached Sarah about this soccer game that they wanted - *“Kick off”* to the school year - September 29th for $150 (field rental)

Mosana has already posted the event to one of the group chats, Cherrie must make promotional materials for that event - Sarah needs to send her an email for that

Sarah sent the EOHSS form - it got approved.

Reformat the events - 1 event/month

October 24th in Bridges for the iBioMed Mentorship social, food will be served $200 from the budget - Pizza?

November - Beams has their academic series (4), we can pick 2 professors who we would like to talk - Find a professor that Michelle MacDonald referred to that one time….Faaria find this person

November - we are holding a joint event iBioMed, Eng and HealthSci - not sure what type of event yet

**External**

Medhacks

* + Students are in charge of their own transportation - 10 get reimbursed
  + Meeting with the MES early September, late October, present to them
    - That’s when the money gets confirmed
    - Met with MES’s VP External
  + Individuals who got funding are signing a waiver for events
  + Mentioning it to individuals (first and second years) to conduct themselves in a respectful manner/represent iBioMed
  + Take pictures at the event for the society and official Instagram/Facebook
  + Post-hackathon: Beams x iBioMed
    - SIDE NOTE: BEAMS HAS A EVENT NEXT WEEK, OUT OF COURTESY POST IT TO THE AVENUE PAGE