



3 Concorde Gate, Suite 302, Toronto, Ontario M3C 3N7  
Telephone: (416) 426-7167 Fax: (416) 426-7364 E-Mail: [o5pba@o5pba.ca](mailto:o5pba@o5pba.ca) Website: [www.o5pba.ca](http://www.o5pba.ca)

January 4, 2009

Dear Coach:

Congratulations on your team's victory at the Regional Finals of the Youth Challenge. We look forward to greeting you for the Provincial Championships scheduled for **SATURDAY, JANUARY 31, 2009** at Bowl-O-Rama Lanes in Welland.

Enclosed with this letter are various forms that need completing for the Provincial Championships. Also enclosed is a Map of the Area and a Schedule of Events for the weekend. Maps and a Schedule of Events are also being handed to your bowlers.

#### **CALL A TEAM MEETING**

**IT IS EXTREMELY IMPORTANT THAT YOU CALL A TEAM MEETING IMMEDIATELY TO REVIEW THE ENCLOSED INFORMATION, FINALIZE TRAVEL ARRANGEMENTS AND TEAM BANQUET REQUIREMENTS.**

#### **PLEASE NOTE:**

**ANY PARENTS WISHING TO BOOK A HOTEL ROOM AND/OR GUEST BANQUET TICKETS MUST COMPLETE THE GUEST BANQUET TICKET/HOTEL ORDER FORM AND RETURN TO THE PROVINCIAL OFFICE NO LATER THAN JANUARY 12, 2009. A COPY OF THIS FORM IS ENCLOSED FOR YOUR INFORMATION. EACH BOWLER ON YOUR TEAM HAS ALSO RECEIVED A COPY OF THIS FORM IN THEIR WINNING BOWLER ENVELOPES.**

**IF AT ALL POSSIBLE WE WOULD ASK THAT YOU SIT DOWN WITH YOUR TEAM AFTER THE ROLL-OFF AND COMPLETE THE NECESSARY FORMS BEFORE YOU LEAVE THE BOWLING CENTRE ON JANUARY 4, 2009.**

**ALL INFORMATION MUST BE COMPLETED AND RETURNED TO THE PROVINCIAL OFFICE AT THE ABOVE NOTED ADDRESS NO LATER THAN JANUARY 12, 2009. THANK YOU IN ADVANCE FOR YOUR COOPERATION IN THIS MATTER.**

#### **HOTEL ACCOMMODATION**

***WE WOULD LIKE TO REMIND YOU THAT AS COACH YOU ARE SOLELY RESPONSIBLE FOR THE CONDUCT AND BEHAVIOUR OF YOUR TEAM MEMBERS DURING THEIR STAY AT THE HOTEL!!!!***

Accommodation has been arranged at the Days Inn Welland, 1030 Niagara Street, Welland, Ontario, L3C 1M6. Their telephone number is (905) 735-6666.

Zone Associations travelling more than 240 kilometres **ONE-WAY** will be provided with hotel accommodation for **FRIDAY, JANUARY 30, 2009** and **SATURDAY, JANUARY 31, 2009**.

Zones qualifying for two (2) night's hotel accommodation are as follows:

- **WESTERN ONTARIO ASSOCIATION**
- **BAY OF QUINTE ASSOCIATION**
- **KAWARTHA LAKES ASSOCIATION**
- **BLUEWATER ASSOCIATION** (Note: Only parts of Zone T)
- **OTTAWA VALLEY ASSOCIATION**

**PLEASE NOTE: IF YOU ARE IN DOUBT AS TO WHAT PARTS OF YOUR ZONE ASSOCIATION DO NOT QUALIFY FOR TWO (2) NIGHT'S HOTEL ACCOMMODATION, KINDLY CONTACT THE PROVINCIAL OFFICE AT (416) 426-7167.**

The remaining Zones will receive hotel accommodation for **SATURDAY, JANUARY 31, 2009 ONLY**. Those Zones who do not qualify for Friday night accommodation but wish to book a room(s) will be obligated to pay for their accommodations (**See room rate below**).

We will be booking two (2) rooms for each team with a maximum of three (3) people to a room. Three (3) bowlers will be booked into one room, and two (2) bowlers plus the coach will be booked into the other room. **IF A MEN'S TEAM HAS A FEMALE COACH, AN ADDITIONAL ROOM WILL BE BOOKED. THE SAME WILL APPLY IF A LADIES' TEAM HAS A MALE COACH. PLEASE BE ADVISED THAT ANY COACHES WHO ARE ON THEIR OWN WILL BE PAIRED UP WITH ANOTHER COACH OF THE SAME GENDER IN A ROOM WHEREVER POSSIBLE.** The Provincial Office will be providing you with a copy of the rooming list for your team. You are free to change our assignment of room mates for your own team, **but you must not increase the number or rooms reserved, or the number of occupants.**

The room rate is \$79.95 plus 5% PST (\$4.00) and 5% GST (\$4.00) for a total of \$87.95 per night based on single or double occupancy. For additional persons in a room over two, \$5.50 (taxes included) per person per night will apply. **PLEASE NOTE – MAXIMUM OF FOUR (4) PEOPLE IN A ROOM.**

**To receive this rate, all rooms must be booked through the Ontario 5 Pin Bowlers' Association by completing the enclosed Guest Banquet Ticket/Hotel Order Form.** The Ontario 5 Pin Bowlers' Association will accept payment by cheque, money order, VISA or Mastercard. If you are paying by cheque or money order, please make it payable to the "Ontario 5 Pin Bowlers' Association". **POST-DATED CHEQUES WILL NOT BE ACCEPTED. Please Note: If you are paying by credit card, your payment will be processed to your credit card on the date we receive your form.**

Reservations will be accepted on a **first-come first-served basis** however, we can only guarantee these rooms until **JANUARY 12, 2009**. After this date we will not be able to guarantee any rooms will be available. **Please get your room reservations in before the deadline date to avoid any disappointment.**

**We would also like to point out that check-in at the hotel is 3:00 p.m.** All rooms have been guaranteed by our Association. As we do guarantee all rooms with the hotel, we must pay for them

whether they are occupied or not. **In order for you to cancel your room accommodation, we must have twenty-four (24) hours notice, otherwise you will be charged for the room.**

Each coach will be responsible for ensuring at check-out, that all members of his or her team pay the hotel for any incidental charges to their rooms such as telephone calls, room service, movie rentals, etc.

### **COACHES' RESPONSIBILITIES FOR COACHING YOUTH BOWLERS**

We appreciate the time and energy you will spend on the youth bowlers who have qualified for the Youth Challenge. The following guidelines are to be used to ensure both the success of this tournament and the welfare of our youth bowlers.

1. Your responsibility first and foremost lies with the health and welfare of the young competitors under your jurisdiction. The youth bowlers will look up to you for guidance and leadership. Please set a good example.
2. You must accompany the youth bowlers to **ALL** functions organized for these Championships.
3. You as a coach must abide by all O5PBA rules and conduct yourself in a manner befitting a YBC coach.
4. The use or possession of alcoholic beverages or non-prescription drugs or stimulants will not be allowed from the time you leave for the tournament until the time you arrive home. **Any coach found breaking these rules shall be removed from the tournament and could have their O5PBA membership suspended.**

### **BANQUET INFORMATION**

The banquet on **SATURDAY, JANUARY 31, 2009** will be held at the Days Inn Welland in the Century Ballroom. All coaches and bowlers are invited to attend the banquet and dance **FREE OF CHARGE**.

Awards will be presented and top winners will be announced at the banquet. **We would ask that all teams wear their uniforms to the banquet on Saturday evening until the award presentations have been completed.**

Guest tickets will be available at a cost of \$25.00 per ticket (GST included). We ask that you please check with your team members **IMMEDIATELY** to see if they will require any guest banquet tickets.

After checking with your team, please telephone me in the Provincial Office at (416) 426-7167 with the total number of team and guest banquet tickets you will require for your team.

All banquet tickets must be ordered no later than **JANUARY 12, 2009**. Any guest and team banquet tickets ordered will be picked up by yourself when you register your team at the bowling centre on the day of the tournament.

After the dinner, we will proceed with the presentation of awards to the Ontario Champions. Once the awards have all been presented, we will turn the microphone over to our Disc. Jockey for an evening of dancing to all your favourite hits.

### **ACKNOWLEDGEMENT OF DRESS CODE FORM**

Enclosed are six (6) copies of the Acknowledgement of Dress Code Form. Each participant **MUST** complete and sign this form to acknowledge they understand and agree to abide by the dress code as outlined. **Parents/Guardians are also required to sign the bowler's form.**

These forms **MUST** be returned to the Provincial Office no later than **JANUARY 12, 2009.** **Failure to sign this form may result in not being permitted to compete in the event.**

Please contact your Local Association to arrange for your bowling shirts. **It is up to you as Coach to ensure that your bowlers adhere to the dress code.**

### **ACKNOWLEDGEMENT OF RISK AND RELEASE OF LIABILITY FORM**

In order to ensure our Association of liability coverage, our insurance company has insisted that an Acknowledgement of Risk and Release of Liability Form be signed by **ALL PARTICIPANTS** in our Provincial Championships.

Enclosed are six (6) copies of the Acknowledgement of Risk and Release of Liability Form. You will notice that one form is for Participants Over the Age of Majority which must be completed by the Coach. The other five (5) forms are for Participants Under the Age of Majority which must be completed by the Parent or Legal Guardian of each bowler on the team.

Please read the form carefully and initial the box after reading and understanding the statements and conditions. Upon completion of the form please print and sign your name. **These forms MUST be completed by ALL PARTICIPANTS in the Youth Challenge or they will not be permitted to bowl.** This is an action that may seem drastic but is necessary for the well being of your Association. These forms **MUST** be returned to the Provincial Office no later than **JANUARY 12, 2009.**

### **PROVINCIAL CHAMPIONSHIPS**

Coaches are required to have their full team present for registration no later than 10:30 a.m. on **SATURDAY, JANUARY 31, 2009.** The Provincial Championships will consist of six (6) games and will begin promptly at 11:00 a.m.

The Provincial Championships shall be comprised of, and declare champions in five (5) events: Men's, Ladies' and Mixed team events; and Men's and Ladies' singles events.

All bowlers competing in the Provincial Championships (Men's, Ladies' and Mixed Teams) shall have their scratch scores count in all games of the round robin and these scores will be used to determine the Provincial Singles Champions. We will recognize 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place in the Men's and Ladies' singles competition.

The top three (3) men and top three (3) ladies based on scratch scores for all round robin games will form the Southern Ontario team which will advance to compete in the National Championships to be held **MARCH 26-29, 2009** in Hamilton, Ontario.

We will be sending you the Lane Draw, Team Rosters, Rooming List for your team and the Rules and Regulations governing the Provincial Championships once we have received all of the tournament results in the Provincial Office.

In the meantime, if you have any questions regarding any of the above, please do not hesitate to contact the Provincial Office at (416) 426-7167.

We look forward to greeting you in Welland and wish your team the best of luck in the Provincial Championships.

Yours truly,

ONTARIO 5 PIN BOWLERS' ASSOCIATION

*Rhonda Gifford*

Rhonda Gifford  
Program Coordinator

Enclosures: