

## Contact Info:

31 Malek Tower (9th floor- 2nd lift) Farmgate, Dhaka, Bangladesh.

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## Learning Outcomes

After completing this course, trainee will be able to

- Retouch & Edit photo using Photoshop & Illustrator
- Design Logo, Banner & Business Card using Photoshop & Illustrator
- Create a complete Web template Using Photoshop

### **Graphic Design: Foundation Training (75 Hours)**

Day	Unit of Competency	Session 01 : Description	Session 02 : Description
1	Introduction to Graphic Design and different tools of Photoshop	<ul style="list-style-type: none"><li>• Introducing with Graphic Design</li><li>• Different design tools: Photoshop</li></ul>	<ul style="list-style-type: none"><li>• Photoshop interface overview</li><li>• Screen Mode</li><li>• Zoom in &amp; Out</li><li>• Document Setup</li><li>• Document Pan</li><li>• Color Apply</li><li>• Selection Basic</li></ul>
2	Basic knowledge of layer & mask (Photoshop)	<ul style="list-style-type: none"><li>• Understanding what a layer is</li><li>• Changing the opacity &amp; Fill Opacity of a layer</li><li>• Changing the stacking order/ Arrange</li><li>• Turning the visibility of layers on and off</li><li>• Deleting /Duplicating /Aligning /Group Layer</li><li>• Layer Mask and Clipping Mask</li><li>• Layer Lock/Lock Transparent</li></ul>	<ul style="list-style-type: none"><li>• Practice with project</li></ul>

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		<p>Pixel</p> <ul style="list-style-type: none"><li>• Blending Option</li><li>• Clipping Mask</li><li>• Filter – Type, Object etc</li></ul>	
3	Adding and transforming images (Photoshop)	<p>How to add an image to a blank canvas.</p> <ul style="list-style-type: none"><li>• The transform tool - Ctrl + T - Free Transform</li><li>• Understanding the importance of modifiers.</li><li>• Keys in every tool: Shift, Alt, and Control.</li><li>• Multiple Undo's with The History Panel.</li><li>• An Introduction to the Rectangular Marquee Tool, fixed size, move when creating selection, make center using Alt Key.</li><li>• Elliptical Rectangular Marquee Tool</li><li>• Using Marquee to remove and</li></ul>	<ul style="list-style-type: none"><li>• Using feather.</li><li>• Inverse Selection.</li><li>• Refining color Selection.</li><li>• Changing Brush size for quick selection tool.</li><li>• Select any color from a image (Project).</li><li>• Rotate (Clockwise, counter clockwise, arbitrary).</li></ul>

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		<p>fill color, Copy Area.</p> <ul style="list-style-type: none"><li>• Marquee deselects, border, expand, smooth, contract, Feather.</li></ul>	
4	<b>Smart Objects vs Normal Layers</b> (Photoshop)	<ul style="list-style-type: none"><li>• Smart Objects vs. Regular Layers.</li><li>• Moving Images from one canvas to another.</li><li>• Shape Tool.</li><li>• Creating Smart Objects.</li><li>• Creating Normal Layers.</li><li>• Convert to Smart Object by right clicking in layer palette and pressing Convert to Smart Object.</li><li>• Convert to Normal Layer by right clicking in layer palette and pressing Rasterize.</li></ul>	<ul style="list-style-type: none"><li>• Ctrl ~ - on a Mac to switch between different canvases.</li><li>• Ctrl Shift Tab - on a PC to switch between different canvases.</li><li>• Ctrl Alt Z - Step Back in History Window (aka Multiple Undo's at once).</li><li>• Redesign small part of web page.</li></ul>

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5	Destructive vs. Non-destructive Duplicate with Alt, Flipping Layers (Photoshop)	<ul style="list-style-type: none"><li>• Layer Mask</li><li>• Make Small and do Mask</li></ul>	<ul style="list-style-type: none"><li>• Ctrl ~ - on a Mac to switch between different canvases.</li><li>• Click and Drag to Select Multiple Layers.</li><li>• Hold Alt and click and drag to Duplicate Layers.</li><li>• Selecting multiple layers.</li><li>• Right click in Transform Mode and select Flip Horizontally to flip a layer or group of layers</li><li>• What to do if too many layers are selected</li></ul>
6	Color Correction (Photoshop)	<ul style="list-style-type: none"><li>• An introduction to Color Correction.</li><li>• Color Adjustment Layers.</li><li>• The Properties Panel.</li><li>• Fixing contrast with Brightness / Contrast.</li><li>• Fixing color casting with Color Balance.</li><li>• Fixing the white and black points with Level's auto option.</li><li>• Adjusting the opacity of a color adjustment layer.</li><li>• Curves Basics.</li></ul>	<ul style="list-style-type: none"><li>• Hue/Saturation.</li><li>• Color Balance.</li><li>• Brightness/Contrast.</li><li>• Levels.</li><li>• Curves.</li><li>• Black and White.</li></ul>

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7	Clone Stamp with Retouching & removing (Photoshop)	<ul style="list-style-type: none"><li>• How to get rid of a pimple and other simple objects with the clone stamp.</li><li>• Healing Brush.</li><li>• Beauty Retouching.</li></ul>	<ul style="list-style-type: none"><li>• Practice with project on background/foreground remove</li><li>• Crop Tool.</li><li>• Remove a Person from a scene.</li><li>• Add In a Person in a scene.</li><li>• Image Size increase make finish cutout part of content.</li></ul>
8	Working with Pen Tool (Photoshop)	<ul style="list-style-type: none"><li>• How to using Pen tool.</li><li>• Path Selection tool and path palette</li><li>• Path Save/rename / clipping options</li><li>• Background and Foreground color fill</li><li>• Image resizing</li><li>• Practicing Single layer and Multi-Layer Clipping Path</li></ul>	<ul style="list-style-type: none"><li>• Practice with project using Pen tool</li></ul>
9	<b>Photo Editing (Image Retouch, Image Enhancement and Manipulation)</b> (Photoshop)	<ul style="list-style-type: none"><li>• Introduction to Re-touch tools and technique</li><li>• Basic Stamping Tool</li><li>• Creating a Good Image</li><li>• Lips &amp; Hair Color Design</li><li>• Editing</li></ul>	<ul style="list-style-type: none"><li>• Practice with Project on Photo Editing</li></ul>

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		Techniques	
10	Logo Design (Photoshop)	<ul style="list-style-type: none"><li>• Logo Design idea</li><li>• Font &amp; Name Base Logo Design</li><li>• Name &amp; Design Base Logo Design</li></ul>	<ul style="list-style-type: none"><li>• Practice with project</li></ul>
11	Card Design (Photoshop)	<ul style="list-style-type: none"><li>• Business Card Design</li><li>• Visiting Card Design</li></ul>	<ul style="list-style-type: none"><li>• Practice with project</li></ul>
12	<b>Banner Design</b> (Photoshop)	<ul style="list-style-type: none"><li>• Poster Design</li><li>• Flyer Design</li></ul>	<ul style="list-style-type: none"><li>• Cover Photo Design for any Social Media</li><li>• Project work on Banner Design</li></ul>
13	<b>Template for Web design</b> (Photoshop)	<ul style="list-style-type: none"><li>• Introduction to web layouts</li><li>• Basics of creating a PSD web layout</li></ul>	<ul style="list-style-type: none"><li>• Different elements of a website PSD template</li><li>• Document size and setup for website templates</li><li>• Creating a HTML/CSS friendly web design</li><li>• Working with layers for web design</li></ul>
<b>Day 14-19:</b>	<b>Project work on Marketplace</b>	<ul style="list-style-type: none"><li>• Work based on Marketplace</li></ul>	<ul style="list-style-type: none"><li>• Performing in Marketplace</li></ul>