Ariba® Invoice Conversion Service

Benefits

- Eliminates the high costs of scanning and OCR equipment, mailroom and storage
- Facilitates conversion of paper invoices to an electronic process that includes validation, process, and exception-based workflow
- Creates a standardized process that improves control of invoice capture, ensures more-consistent data entry, provides insight into supplier performance, and dramatically reduces invoice exceptions
- Extracts invoice line item data at close to 100 percent accuracy rate
- Simplifies integration with your existing systems
- Improves visibility and access to invoice images

Results

With Ariba Invoice Conversion Service, a global manufacturer:

- Improved control over invoice capture, achieved more consistent data entry, and dramatically reduced invoice exceptions
- Transformed its AP function by emphasizing data analysis and reporting in place of processing paper invoices
- Is moving toward a 100% paperless processing environment

Paper invoices are the scourge of accounts payable, responsible for many invoice exceptions, supplier inquiry calls, and processing delays. While converting suppliers from paper to an electronic process is a proven best practice, some portion of your invoices will remain on paper, particularly those from low-volume or low-spend suppliers.

Now you can effectively consolidate the processing of paper and electronic invoices with Ariba Invoice Conversion Services. As a valuable complement to SAP Ariba smart invoicing, Ariba Invoice Conversion Services enable you to fully automate large quantities of invoices, and easily integrate them into your existing systems.

SAP Ariba's approach eliminates all of the costs associated with scanning and OCR equipment, mailroom and storage, and applies the same validation, process, and exception-based workflow for all of your invoice transactions in a single invoice stream. Plus with SAP Ariba, you get line item level data extraction to achieve higher straight-through process rates. SAP Ariba also provides tools for inviting suppliers to join the Ariba® Network and transact electronically once they reach established invoice volume thresholds.

FEATURES

Technology: Single point of integration to and from your back-office system to a network that connects you to virtually all of your suppliers through a Software-as-a-Service (Saas)-based platform, integrating paper invoices into SAP Ariba's world-class invoice management solution

Community: Ariba Network, the world's largest web-based trading community with over 2 million buyers and suppliers, and SAP Ariba Exchange, an online community of peers and thought leaders for sharing insights and best practices and value-added business partners

Capabilities: Proven process for converting paper invoices to an electronic process that supports efficient and effective global business commerce, and complements SAP Ariba's smart invoice, electronic payment, and working capital management capabilities

WHY ARIBA INVOICE CONVERSION SERVICES

With Ariba Invoice Conversion Services, you avoid the high cost and maintenance of scanning and OCR equipment. In its place, you get a global solution for converting paper invoices to an electronic format that lowers costs, supports more than 15 languages, and improves straight-through processing. And with SAP Ariba's "100 in 100" program, you can achieve 100 percent electronic invoice processing in 100 days.

Consolidate processing of paper and electronic invoices

Ariba Invoice Conversion Services allow you to direct all of your paper invoices through the Ariba Network into one invoice stream for efficient and effective routing, approval and reconciliation as electronic documents. This process quickly identifies those suppliers responsible for invoice exceptions, so you can take corrective action.