



Ontario 5 Pin Bowlers' Association

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TO: ZONE ASSOCIATION LANE CERTIFICATION AGENTS

SUBJECT: 2012-2013 LANE CERTIFICATION APPLICATIONS

Enclosed please find the C5PBA Lane Re-Certification Application forms to be used when conducting the lane certification process in your area. Sufficient forms have been included in this package.

It should be noted that the O5PBA wants to handle the lane certification program within the Zone. To that end, we have encouraged each Zone to certify several agents so that the Proprietor can make a choice, if necessary, of the individual chosen to handle the certification process. Continuing this year, Zones are asked to forward a list of all agents certified in the Zone to each Proprietor. The Proprietor may then indicate his/her preferred agent to the Zone Certification Agent who will arrange to have that individual certify his/her lanes.

Lane Certification Agents should be reminded of the following standards for lane certification:

- a. Working foul lights
- b. A reasonable quantity of house balls on each rack including at least two 5" balls
- c. Working shields on string machines for all league and tournament play
- d. A minimum of a three-second delay in the movement of shields on string machines
- e. Regulation channel depths measuring between 2 3/4" and 3 1/2"
- f. Curtains installed at a minimum of 9" and cushions at a minimum of 23" from the tail plank
- g. Lane measurements within tolerances on approaches, lane beds and pin decks

LANE CERTIFICATION POLICY

Lane Certification is an integral part of our industry. Each Zone must have an approved certified agent. To become a certified agent a person must either attend a O5PBA Lane Certification Course or be trained by an O5PBA Master Agent in their Region.

Master Agents will work with the Apprentice and show them the correct way to properly measure a bowling centre. At the next centre the Apprentice will do the measuring while the Master Agent will observe and provide feedback. The Master Agent will then forward a report to the O5PBA Lane Certification Chair on whether the person has passed or not. The Apprentice will then will have to pass the written exam to become a Certified Agent. This certification is for five (5) years. The fee for this is \$25.00.

All agents must pass a written exam every five (5) years to keep their certification. Agents who were accredited in 2007 are due to be re-certified this year. Attached for your information is the current status of our "Lane Certification Agents" by Zone. If your Zone Certification Agent is due for re-certification please contact the Provincial Office to arrange for a copy of the exam.

Please be advised that the following Motion was **CARRIED** at our 2008 Convention:

THAT THE LANE CERTIFICATION FEE BE \$6.00 PER LANE BED AND THE AGENTS HAVE THE DISCRETION TO CHARGE MILEAGE AT THE RATE OF .25 CENTS PER KM.

Please Note: For the 2012-13 season the amount to be submitted to the Provincial Office for Lane Certification will be \$1.78 per lane bed (HST included). Please be advised that it will not be the practice of the Provincial Office to invoice Zones for their lane certification at the beginning of the season therefore payment for Lane Certification must accompany your forms.

The deadline date for lane certification for the 2012/2013 season will be **September 15th, 2012**. If there are any issues that need to be addressed or highlighted, please annotate them on the bottom of the Lane Certification Worksheet form in the "Notes" portion of the form.

Additional forms will be made available on our website should you need them or you can contact the Provincial Office at (416) 426-7167.

Yours truly,

Harold Stoddart

Harold Stoddart
Provincial Lane Certification Chair

Enclosures:

COURTESY NOTE:

IF YOU ARE NOT PLANNING TO BE INVOLVED IN THE LANE CERTIFICATION OF YOUR ZONE DURING THE 2012/2013 SEASON, IT WOULD BE APPRECIATED IF YOU COULD ENSURE THAT THIS PACKAGE IS RETURNED TO THE ZONE ASSOCIATION PRESIDENT SO HE/SHE CAN PASS IT ON TO THE INDIVIDUAL WHO WILL DOING THE LANE CERTIFICATION.

YOUR COOPERATION IN THIS REGARD IS GREATLY APPRECIATED!