



Ontario 5 Pin Bowlers' Association

3 Concorde Gate, Suite 302, Toronto, Ontario, M3C 3N7

Telephone: (416) 426-7167 Fax: (416) 426-7364 Website: www.o5pba.ca

July 8, 2013

TO: ZONE ASSOCIATION LANE CERTIFICATION AGENTS

SUBJECT: 2013/2014 LANE CERTIFICATION APPLICATIONS

Enclosed please find the C5PBA Lane Re-Certification Application forms to be used when conducting the lane certification process in your area. Sufficient forms have been included in this package.

As in the past, the O5PBA Board would like to keep the Lane Certification Program within each Zone. In that regard, we continue to encourage each Zone to have multiple Certification Agents so that each Proprietor can have a choice of agents to handle the certification process. Zones are asked to submit a list of all agents that are certified in the Zone to each Proprietor. This will then allow the Proprietor to indicate which agent will certify that centre, and then advise the Zone Certification Agent of their choice.

Lane Certification Agents should be reminded of the following standards for lane certification:

- a. Working foul lights
- b. A sufficient number of house balls on each rack, this includes at least two 5" balls
- c. Working shields on string machines for all league and tournament play
- d. A minimum of 3 second delay in the shield movement on string machines
- e. Regulation channel depths measuring between 2 3/4" and 3 1/2"
- f. Curtains installed at a minimum of 9" and cushions at a minimum of 23" from the tail plank
- g. Lane measurements within tolerances on approaches, lane beds and pin decks

Each Zone is required to have an approved Certification Agent. To become a certified Agent, a person must either attend an O5PBA Lane Certification Course or otherwise be trained by an O5PBA Master Agent in their region.

Master Agents will work with the Apprentice and show them the correct way to measure a bowling centre. At the next centre, the Apprentice will measure the lanes while the Master Agent observes and provides feedback. At that point the Master Agent will forward a report to the O5PBA Lane Certification Chair on whether the Apprentice has passed or not. If the Apprentice has passed the final step is to pass a written exam to become a Certified Agent. This Certification is valid for five (5) years and **MUST** be renewed after that 5 year period for that Agent to still be eligible to certify bowling centres. The fee remains at \$25.00.

Agents who were accredited in the 2007/08 season are due to be re-certified by the end of the current bowling season which is **July 31, 2013**. Attached for your information is the current status of our "Lane Certification Agents" by Zone. The highlighted names are due to be re-certified this year.

I have enclosed a copy of the lane certification exam and ask that you please complete the exam and return to the Provincial Office as soon as possible so that it can be marked. We also request that you send the fee of \$25.00 with your completed exam.

Please be advised that the following Motion was **CARRIED** at our 2008 Convention:

THAT THE LANE CERTIFICATION FEE BE \$6.00 PER LANE BED AND THE AGENTS HAVE THE DISCRETION TO CHARGE MILEAGE AT THE RATE OF .25 CENTS PER KM.

Please Note: For the 2013-14 season the amount to be submitted to the Provincial Office for Lane Certification will be **\$1.78** per lane bed (HST included). Please be advised that it will not be the practice of the Provincial Office to invoice Zones for their lane certification at the beginning of the season therefore payment for Lane Certification must accompany your forms.

The deadline date for lane certification for the 2013/2014 season will be **September 15th, 2013**. If there are any issues that need to be addressed or highlighted, please annotate them on the bottom of the Lane Certification Worksheet form in the "Notes" portion of the form.

Additional forms will be made available on our website should you need them or you can contact the Provincial Office at (416) 426-7167.

Yours truly,

Rheal Champagne

Rheal Champagne
Provincial Lane Certification Chair

Enclosures:

COURTESY NOTE:

IF YOU ARE NOT PLANNING TO BE INVOLVED IN THE LANE CERTIFICATION OF YOUR ZONE DURING THE 2013/2014 SEASON, IT WOULD BE APPRECIATED IF YOU COULD ENSURE THAT THIS PACKAGE IS RETURNED TO THE ZONE ASSOCIATION PRESIDENT SO HE/SHE CAN PASS IT ON TO THE INDIVIDUAL WHO WILL DOING THE LANE CERTIFICATION.

YOUR COOPERATION IN THIS REGARD IS GREATLY APPRECIATED!