



## **Ontario 5 Pin Bowlers' Association**

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April 10, 2005

Dear Coach,

Congratulations on having been selected to coach a team at the Provincial Championships of the Provincial 5 Pin Team Championships. These Championships are being held on **SATURDAY, MAY 28, 2005** at Bowl-O-Rama Lanes in Welland. You are now one step closer to winning one of those exciting holiday trips for two (2) to a Sun Destination!

Enclosed with this letter, are six (6) Bowler and Coach Information Forms, a Map of the Area, and a Schedule of Events for the Provincial Championships. Maps and schedules are also being handed to your bowlers.

### **CALL A TEAM MEETING**

**IT IS EXTREMELY IMPORTANT THAT YOU CALL A TEAM MEETING IMMEDIATELY TO REVIEW THE ENCLOSED INFORMATION.**

We have provided six (6) copies of the Bowler and Coach Information Forms for yourself and each member of your team. **ALL PARTICIPANTS MUST COMPLETE THIS FORM.**

Once your entire team has completed their Bowler and Coach Information Forms, you are asked to collect them along with the appropriate payment and return them to the Provincial Office prior to the deadline date of **MONDAY, APRIL 25, 2005.**

### **HOTEL ACCOMMODATION**

Accommodation has been arranged at the Ramada Inn, 1030 Niagara Street, Welland, Ontario, L3C 1M6. Their telephone number is (905) 735-6666.

The room rate is \$89.95 plus 5% PST (\$4.50) and 7% GST (\$6.30) for a total of \$100.75 per night, based on single or double occupancy. For additional persons in a room over two, \$5.60 (taxes included) per person per night will apply.

**To receive this rate, all rooms must be booked through the Ontario 5 Pin Bowlers' Association.** The Ontario 5 Pin Bowlers' Association will accept payment by cheque, money order, VISA or Mastercard. If you are paying by cheque or money order, please make it payable to the "Ontario 5 Pin Bowlers' Association". **POST-DATED CHEQUES WILL NOT BE ACCEPTED.**

Reservations will be accepted on a **first-come first-served basis**. The hotel has guaranteed us enough rooms to accommodate our tournament. However, we can only guarantee these rooms until **MONDAY, APRIL 25, 2005**. After this date, the hotel will be releasing the balance of our rooms. **Please get your reservations in before the deadline date to avoid any disappointment.**

**We would also like to point out that check-in time at the hotel is 3:00 p.m.** All rooms have been guaranteed by our Association. As we do guarantee all rooms with the hotel, we must pay for them whether they are occupied or not. **In order for you to cancel your room accommodation, we must have twenty-four (24) hours notice, otherwise you will be charged for the room.**

### **BANQUET INFORMATION**

The banquet on **SATURDAY, MAY 28, 2005**, will be held at the Ramada Inn. Bowlers and coaches are invited to attend the banquet and dance **FREE OF CHARGE**. Awards will be presented and top winners will be announced at the banquet.

If you wish to bring a guest(s) to the banquet, award presentations and dance, the cost will be \$30.00 per ticket (GST included).

Banquet tickets will only be available if ordered on the enclosed Bowler and Coach Information Form. **In addition, all guest banquet tickets must be pre-paid as all meals have to be GUARANTEED by our Association.**

#### **PLEASE NOTE:**

**AS WAS PASSED AT OUR 2004 ANNUAL CONVENTION, ANY BOWLER OR COACH INDICATING THEY WILL BE ATTENDING THE BANQUET ON THEIR BOWLER AND COACH INFORMATION FORM AND DO NOT ATTEND, WILL BE PERSONALLY INVOICED FOR THE COST OF THE DINNER.**

### **AVERAGE CLARIFICATION**

All bowlers competing in the Provincial Championships must have bowled a minimum of twenty-one (21) games during the 2004-2005 bowling season up to and including **APRIL 10, 2005**, and must use the following criteria for determining averages:

**Average Book:** Bowlers must use their highest league average as recorded in the Average Book, and as established in any league in Ontario.

**Non-Average Book:** Bowlers with no average recorded in the Average Book, must use **the highest of the following as determined by the Provincial Office:**

Use their highest league average up to and including **APRIL 10, 2005** (highest average if a bowler bowls in two (2) or more leagues), and as established in any league in Ontario.

**- OR -**

Use their average based on the median between their highest league average up to and including **APRIL 10, 2005**, and the average based on the twenty-one (21) games (seven weeks) leading up to **APRIL 10, 2005**.

All bowlers not in the Average Book must provide the Ontario 5 Pin Bowlers' Association with an original or a photocopy of their Individual Average Sheet. The average sheet must be obtained from all leagues they bowl in, and must show scores bowled in all games from the opening of the 2004-2005 bowling season with a minimum of twenty-one (21) games bowled up to and including **APRIL 10, 2005**.

**A hand-copied facsimile is not acceptable.** If you cannot get a photocopy, send the original to the office and we will photocopy it and return the original to you immediately.

It is very important that coaches contact their Local Association regarding the average book. If any of your bowlers are listed in the average book, please indicate the bowler's highest average as recorded in that book, on the enclosed Bowler and Coach Information Form.

**PLEASE NOTE:**

**ONLY BOWLERS THAT ARE NOT LISTED IN THE AVERAGE BOOK ARE REQUIRED TO SUBMIT A COPY OF THEIR INDIVIDUAL AVERAGE SHEET(S). THE AVERAGE SHEET(S) MUST BE SUBMITTED BY THE COACH ALONG WITH THE BOWLER AND COACH INFORMATION FORMS NO LATER THAN MONDAY, APRIL 25, 2005.**

**ACKNOWLEDGEMENT OF DRESS CODE FORM**

Attached to the Bowler and Coach Information Form is an Acknowledgement of Dress Code Form. Each participant **MUST** complete and sign this form to acknowledge they understand and agree to abide by the dress code as outlined. This form **MUST** be returned to the Provincial Office as part of your Bowler and Coach Information Form. **Failure to sign this form may result in not being permitted to compete in the event.**

Please contact your Local Association to arrange for shirts. **It is up to you as Coach to ensure that your bowlers adhere to the dress code.**

**ACKNOWLEDGEMENT OF RISK AND RELEASE OF LIABILITY FORM**

Also attached to the Bowler and Coach Information Form is an Acknowledgement of Risk and Release of Liability Form. In order to ensure our Association of liability coverage, our insurance company has insisted that an Acknowledgement of Risk and Release of Liability Form be signed by **ALL PARTICIPANTS** in our Provincial Championships.

Please read the form carefully and initial the box after reading and understanding the statements and conditions. Upon completion of the form please print and sign your name. This form **MUST** also be returned to the Provincial Office as part of your Bowler and Coach Information Form. **Participants who do not complete and sign the form will not be permitted to bowl.** This is an action that may seem drastic but is necessary for the well being of your Association.

Once again, please call a team meeting as soon as possible. Following the meeting forward your team's Bowler and Coach Information Forms, and individual average sheets (if applicable) to the office along with payment for guest banquet tickets and hotel accommodations. Please have this information to our office no later than **MONDAY, APRIL 25, 2005**.

We look forward to meeting you in Welland, and wish you the best of luck in the Provincial Championships. If you require any additional information, please do not hesitate to contact the Provincial Office at (416) 426-7167.

Yours truly,

ONTARIO 5 PIN BOWLERS' ASSOCIATION

Rhonda Gifford  
Program Coordinator

Enclosures: