**September 10th, 2018**

**Promotion**

* Brendan has the format of iBioMed newsletter done
  + Need to figure out how to format directly into emails - get in contact with Communications and Public Affairs

**Co-Presidents**

N/A

**MES iBioMed Representative**

N/A

**Academics**

* Listing for mentors are done
  + 76 of them
  + meeting with Matana tomorrow
  + sending out documents by Friday
  + Book Bridges September 20th
  + Need Cherrie for an advertisement for the first years

**Events**

Soccer Event

* + Mosana paid the deposit for rental of a soccer field - $150 (160 ish with tax, Akil already paid her back)
  + September 29th is the day of the soccer game!!!
  + Have a trophy for the winner
  + Cherrie made a poster! - Sarah send the poster in these meeting minutes, as well as under promotions
  + Advertising: print two (one in the design studio, one in Hamilton hall), facebook, send it in iBioBuds group chat, society facebook group chat
  + Check if we can post on the Hub works
  + Remind Cherrie to post it around
  + Still in the signup page (30 ppl roughly) - need to advertise it more
    - Sign out soccer balls from DBAC
    - Also, sign out frisbee in case people get bored
    - Send an email to Jaclynn for water jugs - warn them to bring water bottles

iBioBuds Social

* Bridges need to be booked a month in advance (October 24th is the set date!!!!)
* 76 upper years signed up
* Food needs to be booked
  + Get help from mentors - create a planning committee when we email them documents
  + Book 2 hours: 8:00pm-9:30pm
    - Food: cookies, coffee/tea, juice, water, chips
      * Inquire if food needs to purchased from Paradise Catering - does it need to be purchased for something like cookies?
  + 15 minutes arrival time, sign in
  + Opening speech - get Matana
  + Icebreaking activity - scatter paper with each person’s name around the room, they need to match another person (fork matches spoon)
  + Give them a mini paper and envelope to write down their goals, and then they can hand it in to us, we return to them at end of year iBioBuds social

LECTURE SERIES (2 OF THEM)

* + 8th of November (beams)
  + 21st of March (beams)
  + We can pick our dudes, and the times (book a lecture hall)
  + Costs about $100 per lecture series ($~200)
  + We can have our event in January

iBioMed society events are shared with everyone now

* + Need to send a form to EOHSS 2 weeks before the event
  + Checked with Daniel’s calendar, nothing conflicted
  + Check with Ian’s calendar again

Joint event with Health Sci!

* + Made a doodle with them to figure out the availability
  + ~$200 times

Skating night - it’s self-funded

* Rides/cost will be independent, we will lead busses (HSR) every 30 minutes! Remind students to bring their presto cards!
* Our lecture series (ideally this month)

**External**

Hackathon Debrief

* First away campus trip was awesome - super ambitious, for something planned late and limited resources
* We were the second largest group behind Johns Hopkins University
* Write about it in Newsletter
* Yumna placed best overall idea!!!!!