



Invoice instruction

Our esteemed supplier and partner,

We have changed to the online processing of invoices and therefore ask you to submit your invoices to the address below. We hope you will send your invoices primarily as electronic invoice.

Our e-invoice address:

EDI: 003720659881

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Operator ID: BAWCFI22

Operator: Basware

If you are unable to deliver your invoices as e-invoices, we ask you to send the paper invoices to the address below (address information needs to be written in the invoice):

Servicepoint Kuopio Oy

##003720659881## (Please note that the # signs are in accordance with the instructions)

PO Box. 683

00026 BASWARE

You can deliver the invoice as attached PDF-file via email to the address below. NB! The above-mentioned address for paper invoices needs to be written in the invoice

lemonsoft.ostolaskut@bscs.basware.com

All other mail is still being delivered to our offices, so we kindly ask that you send only our purchase invoices to the above-mentioned addresses. Mail that is sent to billing address, other than invoices, will be automatically destroyed and thus may not reach us.

Kind regards

Pekka Luosujärvi

Chief Financial Officer

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Servicepoint Kuopio Oy