Invoicing Tolerances

Coupa runs invoice tolerances to determine whether invoices should be put on hold and checked for approvals. This makes them a key step when you're setting up invoice approvals.

You can set up invoice tolerances from **Setup > Financial Setup > Invoice Tolerances**. While working with these tolerances, note that they're set up for each Chart of Accounts (COA), so be sure you're working with the right COA when you're setting up, checking, and editing tolerance settings.

Coupa measures some tolerances against PO-backed lines. These tolerances apply to PO-backed invoices only. Coupa measures tolerances using currency values and percentages. Each tolerance is clearly labeled in the tolerance table.

Coupa breaks tolerances up into two different groups:

- Internally created invoices

- Supplier created invoices (tolerances for invoices created through the Coupa Supplier Network)

Under these groups, Coupa lets you configure these tolerances:

- Invoice quantity compared to PO quantity (%)

- Invoice unit price compared to PO unit price (compared to specified default currency amount)

- Invoice unit price compared to PO unit price (%)

- Invoice amount compared to PO amount (%)

- Invoice amount compared to PO amount (compared to specified default currency amount)

- Non-backed line great than (compared to specified default currency amount): This is the only tolerance that is for internally created invoices only.

- Contract backed line greater than (USD)

- Invoice total greater than

- Invoice total less than

- Extra charges (shipping handling tax misc) greater than (compared to specified default currency amount)

- Extra charges (shipping handling tax misc) greater than (%)

- Line tax compared to tax engine calculation (%)

- Total tax compared to tax engine calculation (%)

Note: If you're having trouble with approval chains for invoices, you should check your invoice tolerance settings and note that they are different for each Chart of Accounts (COA).