

**ONTARIO 5 PIN BOWLERS' ASSOCIATION**

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# **INCENTIVE PROGRAM**

**2004 – 2005**

**October 1<sup>st</sup>, 2004 to April 30<sup>th</sup>, 2005**



# ONTARIO 5 PIN BOWLERS' ASSOCIATION

## 2004 - 2005 INCENTIVE PROGRAM

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### ZONE/D.C. ASSOCIATION POINTS

<b>50 Points</b>	<u><b>2005 Bowling School Spots</b></u>  <b>50 Points</b> will be awarded to each Zone/D.C. Association who reserves one (1) to four (4) spots for the 2005 Bowling School by <b>JANUARY 7th, 2005</b> deadline. The 50 points will be deducted for the paperwork and balance owing not received for the reserved spots by the <b>April 30th, 2005</b> deadline.
<b>25 Points</b>	<u><b>Financial Agreements</b></u>  <b>25 Points</b> will be awarded to each D.C. Association who submits a Financial Agreement to the office on or before <b>NOVEMBER 7th, 2004 (O5PBA Semi-Annual Meeting)</b> .  <b>25 Points</b> will be awarded to each Zone who has <b>ALL</b> Financial Agreements for their D.C. Associations filed with the office on or before <b>NOVEMBER 7th, 2004</b> .  <i><b>Note: A 25 point deduction will be used for all Zones and D.C. Associations who did not file their Financial Agreements with the office by the deadline date.</b></i>
<b>1 Point to a Max of 100 Points</b>	<u><b>MBNA "MASTERCARD" Affinity Card Program</b></u>  <b>1 Point (up to a maximum of 100 points)</b> will be awarded for each MBNA Mastercard Affinity Card that is issued by MBNA up to and including <b>APRIL 30th, 2005</b> . The points will be awarded based on the reports given by the MBNA and will not include completed applications that have been submitted or denied.

<b>50 Points</b>	<p><b><u>Zone/D.C. Association By-Law Submission</u></b></p> <p><b>50 Points</b> will be awarded to each Zone/D.C. Association for the submission of their current By-Laws. Revision/Approval date must be clearly indicated on the front page of the document.</p> <p><b>25 Points</b> will be awarded to each Zone/D.C. Association that indicates a review of existing by-laws has taken place and that no change is necessary. A statement to that effect, signed by the President, must be filed with the Provincial Office by <b>FEBRUARY 28th, 2005</b>.</p>
<b>25 Points</b>	<p><b><u>Questionnaires</u></b></p> <p><b>25 Points</b> will be awarded for each questionnaire that is sent out to the field pertaining to O5PBA business or pertinent association business that is not covered by the other chairs during the 2004-2005 season.</p>
<b>1 Point</b>	<p><b><u>Correspondence</u></b></p> <p><b>1 Point</b> will be awarded per letter pertaining to O5PBA business or pertinent association business that is not covered by the other chairs. This only will refer to letters (flyers, brochures, etc. will not be included).</p>
<b>50 Points</b>	<p><b><u>Appointment of a Zone Historian and/or Hall of Fame Chair</u></b></p> <p><b>50 Points</b> will be awarded to those associations who identify an individual in their association who will be known as the "Zone Historian or Hall of Fame Chair". The individual named to this chair does not have to be an active member of the zone association.</p>
<b>100 Points</b>	<p><b><u>Submission of Zone History</u></b></p> <p><b>100 Points</b> will be awarded to those Zone Associations who submit a copy of their zone history which has been published by the association to the Provincial Office.</p>
<b>50 Points</b>	<p><b>50 Points</b> will be awarded to those Zone Associations who submit their annual updates to Zone History document.</p>
<b>25 Points</b>	<p><b><u>Hall of Fame Committee</u></b></p> <p><b>25 Points</b> will be awarded to those zone associations who establish a Hall of Fame Committee responsible for the activities of the history of the sport in their area. A list of the committee members should be submitted to the office.</p>
<b>50 Points</b>	<p><b><u>Hall of Fame Nomination Forms</u></b></p> <p><b>50 Points</b> will be awarded to those associations who submit applications for potential nominations to the O5PBA Hall of Fame in the Builders, Players or Legends Divisions. Points will be awarded even if the individuals are not inducted, however, the application forms must be fully completed. For consideration during the current bowling season, applications should reach the office <b>NO LATER THAN FEBRUARY 1st, 2005</b>. If received after, the applications may be considered during the following bowling season.</p>

<b>50 Points</b>	<p><b><u>Local Hall of Fame Inductions</u></b></p> <p><b>50 Points</b> will be awarded to those associations who currently have inductions to their local Hall of Fame. The office should be sent correspondence informing us of the event.</p>
<b>1 Point</b>	<p><b><u>Hall of Fame Correspondence</u></b></p> <p><b>1 Point</b> will be awarded per letter pertaining to your Hall of Fame activities and which is not covered by the other chairs. This only will refer to letters (flyers, brochures, etc. will not be included).</p>
<b>10 Points</b>	<p><b><u>Submission of New Life Member(s)</u></b></p> <p><b>10 Points</b> will be awarded to all Zone and D.C. Associations for the submission of the name(s) of new Life Members granted by their association in the 2004-2005 season. Submissions should be received no later than <b><u>APRIL 15th, 2005 so they can be included in the convention book.</u></b></p>
<b>50 Points</b>	<p><b><u>Convention-Nominations for Appreciation Awards</u></b></p> <p><b>50 Points</b> will be awarded to each Zone/D.C. Association for the submission of potential nominations for appreciation awards to be presented at the Convention. Points will only be awarded if the paperwork is fully completed and includes <b><u>A FULL DESCRIPTION AND JUSTIFICATION</u></b> of why the individual is being nominated by the deadline date on the paperwork. No points will be awarded if the Provincial Office receives the paperwork and must do a search on the individual's volunteer record.</p>
<b>50 Points</b>	<p><b><u>Convention-Nominations for Proprietor of the Year</u></b></p> <p><b>50 Points</b> will be awarded to each Zone/D.C. Association for the submission of nomination for the Proprietor of the Year award to be presented at convention. Points will only be awarded if the paperwork is fully completed and includes <b><u>A FULL DESCRIPTION AND JUSTIFICATION</u></b> of why the proprietor is being nominated by the deadline date on the paperwork . No points will be awarded if there is no substantiation for the nomination.</p>

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### ZONE AVERAGE BOOK POINTS

<b>200 Points</b>	<p><b><u>Participation in the Program</u></b></p> <p><b>200 Points</b> will be awarded to those Zone Associations who submit an <b><u>Average Book and Diskette</u></b> to the Provincial Office on or before <b><u>OCTOBER 1st, 2004</u></b>.</p> <p><b>NOTE: COMPUTER FILE TO ONLY CONTAIN ALL NAMES, MEMBERSHIP NUMBERS, AVERAGE AND GAMES BOWLED AND MALE/FEMALE FIELD.</b></p>
<b>% Points</b>	<p><b><u>% of Membership Included in Average Book</u></b></p> <p>You will be credited for the % of your membership that is included in the average book. The figures will be based on your 2003/2004 final membership numbers. Example: If you have 87% of your membership listed in the book you will received 87 points.</p> <p><b>However, if you have 50% or less in the book you will receive "0 Points".</b></p>
<b>Bonus Points</b>	<p><b><u>Supplementary Bonus Points</u></b></p> <p><b>5 Bonus Points (up to a maximum of 70 points)</b> will be awarded for each piece of pertinent Zone/D.C. Association information that is included in the book: (e.g. O5PBA supplied information sheets, Zone and D.C. Executive Listings with addresses and phone numbers, Bowling Centre addresses and phone numbers, certified coaches list, sponsor ads, etc.).</p>
<b>AUTOMATIC DISQUALIFICATION FROM CATEGORY</b>	<p><b><u>Automatic Disqualification from Incentive Category</u></b></p> <p>If there are any problems with the average book during the course of the season with the averages not being correct (for example, the average book averages have been rounded up, leagues/D.C. Associations who submitted their year-end sheets and not included in the book, pages missing when book published and not noticed, etc.) will result in an automatic disqualification in this category.</p>

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### ZONE/D.C. ASSOCIATION AWARDS CHAIR POINTS

<b>25 Points</b>	<u>Participation in Program</u> <b>25 Points</b> to be awarded to those associations who participate in the O5PBA awards program.
<b>70 Points</b>	<u>2004-2005 Awards Order Forms</u> <b>70 Points Total or 10 Points monthly (7 months Oct-Apr)</b> will be awarded to those associations who submit a request for their year's supply of awards (70 points) or who submit monthly requests for awards (10 points/month) during the season. There is no need to send in blank forms if you are not placing an order.
<b>50 Bonus Points</b>	<b>50 Bonus Points</b> will be awarded to those associations who submit a request for their full year's supply of award pins. To be eligible for these points, the <u><b>YEAR'S SUPPLY ORDER MUST BE RECEIVED IN THE OFFICE NO LATER THAN NOVEMBER 7th, 2004 TO GET THE BONUS POINTS.</b></u> <i>(Note: In order to get full points for the year's supplies, the order placed must include a majority of the award pin categories. For example, an order of 25 - 300 pins only will not receive full points.)</i>
<b>25 Points</b>	<u>Year-End Awards</u> <b>25 Points</b> to be awarded to those associations who submit a request for year-end awards. This can be done directly on the Awards Order Form or by separate request.

<b>25 Points</b>	<p><b><u>Year-End Awards Report</u></b></p> <p><b>25 Points</b> will be awarded to those associations who submit a Year-End Report by <b><u>APRIL 12th, 2004</u></b> showing their distribution of awards handed out for the 2003-2004 season. Awards under the "Award Supplement Program" should be shown if applicable. There is no generated form for this, please use your own.</p>
<b>25 Points</b>	<p><b><u>Merit Pin and Other Awards</u></b></p> <p><b>25 Points</b> will be awarded to those associations who submit a description of additional awards presented by their association. These awards must be presented for achievement other than individual game/triple scores and may include such areas as team achievements, league achievements, volunteer recognition at the league/local association level. Deadline for submission will be <b><u>NOVEMBER 7th, 2004 (O5PBA Semi-Annual Meeting)</u></b>.</p>
<b>25 Points</b>	<p><b><u>Awards Program Survey</u></b></p> <p><b>25 Points</b> will be awarded to those associations who complete and submit their survey to the office by <b><u>NOVEMBER 7th, 2004 (O5PBA Semi-Annual Meeting)</u></b>. <b>If the information regarding the Merit Pin and Other Awards is included, the points for this additional program will be awarded as well (see above).</b></p>
<b>1 Point</b>	<p><b><u>Correspondence</u></b></p> <p><b>1 Point</b> will be awarded for any correspondence pertaining to the awards program.</p>

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### ZONE/D.C. ASSOCIATION BOOSTER CLUB POINTS

<b>50 Points</b>	<b><u>Participation in Booster Club Program</u></b> <b>50 Points</b> will be awarded for those Zone and D.C. Associations who participate in the Booster Club Program.
<b>25 Points</b>	<b><u>Booster Club Order Form</u></b> <b>25 points</b> will be awarded for the submission of the Booster Club Order Form (in Convention Book) from <b><u>Convention to JULY 31st, 2004.</u></b>
<b>15 Points</b>	<b>15 points</b> will be awarded for the submission of the Booster Club Order Form (in Convention Book) for the period <b><u>AUGUST 1st, 2004 to AUGUST 31st, 2004</u></b> inclusive.
<b>10 Points</b>	<b>10 points</b> will be awarded for the submission of the Booster Club Order Form (in Convention Book) for the period <b><u>SEPTEMBER 1st, 2004 to SEPTEMBER 30th, 2004</u></b> inclusive.
<b>25 Points</b>	<b><u>1st Interim Report</u></b> <b>50 Points</b> will be awarded to those Zone and D.C. Associations who submit their 1st Interim Report and cheque prior to <b><u>NOVEMBER 7th, 2004 (O5PBA Semi-Annual Meeting).</u></b>
<b>25 Points</b>	<b>10 Points</b> will be awarded to those Zone and D.C. Associations who submit their 1st Interim Report (only) prior to <b><u>NOVEMBER 7th, 2004.</u></b>
<b>% Points</b>	<b>% Points</b> will be given based on the number of tickets sold by the 1st Interim Report (i.e. if 50 tickets from 100 kit sold, % points would be 50.)



	<b><u>2nd Interim Report</u></b>
<b>25 Points</b>	<b>50 Points</b> will be awarded to those Zone and D.C. Associations who submit their 2nd Interim Report and cheque prior to <b><u>JANUARY 19th, 2005.</u></b>
<b>25 Points</b>	<b>10 Points</b> will be awarded to those Zone and D.C. Associations who submit their 2nd Interim Report (only) prior to <b><u>JANUARY 19th, 2005.</u></b>
<b>% Points</b>	<b>% Points</b> will be given based on the number of tickets sold by the 1st Interim Report (i.e. if 50 tickets from 100 kit sold, % points would be 50.)

	<b><u>Final Booster Report Form</u></b>
<b>25 Points</b>	<b>25 Points</b> will be awarded to those associations who submit a report prior to <b><u>APRIL 18th, 2005</u></b> along with the following:  Records of Payment for all Sold Tickets Complete List of Association Winners Record Stubs from all Sold Tickets All Unsold Tickets
<b>+</b>	
<b>25 Point Deduction</b>	<b><i>PLEASE NOTE THAT <u>NO POINTS</u> WILL BE AWARDED UNLESS THE ABOVE ACCOMPANIES YOUR FINAL REPORT.</i></b>  <b><i>25 POINTS WILL BE DEDUCTED FROM TOTAL POINTS IF FINAL PAYMENT CHEQUE IS NOT RECEIVED ON OR BEFORE <u>APRIL 18th, 2005.</u></i></b>

	<b><u>Sell-Out - Bonus Points</u></b>
<b>25 Points</b>	<b>25 Points</b> will be awarded to those associations who upgrade to a larger kit from the previous year.  <b>100 Points</b> will be awarded to those associations who have a 100% Sell-Out on their booster club kit by 1st Interim Report. Otherwise, you will be given points based on the % of tickets sold by the 1st Interim Report. Sell-Out kits will be awarded if the tickets were sold for their face-value price (i.e. \$20.00, \$30.00 or \$40.00).

	<b><u>Point Deductions</u></b>
<b>Point Deduction</b>	A <b>10 point deduction</b> will be awarded to those Zone and D.C. Associations who do not submit their reports to the Provincial Office by the deadline dates. This will also be used to break any ties within this category.

**NOTE** **TO BE CONSIDERED A FINALIST IN THE BOOSTER CLUB CATEGORY, ALL REPORTS INCLUDING THE FINAL BOOSTER REPORT MUST HAVE BEEN RECEIVED IN THE OFFICE AND ALL MONIES HAVE BEEN PAID.**

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### ZONE COACHING COORDINATOR POINTS

<b>25 Points</b>	<u>Participation in Program</u> <b>25 Points</b> to be awarded to those associations who participate in this program.
<b>25 Points</b>	<u>Zone Association Coaching Policy</u> <b>25 Points</b> will be awarded to Zone Coaching Coordinators who submit a copy of their Zone Association's Coaching Policy to Provincial Office by <b>NOVEMBER 19th, 2004</b> . <b><u>NOTHING IN ANY ZONE COACHING POLICY MAY CONFLICT WITH OR CONTRADICT ANYTHING IN THE O5PBA COACHING POLICY AS PRINTED IN THE GREEN BOOK</u></b> .  <b>10 Points</b> will be awarded to those Zone Associations who forward any <b>UPDATES</b> to their coaching policy during the 2004-2005 season to the Provincial Office.
<b>25 Points</b>	<u>Coaches Survey</u> <b>25 Points</b> will be awarded to those association who submit, on forms supplied by the Provincial Office, their survey results of their zone coaches for their preference regarding the Youth Challenge, Team Tournament, Holiday Classic and Provincial Open. File a copy of this report with the Office by <b>NOVEMBER 19th, 2004</b> . (Coaching Coordinators should be aware that, for the Open, all full Level 2 coaches are eligible to participate).
<b>25 Points</b>	<u>Coaches' Analysis Form</u> <b>25 Points</b> to be awarded to those association who submit, from the Zone coaching lists provided, a completed survey form as supplied by the Office before <b>NOVEMBER 7th, 2004</b> (O5PBA Semi-Annual Meeting).

<b>25 Points</b>	<p><b><u>NCCP Change of Address Forms</u></b></p> <p><b>25 Points</b> will be awarded for the NCCP Change of Address Forms that are channelled through the Office as required. Points will be allocated only once. Points will not be awarded if the form is not completed.</p>
<b>25 Points</b>	<p><b><u>Coaching Courses</u></b></p> <p><b>25 Points</b> will be awarded. Work with the Local Course Conductors and/or the Provincial Technical Director to schedule NCCP Certification Courses as required. Be aware of the O5PBA and NCCP Coaching Program and be able to explain it fully. <b>POINTS WILL BE AWARDED FOR COURSES CONDUCTED.</b></p> <p><b>10 Bonus Points</b> will be awarded if coaching coordinator sends in their poster and/or correspondence on each course to show that this course has been publicized within your area.</p> <p><i>In order to break ties, recognition will be given to any zone that completes a second or third course.</i></p>
<b>25 Points</b>	<p><b><u>"Grass Roots Coach of the Year" and "Elite Coach of the Year"</u></b></p> <p><b>25 Points</b> will be awarded for associations who submit a nomination for the "Grass Roots" Coach of the Year by <b><u>SEPTEMBER 24th, 2004</u></b>. No points will be awarded if coaching achievements or justification for the nomination is not completed.</p> <p><b>25 Points</b> will be awarded for associations who submit a nomination for the "Elite" Coach of the Year by <b><u>SEPTEMBER 24TH, 2004</u></b>. No points will be awarded if coaching achievements or justification for the nomination is not completed.</p>
<b>1 Point</b>	<p><b><u>Correspondence</u></b></p> <p><b>1 Point</b> to be awarded per letter pertaining to O5PBA business regarding the coaching program. A monthly report at monthly meetings will not be awarded points.</p>

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### ZONE/D.C. ASSOCIATION FUNDRAISING POINTS

<b>Various Points</b>	<p><u>Participation in Kids-Help-Phone</u></p> <p><b>100 Points</b> will be awarded to those associations who participate in a Kids-Help-Phone Celebrity Day or Week-Long Campaign.</p> <p><b>50 Points</b> will be awarded for participation in the Kids-Help-Phone Loonie Campaign.</p> <p><b>Bonus Points</b> will be awarded to Zone and D.C. Associations who have an <u>increase</u> in funds raised during the regular Kids-Help-Phone campaign and the "Loonie" Campaigns. (i.e. increase of 10% = 10 Bonus Points to a maximum of 100 points for 100% increase).</p>
<b>50 Points</b>	<p><u>Participation in Other Charities</u></p> <p><b>50 Points</b> will be awarded for participation in the following: Big Brothers, Children's Wish Fund, Cancer Society or any other Charitable Groups. These points will be awarded only if the appropriate share has been sent to the Ontario 5 Pin Bowlers' Association.</p>
<b>25 Points</b>	<p><u>Fundraising Registration Form</u></p> <p><b>25 Points</b> will be awarded to those Zone and D.C. Associations who submit the completed Fundraising Registration Form to the Provincial Office <b>no later than NOVEMBER 7th, 2004.</b></p>
<b>25 Points</b>  <b>+</b>  <b>40 Points</b>	<p><u>1st Interim Report Form</u></p> <p><b>25 Points</b> will be awarded to those associations who submit a report prior to <b>FEBRUARY 14th, 2005.</b></p> <p><b>40 Bonus Points</b> will be awarded if the 1st Interim Report cheque is received prior to <b>FEBRUARY 14th, 2005.</b></p>

<b>25 Points + 40 Points</b>	<u><b>Final Report Form</b></u>  <b>25 Points</b> will be awarded to those associations who submit a report prior to <b><u>APRIL 18th, 2005.</u></b>  <b>40 Bonus Points</b> will be awarded if the Final Report cheque is received prior to <b><u>APRIL 18th, 2005.</u></b>
<b>10 Points</b>	<u><b>Additional Points</b></u>  <b>10 Points</b> will be awarded to those associations who run other fundraisers and submit the appropriate share to the Ontario 5 Pin Bowlers' Association. The points would be allocated for <b><u>EACH</u></b> additional fundraiser. (i.e. 4 additional fundraisers will award 40 points).  <b><u>NOTE: IF YOU ARE RUNNING A NEVADA PROGRAM YOU WILL BE CREDITED FOR ADDITIONAL POINTS.</u></b>
<b>10 Points</b>	<u><b>"NEW" Fundraising Ideas - O5PBA Fundraising Manual/O5PBA Pinboard</b></u>  10 Points will be awarded to those Zone and D.C. Associations who submit details to the Provincial Office for each new and innovative fundraising ideas for incorporation in the O5PBA Fundraising Manual and/or O5PBA Pinboard (our Newsletter). You will be awarded 10 points for each submission.
<b>25 Points</b>	<u><b>Donations for O5PBA Programs</b></u>  25 Points will be awarded to those Zone and D.C. Associations who wish to donate funds as a result of their Bingo etc. for the running of the O5PBA Convention, O5PBA Bowling School, Blind Bowlers, Senior Citizens, etc.  <b><u>NOTE: IN ORDER TO QUALIFY FOR THESE POINTS, DONATIONS MUST BE RECEIVED IN THE OFFICE PRIOR TO APRIL 15th, 2005.</u></b>
<b>1 Point</b>	<u><b>Correspondence</b></u>  <b>1 Point</b> will be awarded for any correspondence pertaining to fundraising efforts.

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### ZONE LANE CERTIFICATION POINTS

<b>100 Points</b>  <b>OR</b>  <b>% Points</b>	<b><u>Participation in Program</u></b>  <b>100 Points</b> to be awarded if all eligible centres are certified and submitted to the Office on or before <b><u>SEPTEMBER 15th, 2004</u></b> along with full payment. No points will be awarded if the monies do not accompany the report.  <b>"OR"</b>  <b><u>% of Lane Certification Complete</u></b>  % Points will be awarded based on the % of centres certified by the deadline date and the monies accompanies the reports (i.e. 10 centres in zone, 5 completed by deadline with money = 50%, therefore 50 points would be awarded.).  <b><i>NOTE IF YOU HAVE CERTIFIED ALL YOUR CENTRES BY THE DEADLINE AND HAVE SUBMITTED THE REPORTS AND MONEY TO THE OFFICE YOU WILL ONLY RECEIVE 100 POINTS.</i></b>
<b>50 Points</b>	<b><u>Provincial Open Roll-Off Sites</u></b>  <b>50 Points</b> will be awarded to those associations who have certified all centres to be used for the Provincial Open Zone Roll-Offs and submitted the paperwork prior to the <b><u>SEPTEMBER 15th, 2004</u></b> deadline.
<b>25 Points</b>	<b><u>Re-Certification of Lane Certification Agents</u></b>  <b>25 Points</b> will be awarded to those associations who have more than one (1) lane certification agent and also associations are to ensure that their lane certification agents are current and to make the necessary arrangements to have them attend the Lane Certification Seminar or request a Re-Certification Exam by mail.
<b>1 Point</b>	<b><u>Correspondence</u></b>  <b>1 Point</b> will be awarded for any letters that pertains to the Lane Certification Program.

# ONTARIO 5 PIN BOWLERS' ASSOCIATION

## 2004-2005 INCENTIVE PROGRAM

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### ZONE/D.C. MEMBERSHIP POINTS

<b>25 Points</b>	<p><b><u>2004-2005 League Registration Forms</u></b></p> <p><b>25 Points</b> will be awarded to those Zone and D.C. Associations who submit the League Registration Forms for <b><u>ALL THEIR LEAGUES</u></b> accompanied by the League Membership Computer Sheet. No points will be awarded if you have not completely filled out the League Statistics portion of the form.</p> <p><b>1 Point Deduction</b> will be awarded to those Zone and D.C. Associations <b>for each</b> registered league that a League Registration Form was not submitted. This does not include miscellaneous card requests.</p>
<b>25 Points</b>	<p><b><u>2004-2005 League Executive Registration Form (Secretary's Handbook)</u></b></p> <p><b>25 Points</b> will be awarded to all Zone and D.C. Associations who ensure that all their registered leagues have submitted to the Provincial Office their 2004-2005 League Executive Registration Form (found in the Secretary's Handbook) by the <b><u>NOVEMBER 1st, 2004</u></b> deadline. Any league wishing to participate in the League Executive Tournament must have this form filed with the office if they wish to participate.</p>
<b>Bonus Points (max. 100 pts)</b>	<p><b><u>Registration of OSO Leagues for O5PBA Membership</u></b></p> <p><b>Bonus Points (maximum of 100 points)</b> will be awarded to those Zone and D.C. Associations who are able to register any OSO Leagues within their Zone and/or D.C. Association for the 2004-2005 season.</p>
<b>Bonus Points (max. 100 pts)</b>	<p><b><u>Registration of "New" Leagues for O5PBA Membership</u></b></p> <p><b>Bonus Points (maximum of 100 points)</b> will be awarded to those Zone and D.C. Associations who are able to register any <b>"New"</b> Leagues within their Zone and/or D.C. Association for the 2004-2005 season. To be classified as a new league, the league was not a registered league during the 2003-2004 season as recorded by the Provincial Office.</p>

<b>150 Points</b>	<p><b><u>1st Interim Membership Report</u></b></p> <p><b>150 Points</b> will be awarded to those Zone and D.C. Associations who submit the 1st Interim Membership Report by <b><u>NOVEMBER 22nd, 2004</u></b>. To receive these points, all requests for membership cards must accompany this form unless it was previously sent in to Provincial Office prior to this report deadline for any league who is reported.</p>
<b>50 Points</b>	<p><b><u>2nd Interim Membership Report</u></b></p> <p><b>50 Points</b> will be awarded to those Zone and D.C. Associations who submit the 2nd Interim Membership Report by <b><u>FEBRUARY 21st, 2005</u></b>. To receive these points, all requests for membership cards must accompany this form unless it was previously sent in to Provincial Office prior to this report deadline for any league who is reported since the 1st Report.</p>
<b>50 Points</b>	<p><b><u>\$10,000 Shoot-Out Eligibility Report Form</u></b></p> <p><b>50 Points</b> will be awarded to those Zone and D.C. Associations who submit the \$10,000 Shoot-Out Eligibility Report form to the Provincial Office by <b><u>NOVEMBER 22nd, 2004</u></b>. A copy of this report form is to be given to your Zone/D.C. Tournament in order to run the tournament event.</p>
<b>25 Points</b>	<p><b><u>\$10,000 Shoot-Out Zone Roll-Off Poster</u></b></p> <p><b>25 Points</b> will be awarded to those Zone and D.C. Associations who submit the \$10,000 Shoot-Out Zone Roll-Off Poster. All Zones and/or D.C. Associations will be required to provide proof to the Provincial Office that all centres/leagues within their boundaries has been informed of the date, time and place of the Zone/D.C. Association roll-off for the \$10,000 Shoot-Out.</p>
<b>25 Points</b>  <b>25 Point Deduction</b>  <b>10 Point Deduction</b>	<p><b><u>Final Membership Report Form</u></b></p> <p><b>25 Points</b> will be awarded to those associations who submit their Final Membership Report Form <b>along with any membership fees OWING</b> on or before <b><u>APRIL 29th, 2005</u></b>.</p> <p><b>25 Points</b> will be deducted for any Zone or Decentralized Association who does not file their Final Membership Report Form on or before <b><u>APRIL 29th, 2005</u></b>.</p> <p><b>10 Points</b> will be deducted if the Final Membership Report does not balance with the figures in the office and follow-up with the Membership Chair must take place.</p>
<b>25 Points</b>	<p><b><u>Post-Dated Membership Cheques</u></b></p> <p><b>25 Points</b> will be awarded to those associations who submit their three post-dated membership cheques prior to <b><u>FRIDAY, OCTOBER 29th, 2004</u></b>. These points will be awarded to those associations who also pre-pay their membership dues in total prior to the deadline date.</p> <p><b>10 Point Deduction</b> will be awarded to all Zone and D.C. Associations who submit their three (3) post-dated membership cheques to the Provincial Office after the <b><u>OCTOBER 29th, 2004</u></b> deadline. This is not applicable to those associations who pre-pay their membership in total.</p>



<p><b>25 Bonus Points</b></p>	<p><b><u>Supplementary Points</u></b></p> <p><b>25 Points</b> will be awarded to all the Decentralized Associations who have 100% membership houses and have filed the appropriate form <b><u>along with</u></b> their <b><u>Final Membership Report Form</u></b> to the office <b><u>on or before April 29th, 2005</u></b>. To be awarded the points, both forms must be sent together.</p> <p>OR</p> <p><b>25 Points</b> will be awarded to all Zone and D.C. Associations who forward a detailed description of a method or program they have instituted to increase membership.</p>
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<p><b>NOTE</b></p>	<p><b>TO BE CONSIDERED A FINALIST IN THE MEMBERSHIP CATEGORY, ALL MONTHLY REPORTS INCLUDING THE FINAL MEMBERSHIP REPORT MUST HAVE BEEN RECEIVED IN THE OFFICE.</b></p>
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# ONTARIO 5 PIN BOWLERS' ASSOCIATION

## 2004-2005 INCENTIVE PROGRAM

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### ZONE/D.C. ASSOCIATION PUBLICITY POINTS

<b>25 Points</b>	<u>Participation in Publicity Program</u> <b>25 Points</b> will be awarded for those Zone and D.C. Associations who participate in the Publicity Program.
<b>25 Points</b>	<u>Publicity Report Form</u> <b>25 Points</b> will be awarded each month for the Publicity Report Form and must be submitted to the office <u>no later than 30 days after the monthly meeting and only if there is any publicity being reported. Nothing submitted will not be awarded points.</u>
<b>25 Points</b>	<u>Newsletters or Association Web-Site</u> <b>25 Points</b> will be awarded to all Zone and D.C. Associations for producing a monthly newsletter. <b>25 Points</b> will be awarded to all Zone and D.C. Associations for utilizing a local web-site to promote their 5 pin bowling activities within their area. <b>10 Points</b> will be awarded to any Zone and D.C. Association who advises the Provincial Office of the address of their association web-site/web-page. <b>INCENTIVE POINTS WILL BE ALLOCATED FOR EITHER AN ASSOCIATION NEWSLETTER OR AN ASSOCIATION WEB-SITE. POINTS WILL NOT BE GIVEN FOR</b>
<b>5 Points</b>	<u>Radio and TV Coverage</u> <b>5 Points</b> will be awarded per month for any coverage done by Radio and TV pertaining to O5PBA program events. <b>NO POINTS WILL BE AWARDED FOR ANY COVERAGE FOR THE MBAO OR YBC PROGRAMS.</b>

<p><b>5 Points</b></p>	<p><b><u>Local Media Coverage</u></b></p> <p><b>5 Points</b> will be awarded to those individuals who have an established column in the local newspaper that covers bowling activities in the area. <b>YOU MUST PROVIDE NAME OF PAPER AND THE NAME THAT THE BY-LINE APPEARS (7-10 SPLIT NOT APPLICABLE).</b></p>
<p><b>1 Point</b></p>	<p><b><u>Newspaper Clippings</u></b></p> <p><b>1 Point</b> will be credited for articles produced in their <b>local newspapers only</b>. To get the points, each article must provide <b>ALL</b> of the following information in the article:</p> <p>Ontario 5 Pin Bowlers' Association  Local Association Name  O5PBA Event or O5PBA Tournament  Sponsor's Name (i.e. Sidney L. Morris, Truca\$H, and Molson's)</p> <p><b><i>PLEASE NOTE THAT THERE WILL BE NO POINTS AWARDED FOR REPORTING OF BOWLING SCORES, YBC ACTIVITIES OR MBAO ACTIVITIES. PLEASE DO NOT SEND THESE TYPES OF CLIPPINGS TO THE OFFICE.</i></b></p>
<p><b>25 Points</b></p>	<p><b><u>O5PBA Monthly Newsletter</u></b></p> <p><b>25 Points</b> will be awarded to any Zone or D.C. Association Publicity Chair who submits items for inclusion in the O5 Newsletter to the <b><u>PROVINCIAL OFFICE BY THE 10TH OF EACH MONTH.</u></b> These items may be sent to the Provincial Office or directly by e-mail to the O5PBA Publicity Chair at mickeymcneil@o5pba.ca.</p> <p><b>Note: Points will not be awarded for league bowling scores. Items published in the O5 newsletter will be at the discretion of the O5 Publicity Chair and the space available in each issue.</b></p>

# ONTARIO 5 PIN BOWLERS' ASSOCIATION

## 2004-2005 INCENTIVE PROGRAM

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### ZONE/D.C. ASSOCIATION RECORD SCORES POINTS

<b>25 Points</b>	<u>Participation in Record Scores Program</u> <b>25 Points</b> will be awarded for those Zone and D.C. Associations who participate in the Record Scores Program.
<b>25 Points</b>	<u>1st Interim Report</u> <b>25 Points</b> will be awarded to those associations who submit an Interim Report on or before <b>JANUARY 21st, 2005</b> . FOR EASE IN THE OFFICE, RECORD SCORES ARE TO BE SUBMITTED ON THE FORMS PROVIDED OR USED ON THE FORMS DOWN-LOADED FROM OUR WEB-SITE OR ADDITIONAL COPIES REQUESTED FROM THE OFFICE. <b>NO POINTS WILL BE AWARDED IF THE REPORT IS NOT PROPERLY COMPLETED (I.E. ALL FIELDS MUST BE COMPLETED).</b>  <b>NOTE: WHEN COMPLETING THE DATE RECORD WAS BOWLED PLEASE PRINT THE MONTH OUT (FOR EXAMPLE: 1 SEP 04). THIS WILL HELP IN DETERMINING THE ACTUAL MONTH SCORES ARE BOWLED AND AVOID CONFUSION.</b>
<b>25 Points</b>	<u>Year-End (Final) Report Form</u> <b>25 Points</b> will be awarded to those associations who submit a Final Report on or before <b>JUNE 15th, 2005</b> . <b>NO POINTS WILL BE AWARDED IF THE REPORT IS NOT PROPERLY COMPLETED (I.E. ALL FIELDS MUST BE COMPLETE).</b> FOR EASE IN THE OFFICE, RECORD SCORES ARE TO BE SUBMITTED ON THE FORMS PROVIDED OR USED ON THE FORMS DOWN-LOADED FROM OUR WEB-SITE OR ADDITIONAL COPIES REQUESTED FROM THE OFFICE. <b>NO POINTS WILL BE AWARDED IF THE REPORT IS NOT PROPERLY COMPLETED (I.E. ALL FIELDS MUST BE COMPLETED).</b>  <b>NOTE: WHEN COMPLETING THE DATE RECORD WAS BOWLED PLEASE PRINT THE MONTH OUT (FOR EXAMPLE: 1 SEP 04). THIS WILL HELP IN DETERMINING THE ACTUAL MONTH SCORES ARE BOWLED AND AVOID CONFUSION.</b>

<b>Bonus Points</b>	<p><b><u>Supplementary Bonus Points</u></b></p> <p><b>25 Points</b> will be awarded to those reports that contain record scores for all categories on the forms. All information must be included in the fields to be eligible.</p> <p><b>10 Points</b> will be awarded to those reports that contain record scores for the "individual (men/ladies)" <b>OR</b> the "teams" only. All information must be included in the fields to be eligible.</p>
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<b>25 Points</b>	<p><b><u>Correspondence</u></b></p> <p><b>1 Point</b> will be awarded per letter pertaining to O5PBA business regarding the record scores program.</p>
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<b>NOTE</b>	<p><b>TO BE CONSIDERED A FINALIST IN THE RECORD SCORES CATEGORY ALL REPORTS MUST HAVE BEEN RECEIVED IN THE OFFICE. THE INCENTIVE AWARD FOR RECORD SCORES WILL BE PRESENTED AT THE SEMI-ANNUAL THE FOLLOWING YEAR AND NOT CONVENTION.</b></p>
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# ONTARIO 5 PIN BOWLERS' ASSOCIATION

## 2004-2005 INCENTIVE PROGRAM

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### ZONE/D.C. SECRETARY POINTS

	<b><u>Secretary's Report Form Complete with Minutes</u></b>
<b>25 Points</b>	<b>25 Points</b> will be awarded per month if minutes are submitted <u>with a completed Secretary's Report Form and a copy of your meeting agenda</u> . (Points to be given only if Minutes received in Office within one month after the date of the meeting).
<b>10 Points</b>	<b>10 Points</b> will be awarded per month if minutes are submitted <u>without the Secretary's Report Form and no meeting agenda</u> . (Points to be given only if Minutes received in the Office within one month after the date of the meeting).
	<b>NO POINTS WILL BE AWARDED IF NO MEETING HAS BEEN HELD DURING THE MONTH.</b>

	<b><u>Zone/D.C. Visitation Report Form</u></b>
<b>20 Points</b>	<b>20 Points</b> will be awarded to those associations who submit a Zone Visitation Report Form on or before <b><u>NOVEMBER 7th, 2004 (O5PBA Semi-Annual Meeting)</u></b> .
	<b>1 Point Deduction</b> will be awarded to those Zone and D.C. Associations who submit their Zone Visitation Form after the deadline date.

	<b><u>2004-2005 Executive Listing</u></b>
<b>50 Points</b>	<b>50 Points</b> will be awarded to those associations who submit their 2004-2005 Executive Listing on or before <b><u>WEDNESDAY, SEPTEMBER 1st, 2004</u></b> .
	<b>10 Points</b> will be awarded to those associations who submitted their 2004-2005 Executive Listing after the <b><u>WEDNESDAY, SEPTEMBER 1st, 2004</u></b> deadline.
	<b>25 Bonus Points</b> will be awarded to those associations who submitted their 2004-2005 Executive Listing before <b><u>AUGUST 4th, 2004 (supplies shipping date)</u></b> .

<p><b>50 Points</b></p>	<p><b><u>2004-2005 Supplies Order Form</u></b></p> <p><b>50 Points</b> will be awarded to those associations who submit a 2004-2005 Supplies Order Form on or before <b><u>FRIDAY, JULY 9th, 2004</u></b>.</p> <p><b>25 Points</b> will be awarded to those associations who submit a 2004-2005 Supplies Order Form between <b><u>JULY 10th, 2004 deadline and before AUGUST 4th, 2004</u></b> (supplies shipping date).</p> <p><b>10 Point Deduction</b> for submitting their 2004-2005 Supplies Order Form after <b><u>AUGUST 4th, 2004</u></b>.</p>
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<p><b>10 Points</b></p> <p><b>25 Points</b></p>	<p><b><u>Congratulatory Letters - Incentive Winners/Sponsors</u></b></p> <p><b>10 Points</b> will be awarded to those associations who submit letters to the "incentive winners" of the 2004 Convention completed by <b><u>SEPTEMBER 1st, 2004</u></b>. We need a "sample only" either written to the President of the Association or the individual incentive winner.</p> <p><b>25 Points</b> will be awarded to those Zone and D.C. Associations who submit letters to the "sponsors" of the 2004 Convention completed by <b><u>SEPTEMBER 1st, 2004</u></b>.</p> <p><b>5 Point Deduction</b> will given to all Zone and D.C. Associations who do not submit a copy of their letter for the incentive winners and sponsors of the 2004 Convention by <b><u>SEPTEMBER</u></b></p>
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<p><b>10 Points</b></p> <p><b>20 Points</b></p>	<p><b><u>2004 Convention Questionnaires</u></b></p> <p><b>10 Points</b> will be awarded to those D.C. Associations who submit one (1) convention questionnaire (for 1 voting delegate) to the Provincial Office on or before <b><u>FRIDAY, JULY 9th, 2004</u></b>.</p> <p><b>5 Points each</b> (to a maximum of <b>20 Points</b>) will be awarded to those Zone Associations who submit one to four convention questionnaires (for up to 4 voting delegates) to the Provincial Office by <b><u>FRIDAY, JULY 9th, 2004</u></b>. (5 points for each questionnaire, up to a maximum of 4).</p> <p><b>2 Point Deduction</b> will be awarded to all Zone and D.C. Associations who had registered voting delegates for the 2004 Convention and who did not submit their completed questionnaire to the Provincial Office by the <b><u>FRIDAY, JULY 9th, 2004 deadline</u></b>.</p>
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<p><b>10 Points</b></p>	<p><b><u>Voting Delegates Forms (Semi-Annual and Convention)</u></b></p> <p><b>10 Points</b> each will be awarded to those Zone/D.C. Associations who submit their Voting Delegates Form for the Semi-Annual and Convention meetings by the deadline dates. For convention, points will be awarded up until the time the finalists are selected.</p> <p><b>1 Point Deduction</b> will be awarded to all Zone and D.C. Associations who submit their voting delegates form after the deadline dates. Applicable to both the 2004 Semi-Annual Meeting and the 2005 Convention.</p>
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<p><b>1 Point</b></p>	<p><b><u>Correspondence</u></b></p> <p><b>1 Point</b> will be awarded per letter pertaining to O5PBA business or pertinent Zone/D.C. Association information.</p> <p><b>These points will be utilized to help break any ties that occur in the selection of the finalists for this category.</b></p>
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<b>10 Points</b>	<p><b><u>Questionnaires (Supplementary Bonus Points)</u></b></p> <p>The office reserves the right to award <b>10 Points</b> for any additional requests for information or questionnaires by a specified deadline date. These will be identified as potential bonus points.</p>
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<b>TIE-BREAKER</b>	<p>In order to break ties in the Secretary Category of the Incentive Program, bonus points will be allocated to those Zone and D.C. Secretaries who send all their Chair reports (monthly reports) in with their monthly minutes. Points will be awarded if the Secretary is doing this on a monthly basis.</p>
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<b>NOTE</b>	<p><b>TO BE CONSIDERED A FINALIST IN THE SECRETARY CATEGORY, ALL MONTHLY MINUTES MUST HAVE BEEN RECEIVED IN THE OFFICE.</b></p>
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# ONTARIO 5 PIN BOWLERS' ASSOCIATION

## 2004-2005 INCENTIVE PROGRAM

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### ZONE/D.C. ASSOCIATION STRIKE-IT-BIG CHAIR POINTS

<b>50 Points</b>	<b><u>Participation in the "Strike-It-Big" Program</u></b>  <b>50 Points</b> will be awarded to those Zone and D.C. Associations who sell a minimum of 35 books of "Strike-It-Big" Entries.
<b>10 Points</b>  <b>Maximum 30 Points per 35 book order</b>	<b><u>Strike-it-Big Report Form</u></b>  <b>10 Points</b> will be awarded to each Zone and D.C. Association who submits their Strike-It-Big Report Form along with entry books and payment in order to receive incentive points. <b><u>REPORTS ARE NOT TO BE SUBMITTED MONTHLY BUT ONLY WHEN RETURNING BOOKS. NO POINTS WILL BE AWARDED FOR SUBMITTING THE REPORT FORM ONLY.</u></b>  <b>We ask that the Strike-it-Big Chair please send in a report when submitting any books and/or money to the Office so we can keep our records accurate.</b>
<b>100 Points</b>	<b><u>"Strike-It-Big" Final Report Form (Tick Box on Report Form)</u></b>  <b>100 Points</b> will be awarded to any Zone and D.C. Association who finalizes their Strike-it-Big program by the <b><u>FEBRUARY 20th, 2005</u></b> deadline. This is the deadline date for participation in the Strike-it-Big Tournament. In order to get full points all outstanding entry books and payment must accompany the form.  <b>50 Points</b> will be awarded to any Zone and D.C. Association who finalizes their Strike-it-Big program by the <b><u>APRIL 22nd, 2005</u></b> deadline. In order to get incentive points all outstanding entry books and payment must accompany the form.

<b>50 Points</b>	<p><b><u>"Strike-It-Big" Roll-Off Announcement</u></b></p> <p><b>50 Points</b> will be awarded to any Zone and D.C. Association who submit their announcement/poster for the Strike-It-Big Event to the Provincial Office by <b><u>FEBRUARY 25th, 2005</u></b>. All Zone and/or D.C. Associations will be required to provide proof to the Provincial Office that all centres/leagues within their boundaries have been informed of the date, time and place of their Strike-It-Big roll-offs.</p>
<b>50 Points</b>	<p><b><u>"Strike-It-Big" League Participation Form</u></b></p> <p><b>50 Points</b> will be awarded to any Zone and D.C. Association who submit their League Participation Form to the Provincial Office by <b><u>APRIL 22nd, 2005</u></b>. This information will be used to help plan any changes to the program for the next season.</p>
<b>Bonus Points</b>	<p><b><u>Supplementary Bonus Points</u></b></p> <p>The following bonus points will be awarded for every 35 books fully sold:</p> <p>4-8 Lanes: 16 Points for every 35 books sold  9-14 Lanes: 14 Points for every 35 books sold  15-20 Lanes: 12 Points for every 35 books sold  21-28 Lanes: 10 Points for every 35 books sold  29-36 Lanes: 8 Points for every 35 books sold  37 +: 6 Points for every 35 books sold</p> <p>The following bonus points will be awarded for the increase in books sold from the previous year as follows:</p> <p>10% - 15% 5 Bonus Points awarded  16% - 24% 10 Bonus Points awarded  25% - 34% 15 Bonus Points awarded  35% - 50% 25 Bonus Points awarded  51% - Over 40 Bonus Points awarded</p>
<b>NOTE</b>	<p><b>TO BE CONSIDERED A FINALIST IN THE STRIKE-IT-BIG CATEGORY, ALL REPORTS INCLUDING THE FINAL STRIKE-IT-BIG REPORT MUST HAVE BEEN RECEIVED IN THE OFFICE AND ALL MONIES HAVE BEEN PAID PRIOR TO ONE WEEK BEFORE THE FINAL DRAW.</b></p>

# ONTARIO 5 PIN BOWLERS' ASSOCIATION

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**YOU WILL BE AWARDED YOUR POINTS IF YOU:**

**FAX YOUR INFORMATION INTO THE OFFICE (416-426-7364)**  
**EMAIL YOUR INFORMATION INTO THE OFFICE AT [nancymoore@o5pba.ca](mailto:nancymoore@o5pba.ca)**  
**MAIL INFORMATION INTO THE OFFICE BY DEADLINE**  
**DELIVER INFORMATION INTO THE OFFICE BY DEADLINE (BY HAND)**  
**COURIER INFORMATION INTO THE OFFICE BY DEADLINE**

## ZONE/D.C. ASSOCIATION TOURNAMENT DIRECTOR POINTS

<b>50 Points</b>  <b>or</b>  <b>5 Points Each</b>	<b><u>Participation in O5PBA Tournaments</u></b>  <b>50 Points total</b> will be awarded to those Zone and D.C. Associations who participate <b><u>IN ALL</u></b> O5PBA Tournaments. Any Zone and D.C. Associations that do not participate in all O5PBA tournaments will be awarded <b>5 Points</b> for each tournament they participate in. The tournaments that will qualify are as follows:  League Executive High-Low Doubles Provincial 5 Pin Team Truca\$h Holiday Classic Booster Club Championships \$10,000 Shoot-Out Strike-It-Big Tournament Senior Citizens' and Junior Senior Championships Ontario Open Championships (Zones Only) Ontario Open Seniors Championships (Zones Only) Youth Challenge Championships (Zones Only)
<b>25 Points</b>	<b><u>Tournament Winner Report Forms</u></b>  <b>25 Points</b> will be awarded to Tournament Directors who submit their Winner Report Forms to the office within one week of the tournament roll-off dates. Those received after the deadline date will receive no points. It is the responsibility of the Tournament Director to inform the office of any changes to the roll-off dates to avoid being penalized.

25 Points	<p><b><u>Bowler's Information Forms</u></b></p> <p><b>25 Points for each tournament</b> will be awarded to the Tournament Directors who submit the following to the office by the deadline date: Bowler's Information Form complete with average declaration sheets (if required) and payment (cheque, money order or credit card) for any accommodations required. These points will be applicable only to the following events: Association Executive, League Executive, High-Low Doubles, \$10,000 Shoot-Out, Strike-It-Big and Booster Club.</p>
25 Points	<p><b><u>Supplementary Bonus Points</u></b></p> <p><b>25 Points</b> will be awarded to those D.C. Associations that have 100% membership <b><u>will only be awarded 25 Bonus Points</u></b> if they have 100% participation in the following tournaments: High-Low Doubles, Team Tournament and Truca\$h Holiday Classic. (Points for each tournament).</p> <p><b>25 Points</b> will be awarded to those Zone and D.C. Associations that <b><u>have an increase in entries of 10% or more</u></b> in the High-Low Doubles, Team Tournament and Truca\$h Holiday Classic. (Points for each tournament).</p>
Open Points	<p><b><u>Provincial Open Championships (ZONE ASSOCIATIONS ONLY)</u></b></p> <p><b>25 Points</b> will be awarded for the Open Sites Form and Request for Open Entry Forms submitted to the Provincial Office by the deadline date.</p> <p><b>25 Points</b> will be awarded for the submission of the list of players and coaches who have submitted their "Declaration of Intent" form by the <b><u>OCTOBER 31st, 2004</u></b> deadline. Nil replies count.</p> <p><b>25 Points</b> will be awarded for sending their completed Zone Open Entry Forms to the Provincial Office <b><u>no later than JANUARY 7th, 2005.</u></b></p> <p><b>25 Points</b> will be awarded for submitting the Open Winners Report Form to the Provincial Office seven (7) days after the Open Roll-off. <b><u>25 Points will be DEDUCTED</u></b> for any Zone Association whose Open Winners Report form has not been received in the Provincial Office by <b>JANUARY 7th, 2005.</b></p> <p><b>25 Points each</b> will be awarded for submitting the "completed" Bowlers' and Coaches' Questionnaires by the specified deadline date. Tournament Directors are to ensure that all fields are completed before handing in.</p>
Youth Challenge Points	<p><b><u>Youth Challenge Event (ZONE ASSOCIATIONS ONLY)</u></b></p> <p><b>25 Points</b> will be awarded for submitting the Youth Challenge Winners Report Form to the Provincial Office seven (7) days after the Roll-off.</p>

# ONTARIO 5 PIN BOWLERS' ASSOCIATION

## 2004-2005 INCENTIVE PROGRAM

The Incentive Program will run from **OCTOBER 1ST THROUGH TO APRIL 30TH** each year. When awarding any points that have a deadline date, we will be using the post-mark on the envelope. If post-mark not indicated or not readable, then a three-day grace period after the deadline will be used. For electronic reporting, the electronic date stamp from the e-mail submission will be used.

**EXTRA POINTS WILL NOT BE AWARDED TO THOSE CHAIRS WHO SUBMIT MORE THAN ONE REPORT FOR THE MONTH OR REPORTING PERIOD. NO POINTS WILL BE AWARDED FOR ANY PAPERWORK RECEIVED NOT COVERED BY THE INCENTIVE PROGRAM.**

### ZONE/D.C. TREASURER POINTS

<b>25 Points</b>	<p><b><u>Monthly Report Form - Bank Reconciliation</u></b></p> <p><b>25 Points</b> will only be awarded for the monthly reports submitted into the office within <b><u>30 days after the monthly meeting</u></b>. Only one report is expected monthly, for each bank account registered in your Association's name. The report must also be complete with the bank statement and signature of your President, verifying that he/she agrees with the balance. <b><i>NO POINTS WILL BE AWARDED UNLESS A COPY OF THE BANK STATEMENT OR BANK PASSBOOK ACCOMPANIES THE REPORT.</i></b></p> <p><b>2 Point Deduction</b> will be awarded to all Zone and D.C. Associations who do not file their monthly Treasurer Report forms with bank statements to the Provincial Office each month.</p> <p><b>10 Bonus Points</b> will be awarded to all Zone and D.C. Associations who file bank statements and reconciliation forms electronically who arrange suitable President's authentication with the Provincial Office.</p>
<b>25 Points</b>	<p><b><u>2004-2005 Insurance Registration Form</u></b></p> <p><b>25 Points</b> will be awarded to the Treasurers who submit this report on or before <b><u>FRIDAY, OCTOBER 29th, 2004.</u></b></p> <p>PLEASE KEEP IN MIND THAT IT IS MANDATORY TO COMPLETE THIS FORM IN ORDER TO HAVE YOUR FUNDS PROTECTED. YOU MUST ALSO SUBMIT THE MONTHLY REPORT FORM-BANK RECONCILIATION COMPLETE WITH BANK STATEMENTS AND THE PRESIDENT'S SIGNATURE FOR ALL ACCOUNTS REGISTERED TO YOUR ASSOCIATION. <b><i>NOTE: IF YOUR ASSOCIATION FAILS TO SUBMIT MONTHLY REPORTS WITH BANK STATEMENTS IN EXCESS OF TWO MONTHS, YOUR BONDING WILL BE IN JEOPARDY.</i></b></p> <p><b>5 Point Deduction</b> for all Zone and D.C. Associations who do not file this report with the Provincial Office by the <b><u>FRIDAY, OCTOBER 29th, 2004</u></b> deadline.</p>

<b>10 Points</b>	<u><b>Remittance Forms</b></u> <b>10 Points</b> will be awarded per month for a minimum of one (1) remittance form submitted to the office during the one month period. Points will be awarded for the first form submitted only no matter how many forms are sent in during the 30-day period.
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<b>25 Points</b>	<u><b>Post-Dated Membership Cheques</b></u> <b>25 Points</b> will be awarded to those associations who submit their three post-dated membership cheques prior to <b>FRIDAY, OCTOBER 29th, 2004</b> . These points will be awarded to those associations who also pre-pay their membership dues in total prior to the deadline date. <b>10 Point Deduction</b> will be awarded to all Zone and D.C. Associations who submit their three (3) post-dated membership cheques to the Provincial Office after the <b>OCTOBER 29th, 2004</b> deadline. This is not applicable to those associations who pre-pay their membership in
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<b>50 Points</b>	<u><b>Payment of Mandatory Invoices</b></u> <b>50 Points</b> will be awarded to those associations who pay their mandatory invoices within their established due dates.
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<b>50 Points</b> + <b>25 Points Deduction</b>	<u><b>Payment of Youth Challenge and Open Entry Assessments</b></u> <b>50 Points</b> will be awarded to those Zone Associations who pay their Youth Challenge and Open Entry Assessment invoices on or before the zone roll-off dates. <b>25 Points</b> will be <b>DEDUCTED</b> for those Zone Associations who pay their Youth Challenge and Open Entry Assessment invoices after the zone roll-off dates.
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<b>1 Point Deduction</b>	<u><b>Payment of Invoices</b></u> <b>1 Point</b> will be deducted for each and every invoice that is not paid within 30 days. Once a past-due notice has been issued, there will be a grace period of 7 days for overlapping of cheques being caught in the mail.
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<b>NOTE</b>	<b>TO BE CONSIDERED A FINALIST IN THE TREASURER CATEGORY, ALL MONTHLY REPORTS WITH BANK STATEMENTS MUST HAVE BEEN RECEIVED IN THE OFFICE INCLUDING THE INSURANCE REGISTRATION FORM.</b>
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