



Ontario 5 Pin Bowlers' Association

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November 25, 2012

Dear Coach:

Congratulations on having been selected to coach a team at the Provincial Championships of the Youth Challenge. These Championships are being held on **SATURDAY, JANUARY 26, 2013** at NEB's Fun World in Oshawa.

We have provided you with a package of information regarding the Provincial Championships as follows:

- Copy of Dear Bowler Letter
- Map of Oshawa
- Schedule of Events
- Rules & Regulations
- Five (5) Dress Code & Waiver of Liability Forms – **(One for each member of your team)**
- One (1) Dress Code & Waiver of Liability Form – **(For Coach)**
- Five (5) Winning Bowler Envelopes – **(One for each member of your team)**

CALL A TEAM MEETING IMMEDIATELY!!!

IT IS EXTREMELY IMPORTANT THAT YOU CALL A TEAM MEETING IMMEDIATELY TO DISTRIBUTE THE WINNING BOWLER ENVELOPES TO YOUR TEAM AND TO REVIEW THE ENCLOSED INFORMATION. ALL INFORMATION MUST BE COMPLETED AND RETURNED TO THE PROVINCIAL OFFICE AT THE ABOVE NOTED ADDRESS NO LATER THAN DECEMBER 25, 2012. THANK YOU IN ADVANCE FOR YOUR COOPERATION IN THIS MATTER.

HOTEL ACCOMMODATION

Accommodation has been arranged at the Quality Hotel & Conference Centre, 1011 Bloor Street East, Oshawa, Ontario, L1H 7K6. Their telephone number is (905) 576-5101.

The room rate is \$89.00 plus 13% HST (\$11.57) for a total of \$100.57 per night based on single or double occupancy.

If you require a room please contact the hotel directly at (905) 576-5101 or 1-877-398-9252 and tell them you are booking a room under the Ontario 5 Pin Bowlers' Association **Youth Challenge block**. Please be advised that the hotel will only guarantee the room price until **DECEMBER 25, 2012**. After this date, the hotel will be releasing the balance of rooms under our block. **Please contact the hotel before the deadline date to avoid any disappointment.**

COACHES' RESPONSIBILITIES FOR COACHING YOUTH BOWLERS

We appreciate the time and energy you will spend on the youth bowlers who have qualified for the Youth Challenge. The following guidelines are to be used to ensure both the success of this tournament and the welfare of our youth bowlers.

1. Your responsibility first and foremost lies with the health and welfare of the young competitors under your jurisdiction. The youth bowlers will look up to you for guidance and leadership. Please set a good example.
2. You must accompany the youth bowlers to **ALL** functions organized for these Championships.
3. You as a coach must abide by all O5PBA rules and conduct yourself in a manner befitting a YBC coach.
4. The use or possession of alcoholic beverages or non-prescription drugs or stimulants will not be allowed from the time you leave for the tournament until the time you arrive home. **Any coach found breaking these rules shall be removed from the tournament and could have their O5PBA membership suspended.**

PLEASE NOTE:

THERE IS NO BANQUET SCHEDULED FOR THIS EVENT. WINNERS WILL BE ANNOUNCED AND AWARDS PRESENTED UPON COMPLETION OF THE EVENT AT THE BOWLING CENTRE.

ACKNOWLEDGEMENT OF DRESS CODE FORM

Attached is an Acknowledgement of Dress Code Form. Each participant and Coach **MUST** complete and sign this form to acknowledge they understand and agree to abide by the dress code as outlined. **Parents/Guardians are also required to sign the bowler's form.**

These forms **MUST** be returned to the Provincial Office no later than **DECEMBER 25, 2012.** **Failure to sign this form may result in not being permitted to compete in the event.**

Please contact your Local Association to arrange for your bowling shirts. **It is up to you as Coach to ensure that your bowlers adhere to the dress code.**

ACKNOWLEDGEMENT OF RISK AND RELEASE OF LIABILITY FORM

Also attached to the Acknowledgement of Dress Code Form is an Acknowledgement of Risk and Release of Liability Form. In order to ensure our Association of liability coverage, our insurance company has insisted that an Acknowledgement of Risk and Release of Liability Form be signed by **ALL PARTICIPANTS** in our Provincial Championships. **Parents/Guardians are also required to sign the bowler's form.**

Please read the form carefully and initial the box after reading and understanding the statements and conditions. Upon completion of the form please print and sign your name. **These forms MUST be completed by ALL PARTICIPANTS in the Youth Challenge or they will not be permitted to bowl.** This is an action that may seem drastic but is necessary for the well being of

your Association. These forms **MUST** be returned to the Provincial Office no later than **DECEMBER 25, 2012.**

UPDATED AVERAGES

In order for us to complete Team Rosters, we require updated averages for all members of your team as of **DECEMBER 14, 2012.** You can call, fax or e-mail these averages to the office. If you are e-mailing the averages please send them to me at rhondagifford@o5pba.ca. **Note: It is not necessary to send me a copy of the individual average sheet. Just note the bowler's name and their average as of DECEMBER 14, 2012.**

PROVINCIAL CHAMPIONSHIPS

Coaches are required to have their full team present for registration no later than 8:30 a.m. on **SATURDAY, JANUARY 26, 2013.** Bowling will begin promptly at 9:00 a.m.

The Provincial Championships shall be comprised of, and declare champions in five (5) events: Men's, Ladies' and Mixed team events; and Men's and Ladies' singles events.

All bowlers competing in the Provincial Championships (Men's, Ladies' and Mixed Teams) shall have their scratch scores count in all games of the round robin and these scores will be used to determine the Provincial Singles Champions. We will recognize 1st, 2nd and 3rd place in the Men's and Ladies' singles competition.

The top three (3) men and top three (3) ladies based on scratch scores for all round robin games, will form the Southern Ontario team which will advance to compete in the National Championships to be held **MARCH 21-24, 2013** in Gatineau, Quebec.

We will be sending you the Lane Draw along with the Team Rosters once we have received all the results and averages in the Provincial Office.

Once again, please call a team meeting as soon as possible. **It is the responsibility of the Coach to see that all completed forms are returned to the Provincial Office no later than DECEMBER 25, 2012.**

We look forward to greeting you in Oshawa, and wish your team the best of luck in the Provincial Championships. If you have any questions regarding any of the above, please do not hesitate to contact the Provincial Office at (416) 426-7167.

Yours truly,

ONTARIO 5 PIN BOWLERS' ASSOCIATION

Rhonda Gifford

Rhonda Gifford
Program Coordinator

Enclosures: