Bahria University,
Karachi Campus

LAB EXPERIMENT NO.
01

LIST OF TASKS

TASK NO	OBJECTIVE
01	Design layouts for input output storage devices.
02	To create an Advertisement.
03	Draw a Pie Chart to show a percent of PC operating profit 2016 with a different color, design and percentage choice, Format data labels and legend labels.
04	Draw a cycle process through word smart art which include your daily routine.
05	Create a word document that include Biography, Best childhood memory, Inspiration, Favorite sports, Position in next 5 Years, Social Networking Sites/links.
06	Apply Mail merge on a congratulations letter to the employee for getting new job. Add different fields and send it to friend

Submitted On:

/10/22
(Date: DD/MM/YY)