

# ONTARIO 5 PIN BOWLERS' ASSOCIATION

## 2012-2013 INCENTIVE PROGRAM

The Incentive Program will run from the period of OCTOBER 1<sup>ST</sup> through APRIL 30<sup>th</sup> each year **UNLESS OTHERWISE STATED**. When awarding points that have a deadline date, we will be using the post-mark on the envelope, or if delivered electronically, the date and time of e-mail receipt to the O5 Office. If a post-mark is not indicated or readable, then a 3-day grace period after the deadline will be used.

**NO EXTRA POINTS WILL BE AWARDED TO THOSE CHAIRS WHO SUBMIT MORE THAN ONE REPORT FOR THE MONTH OR REPORTING PERIOD. NO POINTS WILL BE AWARDED FOR ANY PAPERWORK RECEIVED THAT IS NOT COVERED BY THE INCENTIVE PROGRAM.**

### **ZONE/DC SECRETARY POINTS:**

**100 POINTS** will be awarded to those Zone/DC Associations who submit their monthly Meeting Minutes **ELECTRONICALLY** (*preferred*) with the **MEETING AGENDA** to the Provincial Office at [minutes@o5pba.ca](mailto:minutes@o5pba.ca) within 30 days of your meeting date. (These 100 points will be awarded at year-end, providing **every** month's **minutes and agenda** are received on time.)

No points will be awarded if **any month's** Meeting Minutes arrive late to the Provincial office, or if Minutes do not arrive with the Agenda.

**50 POINTS** will be awarded to those Associations who submit their 2012-2013 Executive Listing on or before **August 24, 2012**. **10 POINTS** will be awarded to those Associations who submit their Listing **after August 24, 2012**. **25 BONUS POINTS** will be awarded to those Associations who submit their Listing **BEFORE July 27, 2012**.

**50 POINTS** will be awarded to those Associations who submit a 2012-2013 Supplies Order form on or before **July 6, 2012**. **25 POINTS** will be awarded to those Associations who submit their Supplies Order form **after July 6, 2012, but prior to July 27, 2012**. **10 POINT DEDUCTION** will be assessed if Supplies Order Form is received **after July 27, 2012**.

### **BONUS POINTS:**

**First 5 Associations to submit their Monthly Meeting Minutes and Agenda will receive the following additional points, based on which Associations submit their Minutes and Agenda the earliest date following their meeting. 25 points 1<sup>st</sup>, 20 points 2<sup>nd</sup>, 15 points 3<sup>rd</sup>, 10 points 4<sup>th</sup>, and 5 points for 5<sup>th</sup>**

(The **electronic** date and time will be the deciding factor in points awarded).

The Provincial Office also reserves the right to award **10 POINTS** for any additional requests for information or questionnaires by a specified deadline date. These will be identified as potential bonus points.