

LEAGUE SECRETARIES' INSTRUCTIONS FOR PROCESSING MEMBERSHIP LISTS

Upon receipt of your membership list from the Zone or Decentralized Association Membership Chair, the League Secretary shall follow the instructions as outlined below:

- Members who no longer bowl in your league should be indicated by marking a **BOLD LINE** through that member's name. They would then not be issued a membership card for the 2004-2005 bowling season.
- Any "**NEW**" bowlers who have joined your league may be processed by either adding their name(s) to the bottom of the membership list provided there is enough room or by using the Canadian 5 Pin Bowlers' Association Membership Registration Form. Either method is acceptable. Also, if you are in any doubt as to the spelling of a bowler's name, please check with them for the correct spelling before submitting it for a membership card.

PLEASE NOTE: WE ASK THAT YOU EITHER PRINT OR TYPE THIS INFORMATION SO THAT IT IS LEGIBLE TO READ. THIS WILL AVOID ANY UNNECESSARY ERRORS.

Upon the completion of updating your league's membership list, please forward it **IMMEDIATELY** to your Zone or Decentralized Association Membership Chair who in turn will send it to the Provincial Office for processing of the membership cards.