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February 9th, 2004

To: All Ontario Open Team Coaches

Copies: Zone Association Tournament Directors

From: Rhonda Gifford

Program Coordinator

Subject: ONTARIO OPEN 5 PIN BOWLING CHAMPIONSHIPS

Dear Coach:

Congratulations on having been selected to coach a team at the Ontario Open 5 Pin Bowling Championships. These Championships are being held from <u>WEDNESDAY</u>, <u>APRIL 7TH-</u>SATURDAY, APRIL 10TH, 2004 at Sherwood Centre in Hamilton.

While only one team or individual can win in each event, we wish your team the best of luck in the Provincial Championships. Winners this year (with the exception of the Senior Mixed Team) will advance to the Canadian Championships scheduled from <u>JUNE 2ND-5TH, 2004</u> in Gatineau, Quebec.

We have provided you with a package of information regarding the Provincial Championships which includes the following:

- Copy of Dear Bowler Letter
- Map of Hamilton
- Rules and Regulations
- Bowlers' Investment Seminar Information
- Schedule of Events
- Open Triples Event (MEN'S & LADIES' TEAM COACHES)
- Participant Information Form (ONE FOR EACH MEMBER OF YOUR TEAM)
- Coaches Manual (COACHES ONLY)

PLEASE NOTE:

WE HAVE ENCLOSED ENVELOPES FOR EACH MEMBER OF YOUR TEAM <u>WITH THE EXCEPTION OF THE SINGLES COMPETITORS</u>. THEY WILL RECEIVE THEIR PACKAGE UNDER SEPARATE COVER.

DEAR BOWLER LETTER

We ask that you please refer to the Dear Bowler Letter which is enclosed for your information. <u>It contains all the important information you will need to know pertaining to the Ontario Open 5 Pin Championships.</u>

CALL A TEAM MEETING

IT IS EXTREMELY IMPORTANT THAT YOU CALL A TEAM MEETING <u>IMMEDIATELY</u> TO DISTRIBUTE THESE ENVELOPES TO YOUR TEAM AND TO REVIEW THE ENCLOSED INFORMATION.

We have provided enough copies of the Participant Information Forms for yourself and each member of your team. **ALL PARTICIPANTS MUST COMPLETE THIS FORM**.

Once your entire team has completed their Participant Information Forms, you are asked to collect them along with the appropriate payment and return them to the Provincial Office prior to the deadline date of **MONDAY, MARCH 8**TH, **2004**.

We will accept payment by cheque, money order or VISA. If paying by cheque or money order please make the cheque payable to the "Ontario 5 Pin Bowlers' Association".

All rooms <u>MUST</u> be booked through the Coach or Zone Tournament Director. <u>No rooms will be booked on an individual basis</u>. <u>POST-DATED CHEQUES WILL NOT BE ACCEPTED</u>. Please advise your bowlers that if we receive any post-dated cheques their room will not be booked until the date of their cheque.

HOSPITALITY ROOM

Please be advised that the Ontario 5 Pin Bowlers' Association will no longer provide Hospitality Rooms due to a liability issue and for the protection of our members.

OPEN TRIPLES EVENT

<u>It is the responsibility of the Coach to enter their team in the Open Triples Event</u>. An entry form is enclosed for your information. We have also mailed an entry form to the Singles Competitors for their information.

It is the responsibility of the Coach or Zone Tournament Director to see that all the necessary forms are completed with the appropriate payment to reach the Provincial Office no later than MONDAY, MARCH 8TH, 2004. Please get your Participant Information Forms into the office prior to the deadline date to avoid any disappointment.

If you have any questions regarding any of the above, please do not hesitate to contact the Provincial Office at (416) 426-7167.