



Ontario 5 Pin Bowlers' Association

1185 Eglinton Avenue East, Suite 602, North York, Ontario M3C 3C6
Telephone: (416) 426-7167 Fax: (416) 426-7364 E-Mail: o5pba@o5pba.ca Website: www.o5pba.ca

September 4, 2007

To: Zone/Decentralized Association Presidents

From: Rhonda Gifford
Program Coordinator

SUBJECT: ASSOCIATION EXECUTIVES' 5 PIN CHAMPIONSHIPS

Dear President:

The Association Executives' 5 Pin Championships will be held on **SATURDAY, NOVEMBER 3, 2007** at Sherwood Centre in Hamilton. Registration is scheduled for 11:30 a.m. with bowling to commence at 12:30 p.m.

This tournament is open to all bowlers **18 YEARS OF AGE AND OVER** as of **DECEMBER 31, 2007**, and who are members of the Ontario 5 Pin Bowlers' Association. Entrants must hold an Executive position on a Zone or Decentralized Association, and be registered in that position with the Provincial Office, to be eligible for this tournament. League Presidents, Secretaries and Treasurers are not eligible to compete unless they hold an Executive position and are registered with the Provincial Office.

Entries will only be accepted from Zone and Decentralized Associations which have already submitted their three (3) post-dated cheques payable to the "Ontario 5 Pin Bowlers' Association" to cover the 2007-2008 bowling season membership fees to the minimum Constitutional requirements. As well, a copy of your Zone Association's Average Book (**both an electronic and a hard copy**) **MUST** be received in the Provincial Office no later than **OCTOBER 5, 2007** in order for your Zone and Decentralized Association Executives to be eligible to compete in this event.

The entry fee to participate in the Association Executives' 5 Pin Championships is **\$30.00 (GST included)** per person and **MUST** be included with your Bowler Information Form. We have enclosed one (1) copy of the Bowler Information Form, Map of Hamilton, Rules and Regulations and Schedule of Events for the weekend. Additional copies will be available for download on our website at www.o5pba.ca.

HOTEL ACCOMMODATION

Accommodation has been arranged at the Sheraton Hamilton Hotel, 116 King Street West, Hamilton, Ontario. Their telephone number is (905) 529-5515.

The room rate is \$80.00 plus 3% DMF (\$2.40), plus 5% PST (\$4.00) and 6% GST (\$4.80) for a total of \$91.20 per night, based on single, double, triple or quad occupancy. **The 3% DMF (Destination Marketing Fee) is a fee that has been implemented by the City of Hamilton.**

This fee will be collected by the Sheraton Hamilton Hotel on behalf of Tourism Hamilton and will apply to all quest room rates.

NO ROOMS WILL BE BOOKED FOR MORE THAN FOUR (4) PEOPLE IN A ROOM. If you are not willing to share a double bed then I would suggest that you book your own room. There will be a very limited number of cots available at a cost of \$28.00 (taxes included) per cot per night.

When you check into the hotel you will be asked for a credit card or a refundable cash deposit to cover your incidental charges (e.g. parking, telephone calls, movies etc.)

To receive this rate, all rooms must be booked through the Ontario 5 Pin Bowlers' Association by completing the enclosed Bowler Information Form. The Ontario 5 Pin Bowlers' Association will accept payment by cheque, money order, VISA or Mastercard. If you are paying by cheque or money order, please make it payable to the "Ontario 5 Pin Bowlers' Association". **POST-DATED CHEQUES WILL NOT BE ACCEPTED.** **Please Note: If you are paying by credit card, your payment will be processed to your credit card on the date we receive your Bowler Information Form.**

Reservations will be accepted on a **first-come first-served basis**. Please complete the enclosed Bowler Information Form and return it, together with the appropriate payment to reach the Provincial Office no later than **FRIDAY, OCTOBER 12, 2007**. After this date, the hotel will be releasing the balance of our rooms. **Please get your reservations in before the deadline date to avoid any disappointment.**

We would also like to point out that check-in at the hotel is 3:00 p.m. All rooms have been guaranteed by our Association. As we do guarantee all rooms with the hotel, we must pay for them whether they are occupied or not. **In order for you to cancel your hotel accommodation, we must have twenty-four (24) hours notice, otherwise you will be charged for the room.**

ACKNOWLEDGEMENT OF DRESS CODE FORM

Attached to the Bowler Information Form is an Acknowledgement of Dress Code Form. Each participant **MUST** complete and sign this form to acknowledge they understand and agree to abide by the dress code as outlined. This form **MUST** be returned to the Provincial Office as part of your Bowler Information Form. **Failure to sign this form will result in not being permitted to compete in the event.**

ACKNOWLEDGEMENT OF RISK AND RELEASE OF LIABILITY FORM

Also attached to the Bowler Information Form is an Acknowledgement of Risk and Release of Liability Form. In order to ensure our Association of liability coverage, our insurance company has insisted that an Acknowledgement of Risk and Release of Liability Form be signed by **ALL PARTICIPANTS** in our Provincial Championships.

Please read the form carefully and initial the box after reading and understanding the statements and conditions. Upon completion of the form please print and sign your name. This form **MUST** also be returned to the Provincial Office as part of your Bowler Information Form. **Participants who do not complete and sign the form will not be permitted to bowl.** This is an action that may seem drastic but is necessary for the well being of your Association.

We look forward to seeing you in Hamilton, and wish you the best of luck in the Provincial Championships. If you require any additional information, please do not hesitate to contact the Provincial Office at (416) 426-7167.