

November 12, 2013

## PHILIPPINE STOCK EXCHANGE, INC.

Philippine Stock Exchange Plaza Ayala Triangle, Ayala Avenue Makati City 1226

> Ms. Janet A. Encarnacion Attention:

> > Head, Disclosure Department

Setting of Annual Stockholders' Meeting; Re:

Notice and Agenda

## Gentlemen:

We inform the Exchange that during the special meeting of the Board of Directors of the Company held today, the Board approved the holding of the Company's annual stockholders' meeting on December 26, 2013, Thursday, at 1:00 p.m., at Gateway Business Park Brgy. Javalera, Gen. Trias, Cavite. The Board set November 26, 2013 as the Record Date for determining stockholders entitled to notice of, and to vote at, the annual stockholders' meeting.

Attached is the notice and agenda of the annual stockholders' meeting.

Thank you.

Very truly yours,

Mia M. Ormita Corporate Information Officer

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## STENIEL MANUFACTURING CORPORATION

## **NOTICE OF ANNUAL STOCKHOLDERS' MEETING**

Dear Stockholder,

Please be informed that the annual meeting of the stockholders of STENIEL MANUFACTURING CORPORATION will be held on December 26, 2013, Thursday, at 1:00 p.m., at Gateway Business Park, Brgy. Javalera, Gen. Trias, Cavite, Philippines.

The agenda of the meeting is as follows:

- 1. Call to order
- 2. Proof of notice and determination of existence of quorum
- 3. Approval of the minutes of the previous annual stockholders' meeting held on September 17, 2012
- 4. President's report
- 5. Approval and ratification of all acts of the Board of Directors and Management during their term of office
- 6. Election of Directors
- 7. Appointment of External Auditor
- 8. Other matters
- 9. Adjournment

Stockholders of record as of November 26, 2013 are entitled to notice of, and to vote at, the annual meeting.

Please bring any form of identification in order to facilitate registration.

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Corporate Secretary