

ISCSS (IACSS 2025) (12th – 16th September), Tokyo, Japan

Conference Information (6th September 2025)

Good day. The 15th ISCSS (IACSS 2025) conference will be in Tokyo very soon. About two weeks' time we will see each other. I think you are now having the final preparation for your trip to Tokyo. I would like to forward the following message for your kind note. I hope the information can assist your trip planning in Tokyo.

1. Conference Program and Abstract Book

The 15th ISCSS (IACSS 2025) conference program and abstract book will soon be ready. You will be notified by email once it is available. The program and abstract book will be uploaded on the Official Web for downloading. We will not print the conference program and abstract book. Please check the following link to obtain the latest news and program information (<https://iacssconference.org/#/2025>). Please note that the conference registration starts on 13 September at the Art Hall (Gakugeinomori Hall).

2. Arrival

For arrival information from Narita / Haneda to Tokyo / Shinjuku, please visit the web page of Japan-guide.com (<https://www.japan-guide.com/e/e2027.html> / <https://www.japan-guide.com/e/e2430.html>), and JR Train Map (https://www.jreast.co.jp/e/info/map_a4ol.pdf).

3. Meal

Japanese lunch box will be served during the conference period on 14th and 15th September. There will be the serve of vegetarian lunch box or the choice of fish or chicken.

The dinner for opening (13 September) will be a standing reception and closing (15 September) will be served in a Japanese izakaya.

As we have no knowledge if you have any allergies to certain food or substance, the Organizing Committee strongly recommend you to check and buy such specific food in advance once you arrive in Tokyo to avoid any unnecessary troubles for meal during the conference time.

4. Tokyo Gakugei University

Tokyo Gakugei University (TGU) is located between the two JR stations of Musashi-Koganei and Kokubunji. The Chuo Line (Rapid) runs from Tokyo to Takao / Ome and will pass through the station of Shinjuku, and then Musashi-Koganei and Kokubunji. It takes around 15 to 20 minutes walking distance from Musashi-Koganei and Kokubunji to TGU.

There is public bus (No.31 (武 31) and No. 41 (武 41)) running from Musashi-Koganei and Kokubunji Stations to Tokyo Gakugei University. Relevant travelling information to Tokyo Gakugei University can be found at the program book.

5. Conference Location

Most of the conference activities are arranged in the buildings of C4 and W4, and the opening is arranged at the theatre in Arts Hall. Please see the following campus map for conference location.



The Keynote speech and IACSS Special Lecture will be arranged in the W4 (110) lecture theatre, all the oral, symposium and poster presentations are arranged at the lecture rooms of N202, N203, N205 and N206 in C4, and the Opening is scheduled at the Theatre in the Arts Hall of TGU.

Participants can find the registration desk at the Theatre lobby on 13 September. After the opening, the registration desk will move to C4 (N Building, N101) on 14 and 15 September.

For campus details and conference floor plan, please see the program book or find relevant campus information from the following web site <https://www.u-gakugei.ac.jp/english/access/>

6. Weather and Clothing

The Tokyo temperature in September will be warm to hot during the day and the temperature goes down at the evening. It expects the dress code to be casual smart during the conference time.

As you may be needed to walk from station to TGU and walking in the campus, a comfortable shoe will be very suitable for most of the conference events.

Some of you are engaged in the hiking activities in Mt Fuji, please remember to bring your light or sport shoe.

7. Presentation Information

General Information

1. Each classroom is equipped with a **conference PC** (pre-installed with Microsoft Office and PDF reader).
2. **Personal laptops are not recommended.** Please use the conference PC for your presentation.
3. Presentation format: **15 minutes for the presentation + 5 minutes for Q&A** (total 20 minutes).

Preparing Your Presentation

1. **Bring your file on a USB flash drive (jump drive).**
 - Save your PowerPoint or PDF presentation on a USB drive. Name the file with the day, the starting time of the presentation (according to the program), oral sessions number, parallel sessions number, and followed by speakers last name, like “day2_1630_OSV_PS10_lastname.ppts”.
 - At your earliest convenience, please bring it to the **Registration Desk** (located next to the reception area).
 - Our staff will copy your file into the appropriate folder, so it is ready to use in your assigned room.
 - You may also choose to upload your PPT at the drop box with link as follows.

<https://www.dropbox.com/scl/fo/8fspcw5jw0yakj1s966po/AH2R0xenMghCzMSbkxHGqJw?rlkey=qelxpd62xpcu00drtox8nivvt&st=cckwgx39&dl=0>
2. **Check your file in advance.**
 - You may test your presentation at the **Speaker Preparation Desk** near registration if time allows.
 - Please ensure that fonts, images, animations, and videos display properly.

During the Session

- At the beginning of your session, please go to the classroom where your presentation is scheduled.
- On the conference PC, locate your file in the designated folder.
- Open your presentation and start when the chairperson invites you.
- Please keep within the **15-minute presentation limit** so that 5 minutes remain for questions.

For Poster Presentations

- Poster presenters will **first display and explain their posters inside the designated classroom** during the session.
- Afterward, posters will be **relocated to the Exhibition Hall**, where they will remain on display.
- Please be present at the exhibition area during the designated poster session times to discuss your work and engage in dialogue with participants.
(Further details about poster handling will be provided by Dr. Walter Ho.)

8. Visiting Activities on 13 September

National Training Center (NTC) (Morning, 13 September)

1. **Assembly Time:** 09:15
2. **Meeting Station:** The nearest station is *Motohasunuma Station* on the Toei Mita Line. (For directions from *Kokubunji Station* to *Motohasunuma Station*, please see the map: [Google Maps link](#))
3. **Duration:** Approximately 60–90 minutes.
4. **Capacity:** 40 participants
5. **Dress Code:** No special requirement
6. **Additional Fee:** None (Except transportation costs)
7. **Lunch Suggestions:** The NTC canteen does not open to public.
8. **Remarks:** Please note that this program does not include a visit to the Japan Institute of Sports Sciences (JISS). Thank you for your understanding.

Nippon Sport Science University (NSSU) (Afternoon, 13 September)

1. **Assembly Time:** 13:15.
2. **Meeting Station:** The nearest station is *Sakurashinmachi Station* on the Tokyu Den-en-toshi Line. (For directions from *Kokubunji Station* to *Sakurashinmachi Station*, please see the map: [Google Maps link](#))
3. **Duration:** Approximately 60–90 minutes.
4. **Capacity:** 50 participants
5. **Dress Code:** No special requirements
6. **Additional Fee:** None (Except transportation costs)

Remarks:

1. Participants can join either the NTC or NSSU visit, not both visiting activities.
2. The visiting activities open to those who have made previous registration.
3. **Travel Time from NSSU to Tokyo Gakugei University (TGU) Opening Ceremony:** About 90 minutes using three different trains, depending on connections.
4. **Time to Return to Hotel Before Opening Ceremony:** If the participant's hotel is near TGU, there should be enough time to return and change.

9. Mt. Fuji Excursion on 16 September

This excursion activity opens to those who have completed the pre-registration and payment. Participants are requested to observe the following.

1. **Assembly Time and Place:** Kokubunji Station (08:00)
2. **Clothing:** As the temperature in the mountain area will decrease, it is advised to have a warm jacket, sweater or windbreaker. A comfortable or sport shoe is strongly recommended.
3. **Lunch Choice:** Hōtō Noodles (Standard) / Vegetarian meal will be served on your choice.
4. **Return:** The excursion activities expect to end and return to Kokubunji Station at around 17:30.