

# INDEX

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# Bahria University,

## Karachi Campus



### LAB EXPERIMENT NO.

## 01

### LIST OF TASKS

TASK NO	OBJECTIVE
01	Design layouts for input output storage devices.
02	To create an Advertisement.
03	Draw a Pie Chart to show a percent of PC operating profit 2016 with a different color, design and percentage choice, Format data labels and legend labels.
04	Draw a cycle process through word smart art which include your daily routine.
05	Create a word document that include Biography, Best childhood memory, Inspiration, Favorite sports, Position in next 5 Years, Social Networking Sites/links.
06	Apply Mail merge on a congratulations letter to the employee for getting new job. Add different fields and send it to friend

**Submitted On:**

**/10/22**

**(Date: DD/MM/YY)**