

ONTARIO 5 PIN BOWLERS' ASSOCIATION

CONVENTION 2004 - COMMITTEE MEETING #1

Thursday, June 17th, 2004

Chair: Dave Post

Directors/Staff/Field:	John Cresswell	Mike Wilson
	Mickey McNeil	Marilyn Irwin
	Rheal Champagne	Harold Stoddart
	Al Hong	Nancy Moore
Recording Secretary:	Jennifer Guay	

A CALL TO ORDER

1. Dave Post called the meeting to order at 1:53 p.m.

B COACHING

2. Dave Post welcomed everyone to the meeting and indicated that a number of different programs would be discussed. He congratulated once again the 2003 Coaches of the Year: Iain MacLean, Elite and Norm MacDonald, Grassroots. He indicated that the changes made to the NCCP Program as a result of the CBET format are not finalized for 5 pin Technical, however, Walter Heeney and Dave Johnson will be accredited CBET Theory Clinicians in August. In response to a question, it was indicated that there should not be an extensive recertification process for those coaches who are currently fully certified. Dave also made note of the new mentoring program to be launched in 2004/05.

C RECRUITMENT AND DEVELOPMENT

3. Dave Post reported that the O5PBA is moving into the electronic age. Starting for the 2004-2005 season a number of reporting forms will be made available to the Zone and D.C. Associations to make their monthly reports. These reports will also be made available on our website at www.o5pba.ca.
4. Last year we developed a spreadsheet to help our YBC senior bowlers who were graduating to find bowling centres, Zone Association Presidents, YBC Zone Reps, YABA contacts and MBOA contacts. During the 2003-2004 season a number of graduates used this spreadsheet and found bowling centres in their new locations where they continued to bowl and help with the YBC Programs. A new endeavour "College Chaos" is a new program to focus on a fun tournament for our college

bowlers. It is hoped that this new program will help us recruit new bowlers to our organization.

D BOWLING SCHOOL

5. Mike Wilson presented his bowling school report, which is included in the Convention Book (page 32). He highlighted on the following:
 - ❖ The 13th Bowling School will be held from July 15th-18th, 2004 in Hamilton at Sherwood Centre.
 - ❖ O5PBA would like to thank the following for their sponsorship of the 2004 Bowling School: Central Ontario, York Simcoe, Huronia, Wahta Springs, Voortman Cookies, Hostess Frito Lay and BPAO.
 - ❖ There are currently eight (8) spots available for this year's school. If anyone knows of some YBC kids who might be interested in attending, please have them contact the office to obtain more information as well as an application form.

E LANE CERTIFICATION

6. Rheal Champagne drew attention to Page 33 of the Convention Book, which includes the report on Lane Certification.
7. Rheal noted that the Certification course was on Sunday, March 28th, 2004 and six (6) people were in attendance. Agents who have been previously certified only need to write an exam and return it to the office. Deadline for lane certification will be **SEPTEMBER 15TH, 2004.**
8. The lane certification package for the 2004/2005 season was mailed out to all lane certification agents before the end of May 2004. It should be noted that if an agent receives this package and are not going to be involved in the certification of the lanes he/she should ensure that the package is either given to the new agent or given to the Zone President. All zone associations should check on the status of this package to ensure that your lane certification agent has received it.
9. Outlined below are the Lane Certification fees for the 2004-2005 season. These fees are for new or converted bowling centre and centres not previously certified.

0-12 Lanes	- \$100.00 (Plus Mileage and Meals)
16 Lanes	- \$135.00 (Plus Mileage and Meals)
24 Lanes	- \$200.00 (Plus Mileage and Meals)
36 Lanes	- \$300.00 (Plus Mileage and Meals)
48 Lanes	- \$400.00 (Plus Mileage and Meals)

F TOURNAMENT SANCTIONING

10. Harold Stoddart briefly went through the tournament sanction portion of the meeting,

which is highlighted, on page 38 of the Convention Book. During the 2003-04 season, the O5PBA sanctioned thirty-five (35) tournaments and this number includes all MBO and YABA tournaments. For the 2004-2005 season, the O5PBA will continue the sanctioning process. Any individuals wishing to sanction their events should complete the Tournament Sanction Application Form, which is provided at the end of the Convention Book, or call the office for one.

G PUBLICITY AND COMMUNICATIONS

11. Mickey McNeil presented her report on page 39 of the convention book. There was an increase in the number of recipients receiving our newsletter during the 2003-2004 season. She thanked all executives who contributed items for inclusion in the newsletter and/or assisted in its increased circulation.

12. Anyone who has suggestions for improvements to the newsletter should contact her or the provincial office. She is currently developing ideas for additions that could be used to recruit youth players.

13. It very important that all individuals who have a change in their email address, inform the provincial office of the change so that they do not miss publications of the O5PBA Pin Board. Email changes can be sent to mickeymcneil@o5pba.ca.

H RECORD SCORES

14. Marilyn Irwin presented her report on Record Scores which can be found in the convention book on pages 40-51.

A deadline of June 15th, 2004 was established for the completion of the year-end record scores for the 2003-2004 season. The incentive award for the Zone and D.C. Association Record Scores Chair of the Year will be announced at the 2004 Semi-Annual Meeting in November 2004 Ontario Durham, in conjunction with York Simcoe, was asked to run a pilot record scores program for lower average bowlers and report back to the provincial Record Scores Chair before the 2005 Convention.

I AUDIT

15. Marilyn Irwin presented her report from the Audit Committee, which can be found on page 136 in the convention book.

16. She reported that the Audit Committee met on two (2) occasions during the 2003-2004 season to review the financial operation of the O5PBA. A physical check was conducted on many of the organization's files and the Audit Committee was satisfied with the financial practices of the O5PBA.

A final audit will be done prior to the completion of this fiscal year-end. She thanked her committee for all their efforts on the Audit Committee.

J **AWARDS**

17. Nancy Moore presented the Awards Reports in the convention book on page 58. During the 2003-2004 season, there was a decrease in the requests for awards during the past bowling season. All associations were reminded that they are to order their "Award Coupons" at the beginning of the year when you place your supplies order. Due to the reduction in use, a smaller quantity of awards will be maintained in the office. Therefore, Awards Chairs are asked to allow additional time for delivery.

K **INCENTIVE PROGRAM**

18. Jennifer Guay gave the report on the Incentive Program found on page 63 of the convention book. She highlighted on the following:

- Again this year, the Convention Book will not contain the category nominees but they will be acknowledged in the presentations. The presentations will truly be a "surprise" to all and will showcase the category winner. Feedback received subsequent to the 2003 Convention about the "new" presentation style was very positive as it recognized all finalists' achievements.
- Last year the Incentive Award for the Record Scores category was announced at the 2003 Semi-Annual Meeting and we will continue this practise. This change was implemented to give the Record Scores Chair enough time to collate all the record scores from their leagues.
- During the last few months, provincial directors have reviewed the program in their area of expertise. Some minor adjustments have been recommended and these will be incorporated along with any changes as determined by delegates at the 2004 Convention. The reporting forms have also been reviewed and many will be made available electronically (in user-friendly format) in the 2004-2005 season for completion and submission by e-mail.

19. The following motion/recommendation was tabled with regards to the Incentive Program.

a. **NIAGARA PENINSULA 5 PIN BOWLERS' ASSOCIATION**

MOTION

Anything for the Incentive Awards Program due in to Toronto prior to October 1st of that year should be available for the Zone and D.C. delegates at Convention.

Moved by: Brenda Fraser
Seconded by: Wendy Bonette

REASON: The reasoning behind this is that when there are new board members on an Association who have never been privy to the forms before and do not know when certain tasks must be completed prior to the start of the season, that Association loses

points in the Incentive Program. For instance, the order form for supplies must be submitted by a date in the summer months, usually August. A new director may not know this and when we receive the list of jobs that need to be done and when they need to be done by to qualify for points in the Incentive Program in late September, that is not fair to the Association.

Discussion: This is already done.

Decision: Withdrawn

L SECRETARY'S HANDBOOK

20. Al Hong reported that the O5PBA will be publishing the Secretary's Handbook and a Calendar of Events for distribution to all affiliated League Secretaries at the beginning of the 2004-2005 season.

21. It was noted that it is very important that delegates complete and return a "Supplies Order Form" for their Association prior to leaving Convention this year. Those Associations not returning supply order forms to the Provincial Office by July 9th, 2004, will receive the same order as last year. All supply shipments, including free game coupons will be sent and finalized by September 1st, 2004.

The O5PBA will continue to provide High-Low Doubles and Provincial Team Tournament scoreboards. For the 2004-2005 season, we will produce a scoreboard for the \$10,000 Shoot-Out to be included with your supplies order. These scoreboards may be distributed to your League Secretaries when all other supplies are handed out.

M RULE BOOK

24. In our 2003 Convention Book a list of rule book changes were listed for information and comment. At the C5PBA August meeting all of the rules were passed with minor changes or sections eliminated.

25. A printing of a new rule book has not yet taken place, however, an updated copy can be obtained from the C5PBA at c5pba@c5pba.ca.

N AVERAGE BOOK

26. John Cresswell gave the Average Book report on page 61 of the convention book. Once again most Zones have easily adapted to the new procedure of submitting an electronic copy with their hard copy Average Book, while several Zones continue to experience difficulty. Please do not add extra information in the electronic copy submitted.

27. Once again, for the Association Executive Tournament the O5PBA will be enforcing Provincial Rule #6 of this tournament without exception, during the 2004-05 season. Zones that have not submitted BOTH the hard and disk copy of their average book to the Provincial Office prior to the October 11th, 2004 deadline will not be permitted to participate. The electronic copy must be in proper format and match the averages as listed in the hard

copy. If you are experiencing problems please do not hesitate to notify the Provincial Office before the deadline in order to avoid member disqualifications from events.

28. Average Book Co-ordinators were asked to work on and complete their Zone Average Book over the summer to ensure that this project is ready to proceed during the 2004-05 bowling season. **The accepted program formats are Excel, Access or saved as a text file so it may be imported into other programs.**

29. During the coming season, the Average Book Chair and Board of Directors will work on the recommendation to use a three year composite average.

M **INFORMATION TECHNOLOGY**

30. Mike Wilson indicated that increasing use of e-mail, and CD versions of the Incentive reports had been a priority for the past year. For the coming year, a new demographic membership database and online results submission were a part of the plan for 2004/05.

N **ADJOURNMENT**

31. A motion to adjourn the meeting was moved by Brenda Fraser, seconded by Terry MacDonald at 3:03 p.m. **CARRIED.**