



## Contact

+09052764382

iam.jrckuntvrs@gmail.com

Tinga Itaas, Batangas city

## Interest

- IT Support
- Office Staff
- Technical Support
- MS Office
- IT Helpdesk

## Language

- Filipino
- English

## Work Experience

Internship Trainee  
Sorosoro Ibaba Development  
Cooperative (SIDC)  
January 2024 – April 2024

Cash For Work Program  
Batangas State University  
July 2024 – September 2024

# JERICK UNTIVEROS

## Education Background

- **Batangas State University** – Alangilan Campus  
Bachelor Science in Information Technology  
SY: 2020–2024
- **Tinga Sorosoro Integrated School** – Senior High School  
Information and Communication Technology  
SY: 2018–2020
- **Tinga Sorosoro Integrated School** – Junior High School  
Sorosoro Ibaba, Batangas City  
SY: 2014–2018
- **Tinga Itaas Elementary School**  
Tinga Itaas, Batangas City  
SY: 2008–2014

## Awards & Certificates

- **National Certificate II – Passer**  
Computer System Servicing  
November 2019
- **AWS Academy Graduate**  
AWS Cloud Architecting & AWS Cloud Foundation  
April 2024
- **Certificate of Completion**  
Internship Trainee at SIDC  
April 2024

## Personal Skills & Knowledge

- Proficient in Microsoft Office (Word, Excel, Publisher)
- Proficient on basic knowledge in troubleshooting
- Familiar with asset management and helpdesk
- Can work with a team
- Proficient in installing operating system and software on computers and laptop
- Capable of proper set-up for Printer Drivers
- Knowledgeable of Formatting and Reformat Laptop/Desktop
- Can work under pressure

## Reference

John Henry Gutierrez  
Technical Support Specialist  
jhggutierrez.sidc@gmail.com