



Invoice Submission Requirement by Country
(refer to country of the “Bill to” address on your PO)

Last updated: Sep'18

Countries where **hardcopy** invoice is required¹

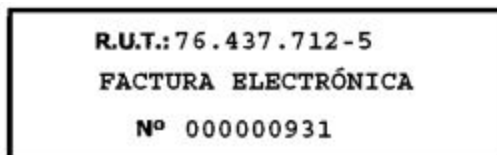
Countries where **electronic** invoice is permitted²
([please submit your invoices online](#) in PDF)

Argentina ³ Chile ⁴ China Colombia Croatia Czech Republic Egypt Ghana Greece Hungary Iceland India Jordan Kenya Mexico ⁵ Peru Philippines Russia Serbia Taiwan Thailand Turkey ⁶ Uganda Ukraine	Australia Austria Belgium Bermuda Brazil ⁷ Canada Denmark Finland France Germany Hong Kong Indonesia Ireland Israel Italy Japan Korea Malaysia Netherlands New Zealand Nigeria Norway Poland Portugal Romania Senegal Singapore Slovakia South Africa Spain Sweden Switzerland UAE United Kingdom
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	United States
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Additional information:

1. For all other invoices where a hardcopy is required to be mailed to Google, please refer to the 'Mail to' address on your PO.
2. Invoices for POs with a 'Bill to' address in countries where electronic invoice submission is permitted should be submitted in PDF format online: <https://gist-uploadmyinvoice.appspot.com/>. If invoices are submitted electronically please DO NOT also send in a hardcopy invoice as this will delay payment processing.
3. **Argentina invoices:** If the invoice has a C.A.I. number or none: Vendor to submit invoice in hardcopy to the address on the PO. If the invoice has a C.A.E. number: Vendor to submit invoice electronically via p2phelp@google.com
4. **Chile invoices:** Vendors are allowed to submit electronically to facturasdataluna@cl.pwc.com (Dataluna) or facturasloboflores@cl.pwc.com (Loboflores) provided that:
 - Local Suppliers need to be registered in the local Tax Authority
 - Invoice needs to have the legend: FACTURA ELECTRONICA in the invoice with a correlative number and with the RUT of the Supplier, example:



5. **Mexico invoices:** The Mexico [SAT](#) mandates some suppliers to submit a valid XML file along with their invoice. If you are [required](#) to submit XML, your invoice will only be processed if we receive a valid XML file along with a PDF copy invoice to p2phelp@google.com. All other suppliers should send paper copy invoices to the submit-to address listed on the PO.
6. **Turkey invoices:** The Turkish authorities require suppliers that are registered with the TRA to submit invoices through the TRA portal. If the supplier is not registered it still needs to send the hardcopy invoice to:

Attn: Accounts Payable
Iron Mountain Slovakia s.r.o.
Na Pántoch 18
LC Rača

831 06 Bratislava
Slovakia

7. **Brazil invoices:** we accept electronic invoices (Nota Fiscal) via email to p2phelp@google.com, the sender must include:
- Invoice file (PDF format). Include PO number on invoice.
 - XML file (if goods invoice)
 - If PO is not indicated on the invoice, include it as PDF.
 - Subject of the email must begin with: "Google Brazil - Soft Copy - Invoice", example: "Google Brazil - Soft Copy - Invoice 1234". This subject title should only be used for invoice submission.

If the invoice is not originally electronic (hand written invoice) then it should be submitted in hardcopy. Invoices for Brazil can not be submitted via the submission online portal.