

ONTARIO 5 PIN BOWLERS' ASSOCIATION

2005-2006 INCENTIVE PROGRAM

The Incentive Program will run from **OCTOBER 1ST THROUGH APRIL 30TH** each year with the exception of the Secretary's Division. Convention Questionnaires, Executive Listing, and Supplies Order Form are due prior to September 1st. When awarding any points that have a deadline date, we will be using the post-mark on the envelope. If post-mark not indicated or not readable, then a three-day grace period after the deadline will be used. For electronic reporting, the electronic date stamp from the e-mail submission will be used.

EXTRA POINTS WILL NOT BE AWARDED TO THOSE CHAIRS WHO SUBMIT MORE THAN ONE REPORT FOR THE MONTH OR REPORTING PERIOD. NO POINTS WILL BE AWARDED FOR ANY PAPERWORK RECEIVED NOT COVERED BY THE INCENTIVE PROGRAM.

ZONE/D.C. SECRETARY POINTS

25 Points	<p><u>Secretary's Report Form Complete with Minutes</u></p> <p>25 Points will be awarded per month if minutes are submitted <u>with a completed Secretary's Report Form and a copy of your meeting agenda</u>. (Points to be given only if Minutes received in Office within one month after the date of the meeting).</p>
10 Points	<p>10 Points will be awarded per month if minutes are submitted <u>without the Secretary's Report Form and no meeting agenda</u>. (Points to be given only if Minutes received in the Office within one month after the date of the meeting).</p> <p>NO POINTS WILL BE AWARDED IF NO MEETING HAS BEEN HELD DURING THE MONTH.</p>

20 Points	<p><u>Zone/D.C. Visitation Report Form</u></p> <p>20 Points will be awarded to those associations who submit a Zone Visitation Report Form on or before NOVEMBER 6th, 2005 (O5PBA Semi-Annual Meeting).</p> <p>1 Point Deduction will be awarded to those Zone and D.C. Associations who submit their Zone Visitation Form after the deadline date.</p>
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50 Points	<p><u>2005-2006 Executive Listing</u></p> <p>50 Points will be awarded to those associations who submit their 2005-2006 Executive Listing on or before THURSDAY, SEPTEMBER 1st, 2005.</p> <p>10 Points will be awarded to those associations who submitted their 2005-2006 Executive Listing after the THURSDAY, SEPTEMBER 1st, 2005 deadline.</p> <p>25 Bonus Points will be awarded to those associations who submitted their 2005-2006 Executive Listing before AUGUST 4th, 2005 (supplies shipping date).</p>
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50 Points	<p><u>2005-2006 Supplies Order Form</u></p> <p>50 Points will be awarded to those associations who submit a 2005-2006 Supplies Order Form on or before <u>FRIDAY, JULY 8th, 2005</u>.</p> <p>25 Points will be awarded to those associations who submit a 2004-2005 Supplies Order Form between <u>JULY 11th, 2005 deadline and before AUGUST 4th, 2005</u> (supplies shipping date).</p> <p>10 Point Deduction for submitting their 2005-2006 Supplies Order Form after <u>AUGUST 4th, 2005</u>.</p>
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25 Points	<p><u>Congratulatory Letters - Convention Sponsors</u></p> <p>25 Points will be awarded to those Zone and D.C. Associations who submit letters to the "sponsors" of the 2005 Convention completed by <u>SEPTEMBER 1st, 2005</u>.</p>
Deduction	<p>5 Point Deduction will given to all Zone and D.C. Associations who do not submit a copy of their letter for the sponsors of the 2005 Convention by <u>SEPTEMBER 1st, 2005</u> deadline.</p>

10 Points	<p><u>2005 Convention Questionnaires</u></p> <p>10 Points will be awarded to those D.C. Associations who submit one (1) convention questionnaire (for 1 voting delegate) to the Provincial Office on or before <u>FRIDAY, JULY 8th, 2005</u>.</p>
20 Points	<p>5 Points each (to a maximum of 20 Points) will be awarded to those Zone Associations who submit one to four convention questionnaires (for up to 4 voting delegates) to the Provincial Office by <u>FRIDAY, JULY 8th, 2005</u>. (5 points for each questionnaire, up to a maximum of 4).</p> <p>2 Point Deduction will be awarded to all Zone and D.C. Associations who had registered voting delegates for the 2004 Convention and who did not submit their completed questionnaire to the Provincial Office by the <u>FRIDAY, JULY 8th, 2005</u> deadline.</p>

10 Points	<p><u>Voting Delegates Forms (Semi-Annual and Convention)</u></p> <p>10 Points each will be awarded to those Zone/D.C. Associations who submit their Voting Delegates Form for the Semi-Annual and Convention meetings by the deadline dates. For convention, points will be awarded up until the time the finalists are selected.</p> <p>1 Point Deduction will be awarded to all Zone and D.C. Associations who submit their voting delegates form after the deadline dates. Applicable to both the 2005 Semi-Annual Meeting and the 2006 Convention.</p>
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1 Point	<p><u>Correspondence</u></p> <p>1 Point will be awarded per letter pertaining to O5PBA business or pertinent Zone/D.C. Association information.</p> <p>These points will be utilized to help break any ties that occur in the selection of the finalists for this category.</p>
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10 Points	<p><u>Questionnaires (Supplementary Bonus Points)</u></p> <p>The office reserves the right to award 10 Points for any additional requests for information or questionnaires by a specified deadline date. These will be identified as potential bonus points.</p>
TIE-BREAKER	<p>In order to break ties in the Secretary Category of the Incentive Program, bonus points will be allocated to those Zone and D.C. Secretaries who send all their Chair reports (monthly reports) in with their monthly minutes. Points will be awarded if the Secretary is doing this on a monthly basis.</p>
NOTE	<p>TO BE CONSIDERED A FINALIST IN THE SECRETARY CATEGORY, ALL MONTHLY MINUTES MUST HAVE BEEN RECEIVED IN THE OFFICE.</p>