

Earl Franz Luiz A. Villapaz  
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April 18, 2022

Dear hiring manager,

Good day sir/ma'am hiring manager, my name is Earl Franz Luiz A. Villapaz, I am applying for the position of Data Encoder. I found this position on indeed.com and I will be grateful if you can give me a chance to work on this wonderful company. I also heard about this position from my younger sister.

Throughout my education I learned and gained some skills about web development, web designing, mobile development and designing, I also do PC jobs like PC troubleshooting, PC Disassemble and Assemble, etc. By having these specific skills, I can do the job position this company offering like Data Encoder.

I'm may not have the experience, but I can put my dedication in learning more about the role and I'm willing to develop new skills in this position.

I am really excited to work on your company if you give me the chance, I will prove myself why you will hire me. I am looking forward hearing from this company soon. Again, thank you for the time reading my resume.

Sincerely,

Earl Franz Luiz A. Villapaz

A handwritten signature in black ink, appearing to be 'Earl', with a long horizontal stroke extending to the right.

# EARL FRANZ LUIZ A. VILLAPAZ

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villapaz.earl03@gmail.com | 09774227996 | Crossing Bago Aplaya, Davao City, Davao del Sur

## SUMMARY

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Organized, dedicated, reliable senior high school fresh graduate with passion for computer related. Dedicated to computer related with the ability to work with a direct team.

## EDUCATION

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**Daniel R. Aguinaldo Nation High School, *Matina, Davao City***

June 2019-2020: ICT – Information Communication Technology

**STI College of Davao, 506 Lim Bldg., J.P. Laurel Ave., Davao City**

June 2021-2022: MAWD – Mobile Application and Web Development

Grade 11

- With Honors (95 Average)

Grade 12

- 3<sup>rd</sup> Place in the Programming Group Clubs Contest

- With Honors (95 Final Average)

- Best in Statistic

## KEY SKILLS AND CHARACTERISTICS

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|-----------------------------------|-------------------------------|
| • Teamwork skills                 | • Pc Assemble and Disassemble |
| • Attention to details            | • Pc Cleaning                 |
| • Organized and Management skills | • Pc troubleshooting          |
| • Willingness to learn            | • Junior Coding               |

## ACTIVITIES AND INTERESTS

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Coding, Lite editing, travel, gaming, reading