

SCHEDULE E

NOMINEE CONSENT

I, _____ (PRINT NAME) _____ am a registered member of the Corporation and consent to being nominated for election purposes.

If elected, I consent to serve as a director of _____ (league, House, Zone, or Corporation) _____.

Date: _____.

_____.

(Signature)

* * * * *

SCHEDULE F

NOMINATION of DELEGATE

We, _____(league, House, or Zone)_____ hereby nominate _____(name of member_____, to be our delegate and therefore be, ex officio, a director of _____(House, Zone or Corporation)_____, and the consent of the said nominee to serve as director can be assumed by this our nomination.

Date:_____

Officers:

_____.

President

_____.

Secretary

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SCHEDULE G

APPOINTMENT: TRIBUNAL OR APPEAL BOARD

- G.1 The members of a Tribunal shall be appointed by the Board of Directors of the Corporation. A Tribunal shall consist of three persons, and all persons need not be members of the Corporation.
- G.2 On appointment of a Tribunal the Board of Directors shall ensure the following:
- (a) That no association exists between a party of appeal and a Tribunal member, either actual or apparent.
 - (b) That no Tribunal member has been involved in any preliminary stage of the decision or matter under appeal.
 - (c) That no Tribunal member has a pre-set attitude or apparent interests in the result of the appeal.
 - (d) "Apparent" herein is defined as "in appearance" or "reasonable likelihood".
- G.3 An appeal Board, if appointed, shall be appointed in like fashion as delineated above save and except "Tribunal" shall read "Appeal Board".

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SCHEDULE H

TRIBUNAL OR APPEAL BOARD PROCEDURES

- H.1. Any notice for request for appeal shall be given in writing to the Secretary of Ontario 5 Pin Bowlers' Association and shall include the grounds and/or reasons for appeal.
- H.2. Any notice for request for appeal shall be made within five (5) days of the sanction or intervention or decision being appealed and notice shall mean date of postmark if mailed by registered mail or receipt of notice if delivered otherwise and all notices shall be to the head office of the Corporation, and addressed on the envelope as follows:
- "Appeal"
c/o Secretary
Ontario 5 Pin Bowlers' Association
1185 Eglinton Avenue East
North York, Ontario
M3C 3C6
- H.3. Within ten (10) days of receipt of notice for request for appeal a Tribunal shall be appointed; a date shall be set for a hearing which date shall be within fifteen (15) days of appointment of the Tribunal; and notice to all parties of such date of hearing by the Tribunal shall be telephoned and confirmed by registered mail.
- H.4. The Tribunal hearing shall proceed as scheduled unless both parties to the appeal consent to an extension. The extension may not be for more than ten (10) days past the original date set for a Tribunal hearing.
- H.5. (i) The parties to an appeal shall be the member appealing, and the Corporation represented by the member making the original sanction or intervention being appealed.
- (ii) The grounds and/or reasons for appeal referred to in Article 6.2.01 shall be of sufficient particularity that the opposite party may respond in writing.
- H.6. (i) The Tribunal shall ensure that the appealing party has a response and that the responding party has the grounds of appeal at least three (3) days before the scheduled hearing.
- (ii) In the absence of a response in writing the Tribunal may allow the appeal or may extend the date of hearing up to ten (10) days.
- (iii) In the continued absence of a response in writing such that the appealing party does not have the response three (3) clear days prior to the hearing, the appeal shall be granted.
- (iv) If the Tribunal determines that the grounds of appeal are not of sufficient particularity of grounds of appeal and may extend the date of hearing up to ten (10) days.
- (v) In the continued absence of particularity of grounds of appeal such that the responding party cannot respond to the appealing party three (3) clear days prior to the hearing, the appeal shall be refused.
- H.7. At the Tribunal hearing either party may present information, witnesses, documents and/or personal statements and either party may cross-examine or request any information of either party or any witness or any member of the Corporation.
- H.8. (i) The Tribunal shall decide on the basis of materials presented during the hearing the facts of the alleged misconduct being appealed and shall file same in writing as part of the Tribunal decision.
- (ii) The Tribunal shall make a decision in relation to the appeal with reasons therefore and in writing.
- (iii) The Tribunal shall deliver to each party and the Corporation its' written decision within ten (10) days of the Tribunal hearing.
- (iv) Notwithstanding sub-articles (ii) to (iii) of this article a Tribunal may render a verbal decision forthwith at hearing provided sub-articles (i) to (iii) of this article are properly completed thereafter.
- (v) The date on which the Tribunal shall be deemed to have rendered its decision shall be the date on which such decision is posted by registered mail to the parties, notwithstanding a Tribunal action under sub-article (i) hereof.
- (vi) An Appeal Board may make a determination on any matter included in the written submissions for leave to appeal with or without a hearing.

SCHEDULE I

Duties Pertaining to: **EXECUTIVE DIRECTOR**

- (a) The Executive Director shall be responsible for co-ordination of all affairs of the Corporation and may be authorized and directed to be the delegate of any other officer and to carry out such duties of any other officer of the Corporation at the direction of the Board of Directors.
- (b) The Executive Director shall be responsible for the establishment of the office and other administrative procedures of the Corporation which establishment shall include the hiring of all staff and personnel subject to ratification of the Board of Directors and shall be a member of a special ad hoc committee from year to year comprised, of the President, Treasurer and the Executive Director for the establishment of salaries and other such administrative matters affecting the establishment of the office and the personnel employed therein by the Corporation.
- (c) The Executive Director shall make such reports and statements to the Executive Committee or any officer thereof and the Board of Directors as well as to the members of the Corporation as directed by the Board of Directors.
- (d) The Executive Director shall be responsible for filing the written report of the previous year's operations to the members at the Annual General Meeting of Members in each year.
- (e) The Executive Director shall not in any manner, either directly or indirectly, be financially interested in any tournament, association or company or any other entity that has been awarded a tournament by the Corporation, save and except for the duties included herein, or as to any other duties assigned by the Board of Directors as the Board of Directors may do from time to time by resolution or otherwise.

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