

YEAR-END AVERAGE BOOK (TEXT FROM 2006 O5PBA CONVENTION BOOK)

The Average Book is a collaboration of efforts between Zones/DC and League Secretaries. As in the past most Zones have easily adapted to the new updated procedures for submitting an electronic copy with their hard copy Average Book, while other Zones continue to experience difficulty. Although we received both versions from all fifteen (15) Zones, there were still some Zones that did not submit them using the proper software as listed below or in the accepted format. Conversion of these files proved to be extremely time consuming, and in some situations numerous averages were added/changed after submission. As these Averages are currently used for all tournaments, your co-operation and proficiency to ensure proper/accurate submissions ensures all bowlers are playing on equal terms.

Again, for the 2006/07 Association Executive Tournament the O5PBA **WILL BE** enforcing Provincial Rule #6 of this tournament without exception. Zones that have not submitted **BOTH** the hard copy and electronic copy (in accepted format) of their average book to the Provincial Office prior to the **OCTOBER 6th, 2006** deadline will not be permitted to participate. The electronic copy must be in proper format and match the averages as listed in the hard copy. If you are experiencing problems, please do not hesitate to notify the Provincial Office before the deadline in order to avoid member disqualifications from events.

We ask the Average Book Co-ordinators to work on and complete their Zone Average Book over the summer to ensure that this project is ready to proceed during the 2006-07 bowling season. If you require any assistance please call the Provincial Office for instruction in this matter.

The accepted program formats are **Excel, Access** or ***saved as a tab delimited text file*** so it may be imported into other programs. Below you will find an example of the proper format for submission to the Provincial Office. **Do not include any information other than the seven items shown below as it will only be disregarded and creates translation errors.**

We ask that you use the following headings in the order shown **(use only one heading per column)**.

EXAMPLE:

<u>Last Name</u>	<u>First Name</u>	<u>Membership #</u>	<u>League</u>	<u>Games</u>	<u>Avg.</u>	<u>Gender</u>
ALLEN	Doug	X-00498-08	MO06	62	154	M
BELL	Janet	X-01232-01	WP10	51	205	F
GUMBLE	Barney	X-08442-05	TY01	72	125	M

A new addition for the 2006/07 season will be the inclusion of approved delivery device (Bowling Extender) used to attain the average. This should be noted with asterisk (*) next to the bowler's last name.

Continuing on the idea from last years convention, the possible evolution of the Average Book will take place, in the coming year, to make a bowlers average a rolling average, this will continue to be investigated for the upcoming bowling season.

Average Books must follow these procedures:

1. The book must be an alphabetical listing of all members in the zone. Bowlers should not be separated by decentralized association, bowling centre, or league.
2. A code number should be assigned to each league.
3. Bowlers' membership numbers to be listed beside their name.
4. **Bowlers must have bowled a minimum of 21 games to be included in the book.**
5. To be listed in the book, bowlers must have been a member of the association, and bowled in a sanctioned league.
6. Averages must be rounded down. Example: 199.8 is 199.
7. The cover of the book should include the current year as well as the year in which the averages were established. Example: 2006-07 Average Book - For Averages established in the 2005-06 bowling season.
8. League secretaries should have access to a completed copy of the book.
9. **The Average Book is due in the Provincial Office by OCTOBER 6, 2006.**

Suggestions for putting your book together:

- Collect the averages at the end of the bowling season. Don't wait until the summer or September.
- Have the Membership Chair in the DC associations collect their averages for inclusion in the Zone's book.
- Provide league secretaries with a print-out of their league detailing names and membership numbers. Have the secretary fill in the average, sex and number of games bowled.
- Don't delay the book if a league hasn't submitted their averages. List those leagues who haven't submitted averages at the front of your book.
- You may include additional information such as certified coaches, bowling centres addresses and phone numbers in the zone, tournament dates, etc.
- Sell advertising to help offset the cost of producing the book.

Reminders:

- Do not include page headers or footers on the electronic copy
- Do not include any information other than the seven columns shown in the example in the electronic copy
- Do not include decimals in Average: **ROUND ALL AVERAGES DOWN**
- Make sure the membership numbers are correct and beside the right name
- Please follow the format under: **EXAMPLE:** – (As seen on previous page)