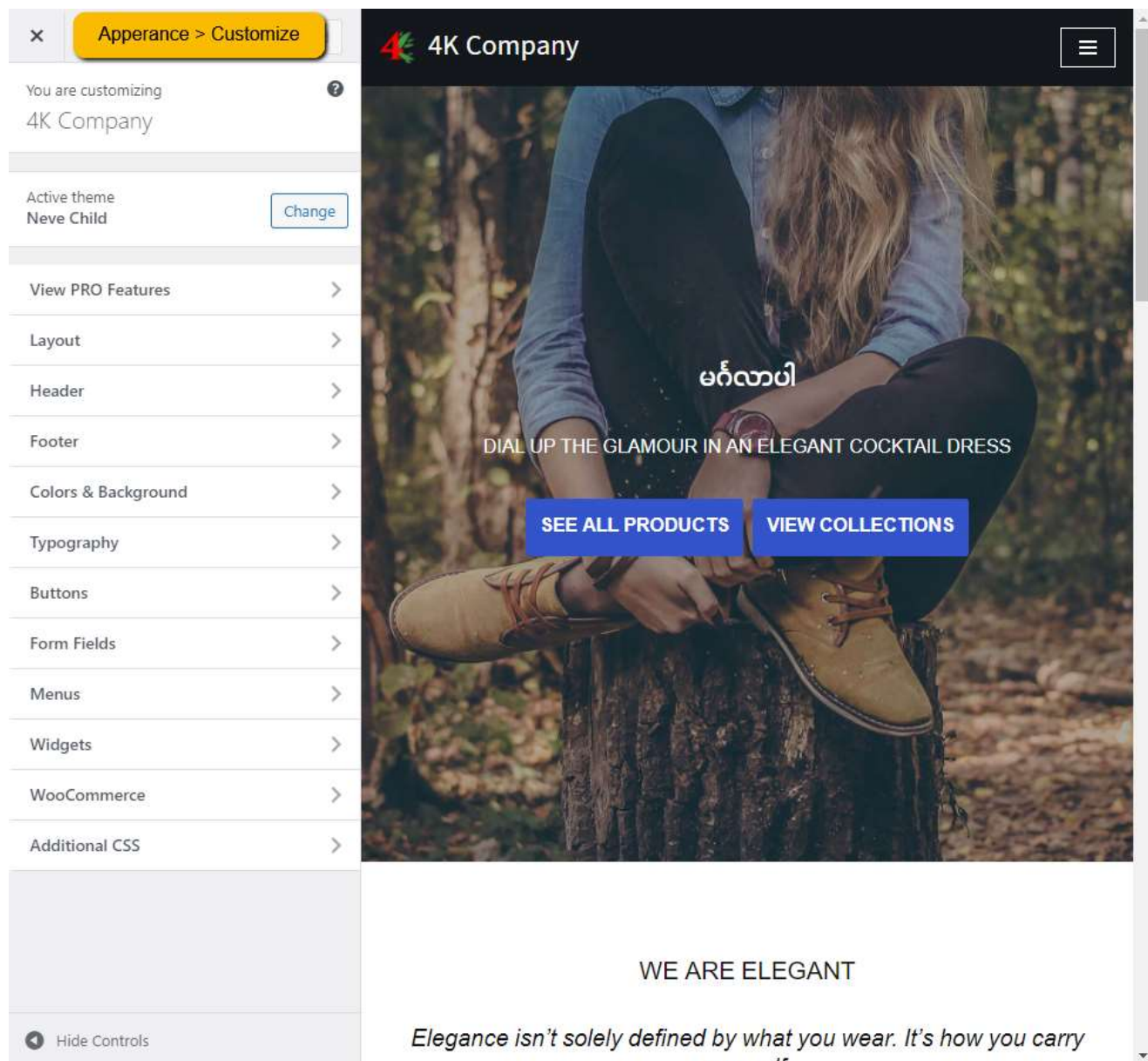


## Theme Customization



There are many customizations you can do with Neve Theme. You can read the available options at the following link.

Please start reading from Customize section. We **don't need** to read **Download and Install Neve & Neve Options** sections.

<https://docs.themeisle.com/article/946-neve-doc#customize>

**NOTE:** we are using Neve Free version, therefore some features (Pro features) won't be available

## Customize Menu

Appearance > Customize > Menus > Main

×Published

< Customizing ▸ Menus  
Main

### Menu Name

Main

Home	Front Page ▾
About	Page ▾
Shop	Custom Link ▾
Clothing	Category ▾
Dresses	Category ▾
Tshirt	Category ▾
Blouse	Category ▾
Blog	Posts Page ▾
Contact	Page ▾

[Reorder](#)

+ Add Items

### Menu Locations

Here's where this menu appears. If you'd like to change that, pick another location.

☒ Primary Menu (Current: Main)

☐ Footer Menu

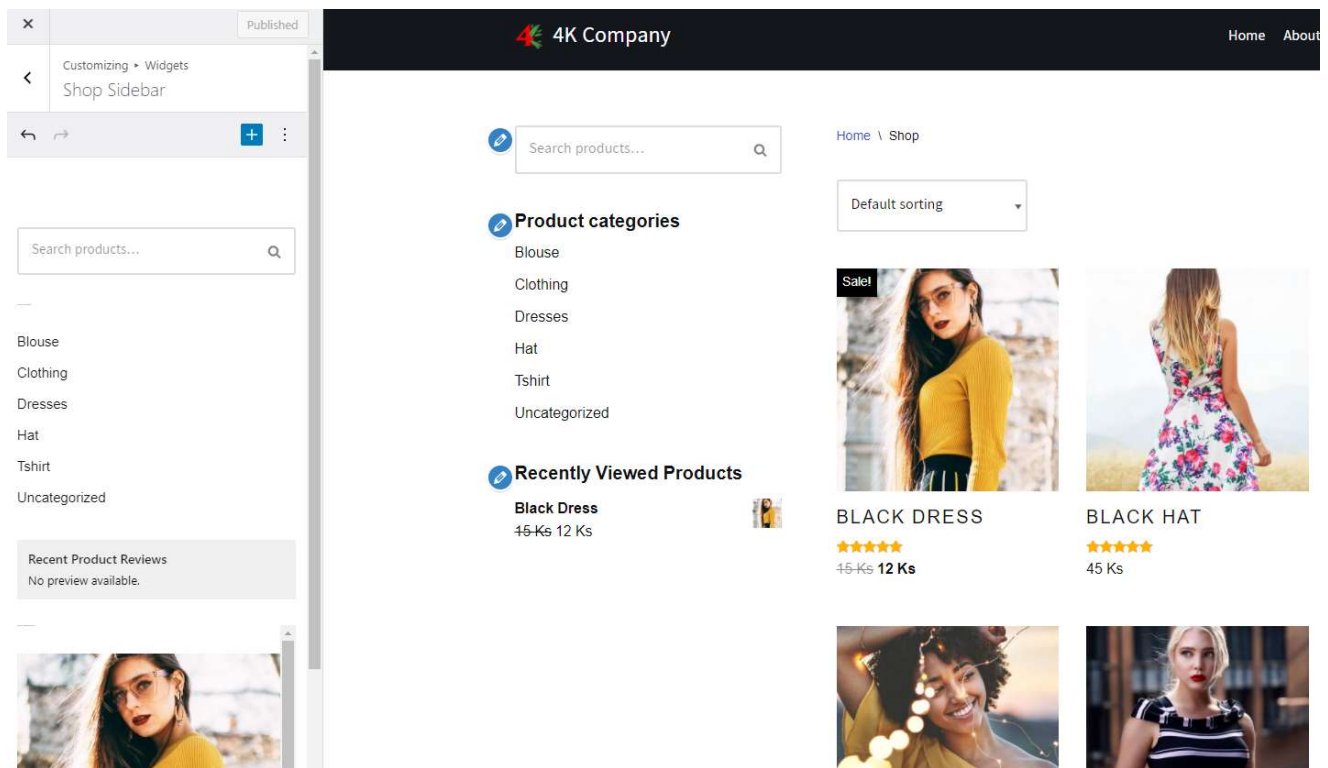
☐ Secondary Menu

### Menu Options

☐ Automatically add new top-level pages

## Customize shop sidebar

Appearance > Customize > Widgets > Shop Sidebar



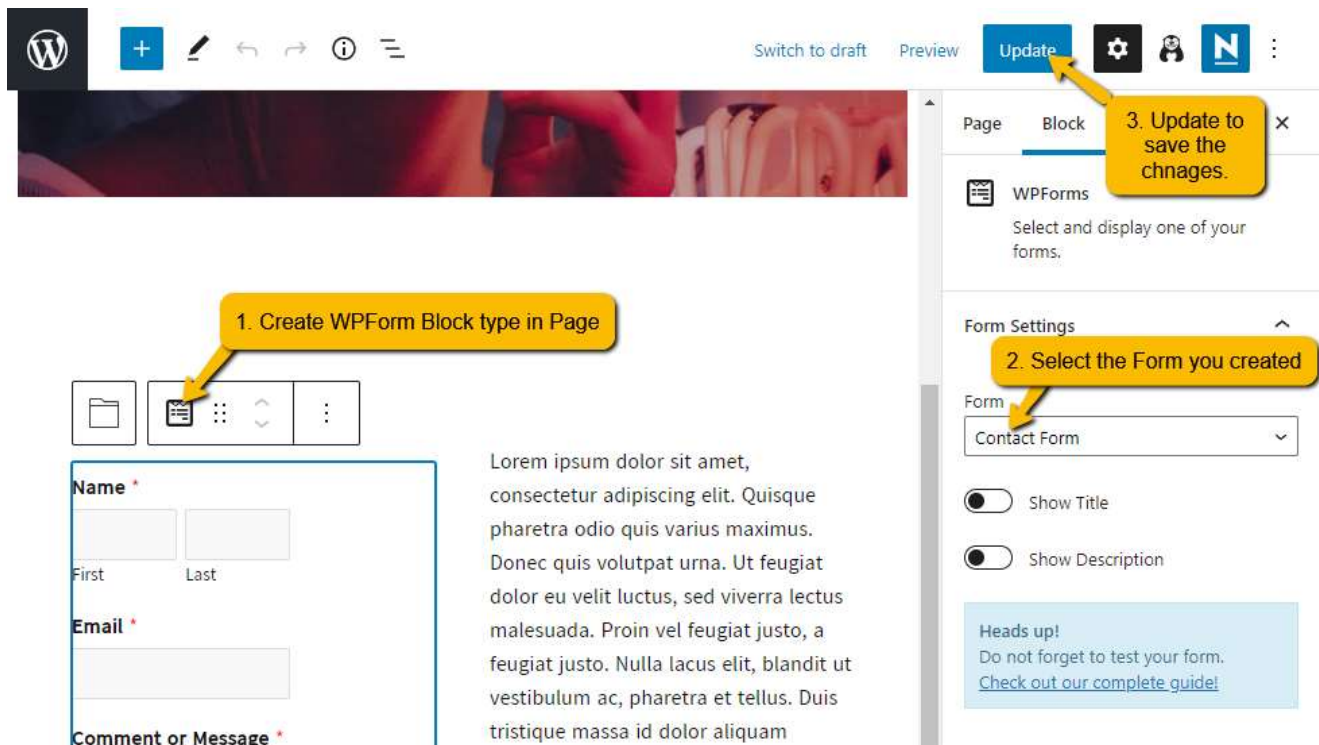
## Create/Edit Forms

You can create Forms easily with WPForms,

1. Create Form
2. Insert into page

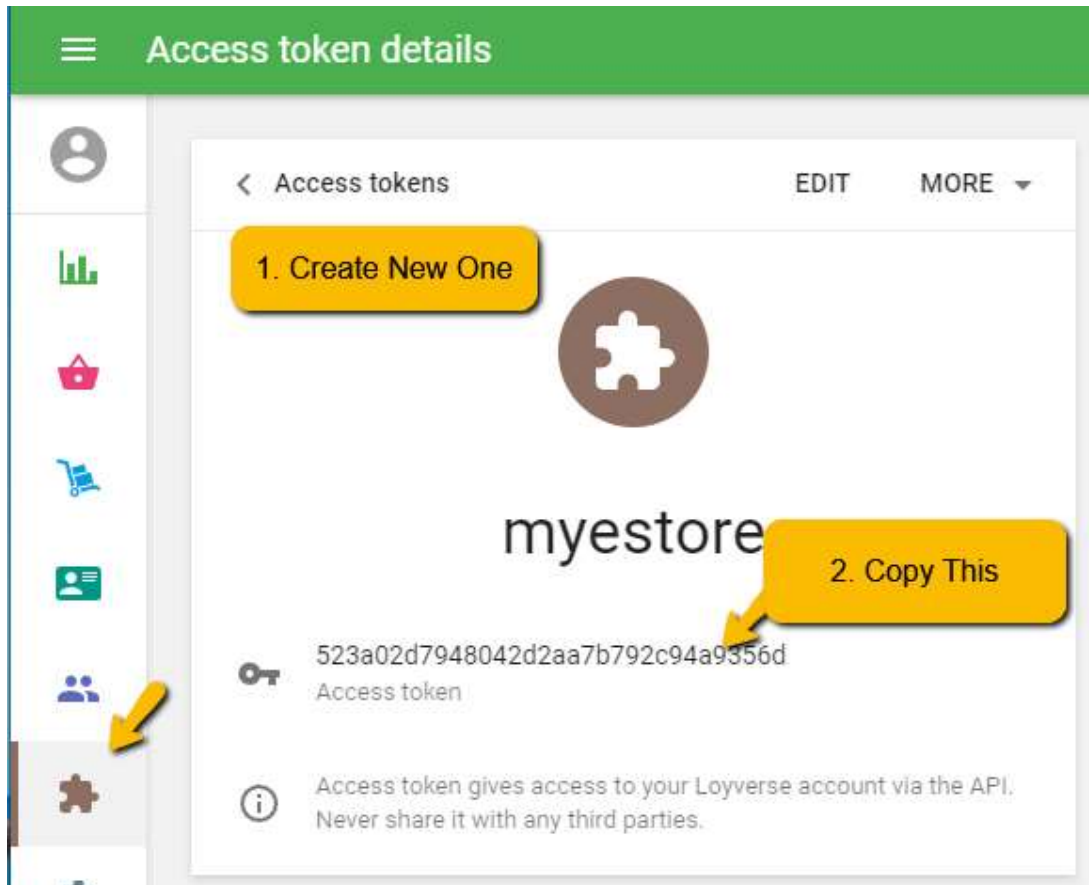


## Example on Contact Page

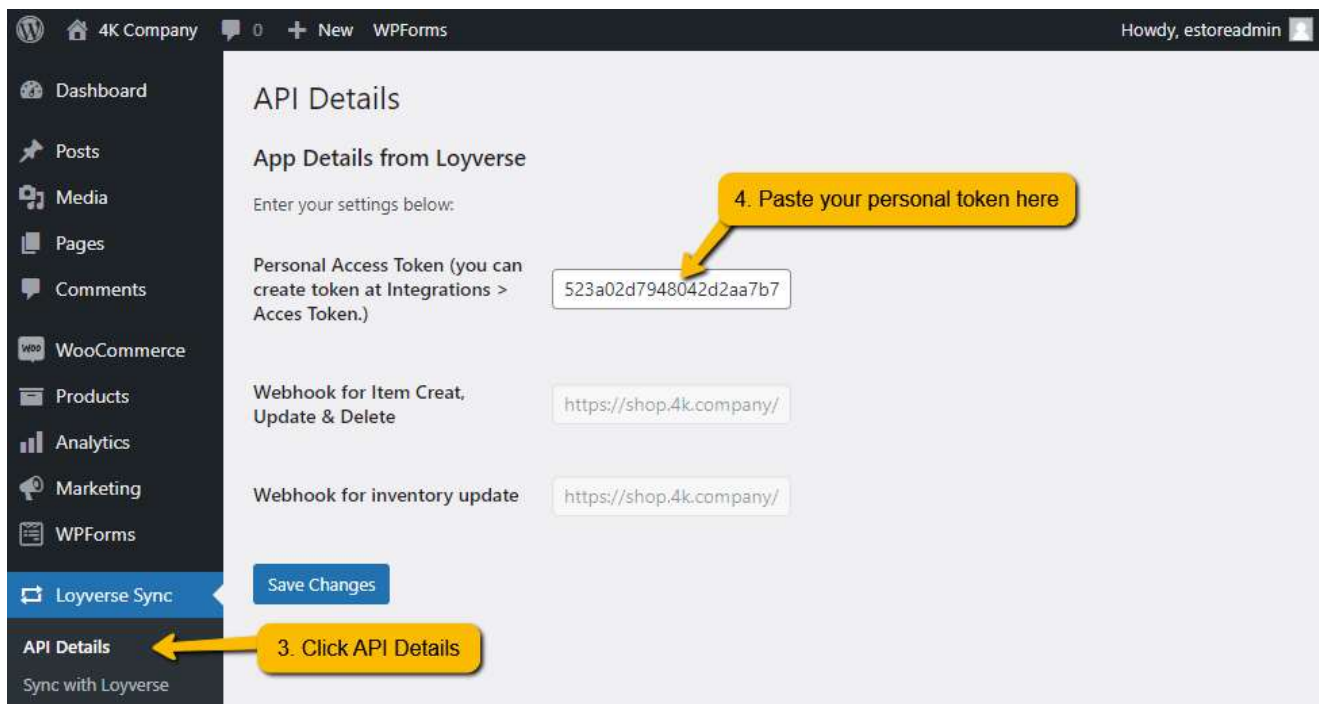


## Loyverse Sync

### 1. Create Personal Token

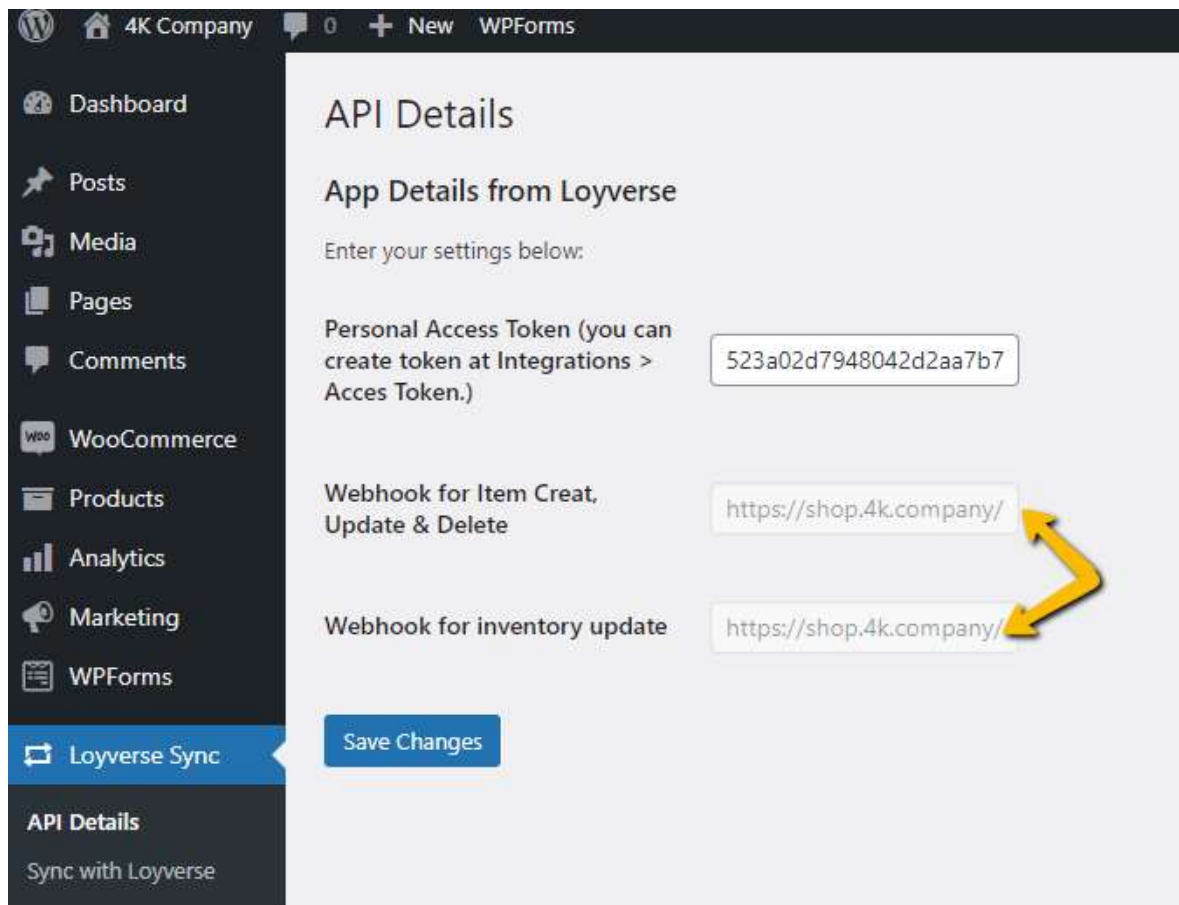


### 2. Update Personal Token in Plugin setting page





### 3. Copy and Update Webhook links and create webhooks at Loyverse



WPForms

4K Company

Dashboard

Posts

Media

Pages

Comments

WooCommerce

Products

Analytics

Marketing

WPForms

Loyverse Sync

API Details

Sync with Loyverse

## API Details

### App Details from Loyverse

Enter your settings below:

Personal Access Token (you can create token at Integrations > Acces Token.)

523a02d7948042d2aa7b7

Webhook for Item Creat, Update & Delete

https://shop.4k.company/

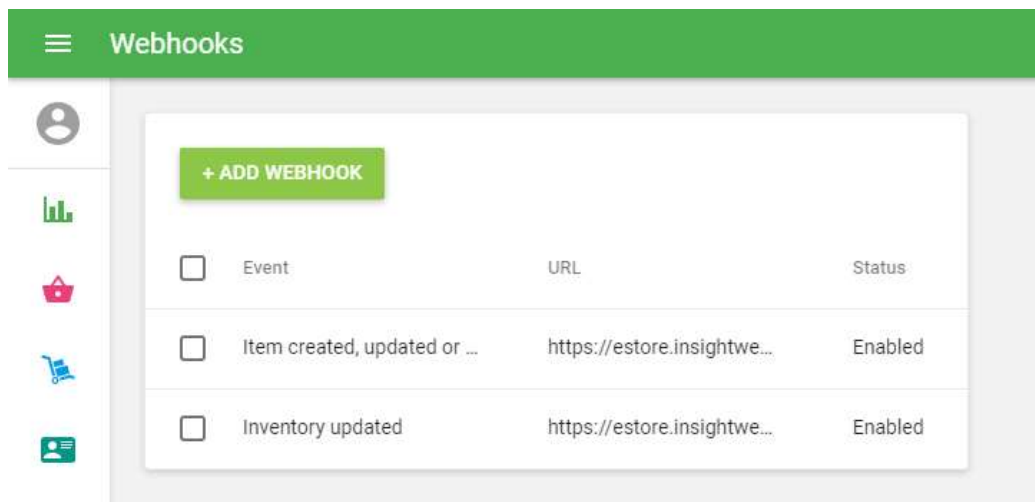
Webhook for inventory update

https://shop.4k.company/

Save Changes

URL to create webhooks: <https://r.loyverse.com/dashboard/#/webhooks>

1. Add webhook for “**item created, updated or Deleted**”
2. Add webhook for “**Inventory updated**”



## Webhooks

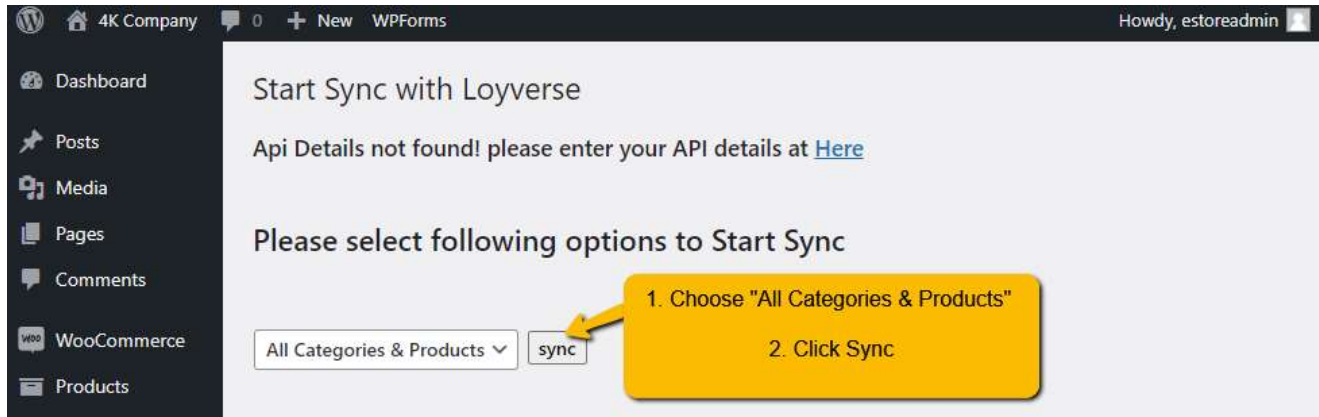
+ ADD WEBHOOK

<input type="checkbox"/>	Event	URL	Status
<input type="checkbox"/>	Item created, updated or ...	https://estore.insightwe...	Enabled
<input type="checkbox"/>	Inventory updated	https://estore.insightwe...	Enabled

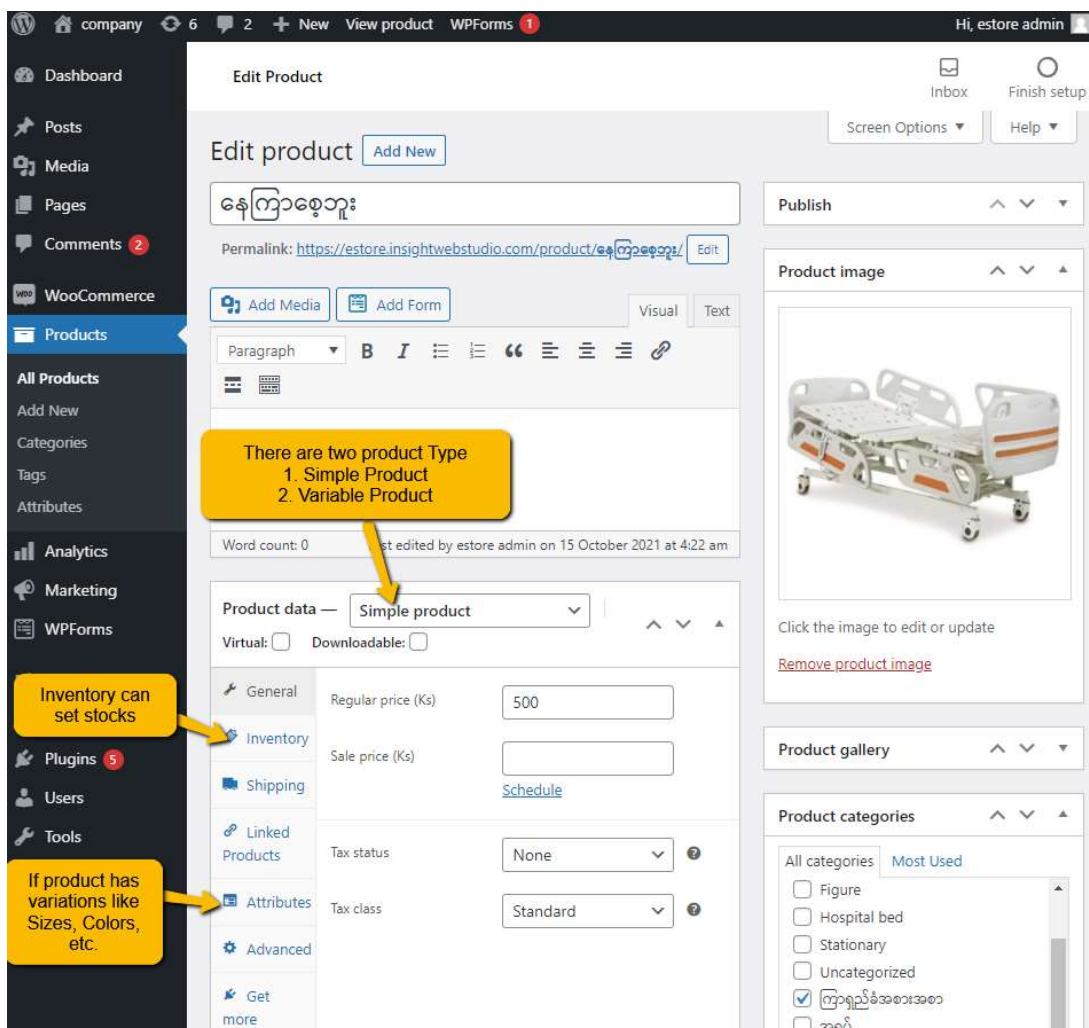
## 4. Sync Category & Products

### NOTE:

1. I would like to recommend delete all test Category before Sync
2. Please do not create Category at Woocommerce. It is best to create category from loyverse and sync to Woocommerce.



## View/Edit Products



## Product Custom Fields as Loyverse data & other product info's

Name	Value
loyverse_created_at	2021-10-11 08:50:23
<a href="#">Delete</a> <a href="#">Update</a>	
loyverse_id	9882a322-838f-4cde-bce3-3cc8595afd2b
<a href="#">Delete</a> <a href="#">Update</a>	
loyverse_updated_at	2021-10-11 08:50:23
<a href="#">Delete</a> <a href="#">Update</a>	
neve_meta_content_width	100
<a href="#">Delete</a> <a href="#">Update</a>	
neve_meta_enable_content_	off
<a href="#">Delete</a> <a href="#">Update</a>	
store_id	cabaa0fd-b38e-4bb9-8dda-6a9adb05fe99
<a href="#">Delete</a> <a href="#">Update</a>	
total_sales	0
<a href="#">Delete</a> <a href="#">Update</a>	
variant_id	ebe46d3d-77d8-469a-9d3d-de57bf94e00e
<a href="#">Delete</a> <a href="#">Update</a>	

If custom fields are hidden you can set visible under “Screen Options”

**Edit Product**

Screen elements

Some screen elements can be shown or hidden by using the checkboxes. They can be expanded and collapsed by clicking on their headings, and arranged by dragging their headings or by clicking on the up and down arrows.

☒ Product categories ☒ Product tags ☒ Product Settings ☒ Product image ☒ Product gallery ☒ Product data ☒ Custom Fields

☐ Slug ☒ Product short description ☒ Reviews

Layout

☐ 1 column ☒ 2 columns

Additional settings

☒ Enable full-height editor and distraction-free functionality.

[Screen Options](#)

[Show/Hide Custom Fields](#)

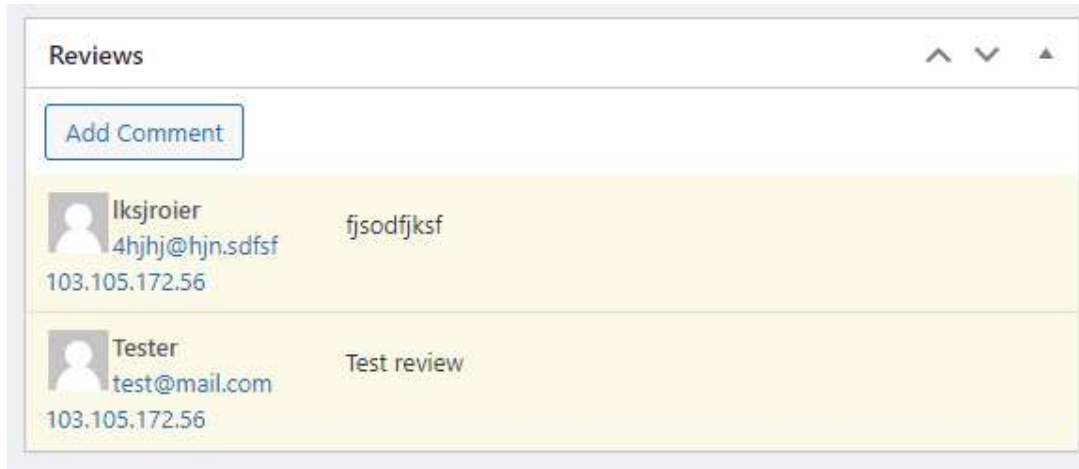
[Click Screen Options](#)

You can read more about product at <https://docs.woocommerce.com/document/managing-products/>

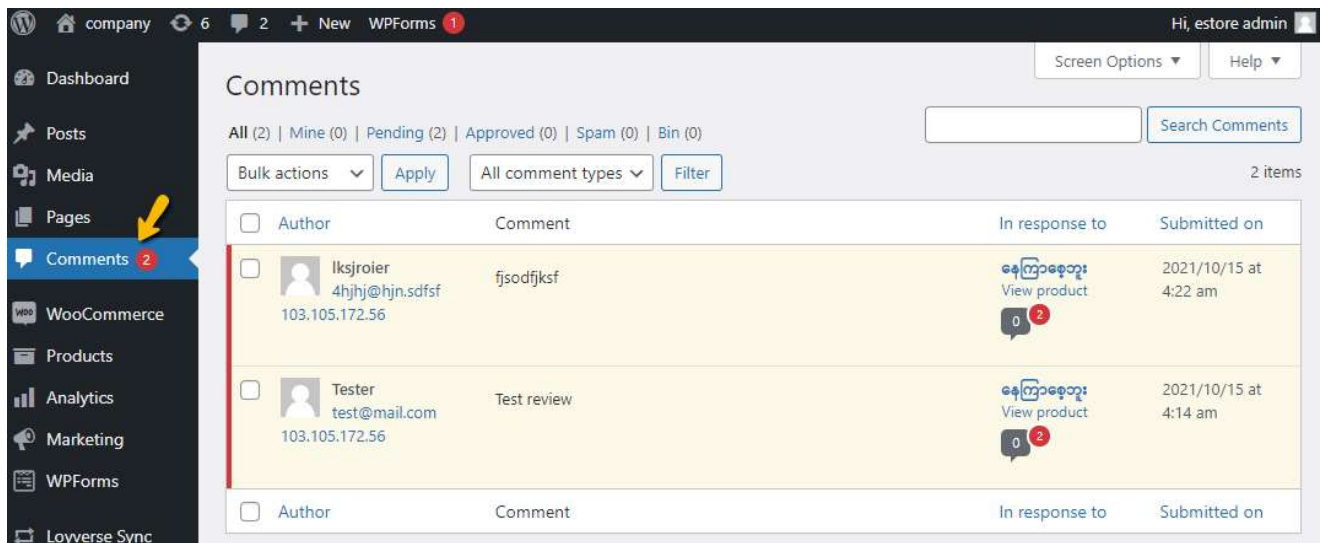


## View/Edit Product Reviews

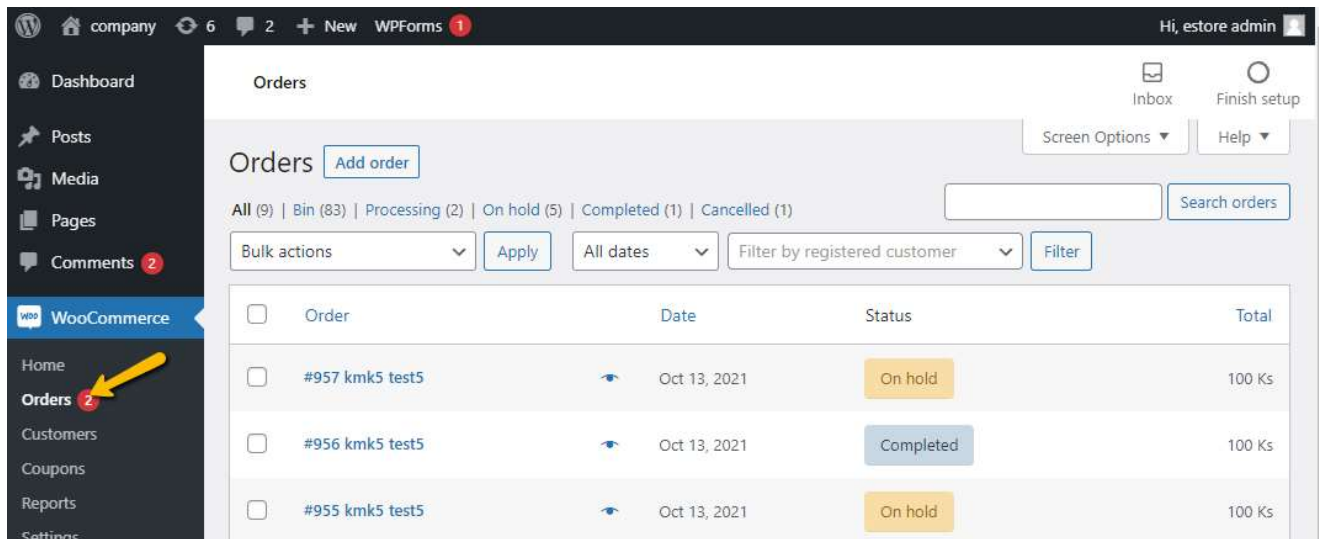
Product Reviews & Rating can find in Review section of each product.



Or you can manage all Review & Rating under Comment section



## View/Edit Orders



Orders

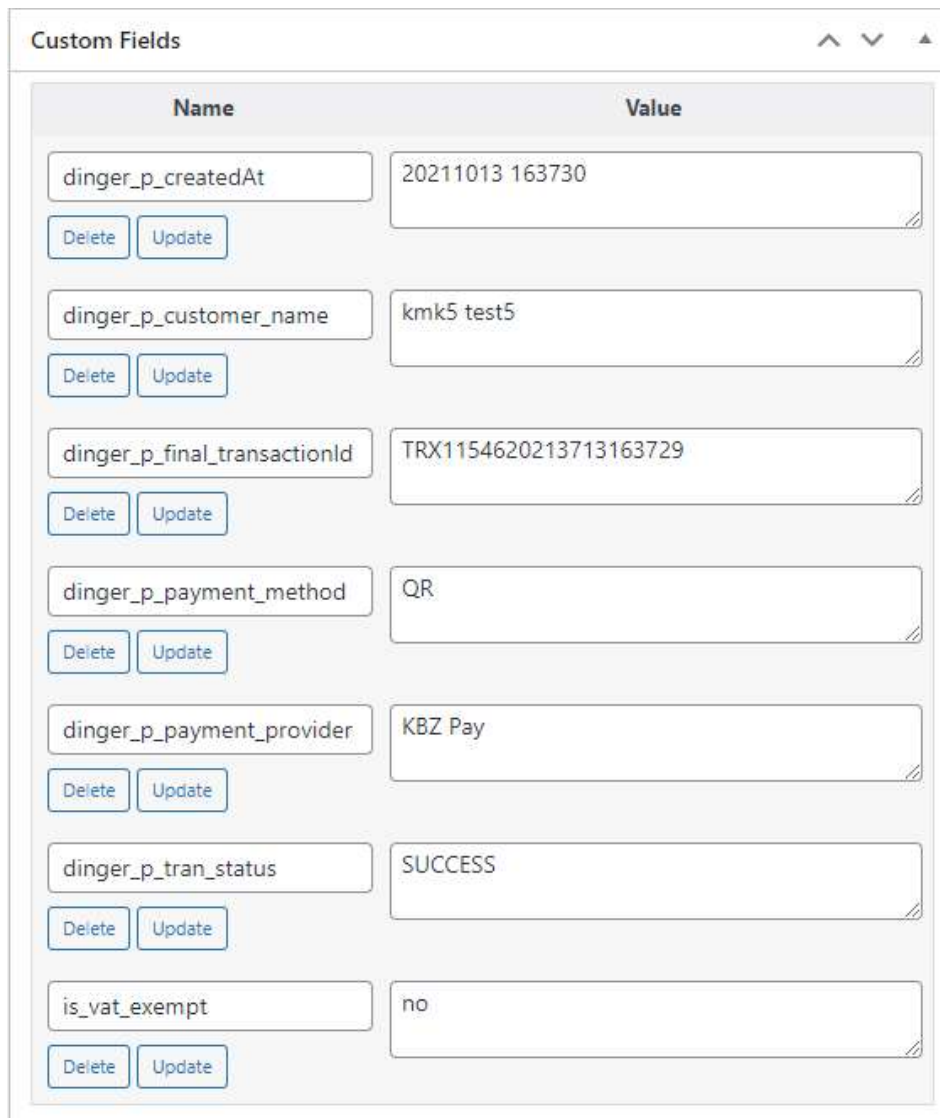
Add order

All (9) | Bin (83) | Processing (2) | On hold (5) | Completed (1) | Cancelled (1)

Bulk actions  Apply All dates  Filter by registered customer  Filter

<input type="checkbox"/>	Order	Date	Status	Total
<input type="checkbox"/>	#957 kmk5 test5	Oct 13, 2021	On hold	100 Ks
<input type="checkbox"/>	#956 kmk5 test5	Oct 13, 2021	Completed	100 Ks
<input type="checkbox"/>	#955 kmk5 test5	Oct 13, 2021	On hold	100 Ks

Order Custom Fields record important information of Order



Name	Value
dinger_p_createdAt	20211013 163730
dinger_p_customer_name	kmk5 test5
dinger_p_final_transactionId	TRX1154620213713163729
dinger_p_payment_method	QR
dinger_p_payment_provider	KBZ Pay
dinger_p_tran_status	SUCCESS
is_vat_exempt	no

You can read more about Order at <https://docs.woocommerce.com/document/managing-orders/>

## Woo Commerce Settings

### Shipping

You can set up shipping charges by name.

Shipping

Inbox Finish setup Help

General Products Tax **Shipping** Payments Accounts & Privacy Emails Integration Advanced

Shipping zones | Shipping options | Shipping classes

Shipping zones [Add shipping zone](#)

A shipping zone is a geographic region where a certain set of shipping methods are offered. WooCommerce will match a customer to a single zone using their shipping address and present the shipping methods within that zone to them.

Zone name	Shipping method(s)
<a href="#">Locations not covered by your other zones</a>	Down Town, Kamayut Township

You can read more about shipping at <https://docs.woocommerce.com/document/setting-up-shipping-zones/>

### Emails

You can setup emails where to send when certain actions happened.

Email	Content type	Recipient(s)	
<input checked="" type="checkbox"/> <b>New order</b> ?	text/html	admin@4k.company	<a href="#">Manage</a>
<input checked="" type="checkbox"/> <b>Cancelled order</b> ?	text/html	admin@4k.company	<a href="#">Manage</a>
<input checked="" type="checkbox"/> <b>Failed order</b> ?	text/html	admin@4k.company	<a href="#">Manage</a>
<input checked="" type="checkbox"/> <b>Order on-hold</b> ?	text/html	Customer	<a href="#">Manage</a>
<input checked="" type="checkbox"/> <b>Processing order</b> ?	text/html	Customer	<a href="#">Manage</a>
<input checked="" type="checkbox"/> <b>Completed order</b> ?	text/html	Customer	<a href="#">Manage</a>
<input checked="" type="checkbox"/> <b>Refunded order</b> ?	text/html	Customer	<a href="#">Manage</a>